

Parmelee Farm Committee
Minutes of Meeting
Parmelee Farm
August 6, 2020

Present: Christine Cronin, Terry Doyle, Linda Dudek, Tim Gannon, Scott Hawkins, Peg Scofield

Absent: Bruce Dodson and Guy Vecchitto

Visitors: Bob and Emma Pavelka

Tim opened the meeting at 7:00p.m and welcomed the visitors.

Minutes from the July 8th meeting were accepted as presented.

Peg gave an update on the activities scheduled at the Farm. Due to the pandemic there have been many inquiries and many new events scheduled. People are looking for outside venues. Tim said that the pumpkin carving event will be cancelled this year. Peg suggested that the Committee look into purchasing a refrigerator to be used for events in the Pavilion. There was discussion. Tim and Terry will speak to the Lions re use of their refrigerator. Scott brought up the topic of staffing for the events. There was discussion. Lists of possible volunteers and the events list will be forwarded to Scott. He will come up with a list of instructions and a checklist for people manning events. It was reported that Rosa's Cleaning Service is doing a good job on the restrooms and Pond Room.

Linda reported that the Historical Society is planning on holding their Christmas Sale. They are presently coming up with a plan to be able to follow social distancing rules.

Tim reported on the signage for the trails. The maps at intersections have been installed. John Byrne has volunteered to do the directional signs. They will be made out of azek and the cost will be \$35 per sign. The total cost being \$600. The Land Trust has said they will put in \$300 toward the signage. The trails will have color coded numbers installed about every 850 feet, so that in the event of an emergency, a location can be reported. There was discussion. Terry Doyle moved to approve \$300 to pay for azek for the signage on the trails, seconded by Scott Hawkins. Unanimously passed.

Linda reported that the KHS is still working on the barn project. They have submitted a proposal to the BOS, but have not heard back from them yet. She will keep the Committee informed.

Tim said an Eagle Scout is looking for a project. He suggested benches along the trails. Peg said that perhaps the project should be expanded to include installation of trail numbers and getting that information to emergency services in town. There was discussion. Tim said Andy Anino and Chip Morgan will be part of the Land Trust maintenance team for the trails. Peg said that we need to get information from the Land Trust as to what needs to be done on the trails and a plan for maintenance.

Tim reported that he got a estimate for \$1800 from TREES for removal of dead trees. He will speak to Town Hall to see if the town arborist will take care of the work. He also reported that the clutch on the tractor is shot. There was discussion. Terry Doyle moved to approve \$400 to repair the clutch on the tractor, seconded by Peg Scofield. Unanimously passed.

Meeting adjourned 7:45 p.m.

Respectfully submitted,

Christine Cronin
Secretary