

In attendance: C. Iino, L. Annino, Jr., E. Blewett, R. Regolo, K. Zandi, R. Pleines

1. The meeting was called to order at 7:03 p.m.

**** Iino moved to amend the agenda as follows: Add Item 1A. Refunds
The motion, seconded by Annino, passed unanimously.**

1A. Refunds (this item was addressed at the end of the meeting):
A motion by Iino moved to approve the following refunds, both for overpayment, passed unanimously:

- CAB East LLC PO Box 67000 \$167.84 COC#09459M
- Lorraine Thompson et al 14 Pleasant Trail \$7.56 Jeopardy

**** Iino moved to amend the agenda to change Item 3 to Department Reports. The motion, seconded by Blewett, passed unanimously.**

2. Public comment: None

3. Department reports

- Building department: June Permit reports, and year-end permit summary ~~was/were~~ distributed for review. No discussion.
- Health department: June report was distributed for review. No discussion.
- RSD 17 report: BOE Liaison Kathy Zandi presented June report, which is available on the RSD17 website. There was ~~brief~~ discussion about the Governor's guidance regarding reopening, the option for continued distance learning, ~~and~~ the district's plan to provide computers to every student, and the district's reallocation of FY20 budgeted funds to COVID-related expenses and contingencies for next year.

4. Approval of minutes

Motion by- Annino to approve the minutes of the regular meeting of June 22, 2020 and the special meeting of June 30, 2020 amended as follows:

Amend the minutes of the special meeting June 30 to show attendees C. Iino, L. Annino, Jr. and E. Blewett **Motion passed unanimously.**

5. Appointments

A. Fire Marshal: This item was postponed until the next regular meeting.

B. Building Official

Iino noted that Richard Pleines's term as Acting Building Official is up on July 31, 2020. She noted that he has already established good relations with permit applicants – both residential and commercial. He has been very responsive and rigorous in researching and applying building codes throughout the ~~Covid~~-COVID-19 reopening period. She strongly recommends his appointment at Building Official, which is a four-year appointment.

A motion by Iino, seconded by Blewett, to appoint Richard R. Pleines as Building Official for a four-year term commencing August 1, 2020, passed unanimously.

C. Committees

Two members of the Long-Term Covid-19 Recovery committee failed to qualify in the required time frame and will need to be reappointed.

A motion by lino, seconded by Blewett, to reappoint Paul F. Pitts (R) and Cheryl K. Fine (R) to the Long-Term Covid-19 Recovery Committee for a one-year term commencing June 1, 2020 passed unanimously.

6. Budget Review

A. Proposed Capital Closeouts

Motion by lino to authorize her to make the following recommendations to the Board of Finance at their next meeting scheduled on Tuesday July 14, 2020. The motion passed unanimously.

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To authorize the closeout of the following Capital Accounts as of June 30, 2020:

IT Upgrades	\$ 7,202
Parmelee Facilities Improvement	\$ 2,344
KVFC – Station 1 Renovation Needs Assessment	\$ 150
KVFC – Station 1 Renovation Conceptual Drawings	\$ 10,000
PW Garage – Concrete Floor	\$ 18,975
PR – Park Benches Sheldon	\$ 4,451
PR – Irrigation Practice Area Eric Auer Field	\$ 10,105
THC – Repairs to Modular	\$ 59,545
Lwr Roast Meat Hill Rd Drainage	\$ 106,836
Chip Seal – Schnoor Rd	\$ 18,355
Pave Lwr Roast Meat Hill Rd	\$ 2,063
Finish Construction – Buell Hill Rd	\$ 20,545
Pave/Overlay – Saddlebrook Drive	\$ 7,988
Pave/Overlay – Welsch Farms Rd	\$ 4,960
Chip Seal	\$ 53,630

These balances revert to the Capital Assigned Fund Balance.

To authorize the overexpenditure of the following capital projects as of June 30, 2020:

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KVFC – Kitchen Range Equipment	\$ 345
KVFC – Command Vehicle	\$ 353
PR – Disc Golf At Eric Auer Field	\$ 1,000
Pave – Fritz & Hunter Ridge	\$ 2,684
Finish Construction – Beaver Dam	\$39,565
Pave/Reclaim – Fawn Hill Rd	\$11,157
Pave/Reclaim – Coughlin Rd	\$46,759
Pave/Reclaim – Cooks Lane	\$ 1,585

to be funded by the Capital Assigned Fund Balance.

~~The motion passed unanimously.~~

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~~Discussion: lino said that, ordinarily, at after the end of the fiscal year the BOS would take any capital closeouts (underexpenditures) and overexpenditures to town meeting for approval.~~

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~~(Cont'd) This year, the BOF will decide on authorize authorization of these transactions. The reason we These budget line items should be trued up act on that now, assuming they are approved, is because we will need to ask them to authorize the appropriate amount can be a transferred from the general fund to the capital reserves of \$358,170 to cover FY20 capital expenditures. We need to do this for two reasons:~~

- ~~• -It was contemplated in last year's budget that funds would be spent from the general fund rather than increasing mill rate.~~
- ~~• There were costs incurred that we expected to cover with the proceeds of sale of not covered by the unsold lots at in the failed Ridges of at Deer Lake subdivision, but the lots have not yet been sold. Once those lots have been sold, the proceeds will go into the general fund.~~

~~lino moved that the BOS authorize her to ask the Board of Finance to authorize a transfer of \$358,170 from the General Fund to the Capital Reserves. The motion, seconded by Annino, passed unanimously.~~

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~~B. Transfers from General Fund to Capital for FY 1920/20-21
Because of a "surplus of surplus" funds in the general fund, the Board of Finance contemplated taking money from using some of the general funds to for FY21 operating and capital expenses, thereby funding without as an alternative to taxing for the entire amount of the budget. Regolo noted that use of the \$1,060,000 will be moved over ordered per last budget vote for capital expenses was part of the FY21 budget and requires no further approval. Later in the year, lino will ask BOF to cover a \$732,000 shortfall/ deficit.~~

~~C. Transfers from General Fund to Capital for FY 20/21 No action was taken.~~

7. Old Business

A. Award bid: Replacement of Culvert Carrying Bethke Rd over Powder Meadow Brook
~~On the basis of the analysis of 9XX bids by the Town Engineer, Nathan L. Jacobson & Assoc., After reviewing XX bids, the town engineer recommends that the BOS award this bid to the lowest qualified bidder, Black and Warner.~~

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lino moved to award the bid for the Replacement of Culvert Carrying Bethke Road over Powder Meadow Brook to Black and Warner (bid amount \$369,825). The motion, seconded by Annino, passed unanimously.

B. Multi-Year Capital Improvement Plan updates

In addition to ~~revising the road shufflingschedule of chipsealing done-discussed at the last time~~ last meeting, the BOS will need to update the capital plan with ~~Upcoming~~ LOCIP funding in mind. Specifically, dead tree removal should be included in the plan. It was agreed that a new line would be set up under the roads portion of the current plan.

Park and Rec will revisit ~~10-10~~-year plan and report back to the BOS. ~~–Parmelee Farm Committee has no revisions planned at this time. does not intend to change plan.~~

8. New Business

A. RSD17 Request for Waiver of Permit Fee

RSD17 has requested that the town waive permit fees for the replacement of two underground storage tanks at KES, noting that Haddam had waived fees for a similar school project there. The consensus was that the demand on Land Use staff time would be minimal. **Annino moved to grant a waiver of permit fees to RSD 17 for the replacement of two underground storage tanks at Killingworth Elementary School. The motion, seconded by Blewett, passed unanimously.**

~~There was brief discussion, and there was general consensus that there would be minimal impact in terms of Land Use hours employed.~~

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B. STEAP Grant Applications

The Small Town Economic Assistance Program (STEAP) is open for grant applications . lino asked the board to consider projects that might be eligible for this funding. The town has used STEAP grand funding most recently for the construction of the Emergency Operations Center.

C. Neighborhood Assistance Act call to hearing

The Killingworth Library Association has again applied to participate in the NAA program, which offers tax credits to businesses who assist in funding eligible projects.

A motion by lino, seconded by Annino, to issue the following call to public hearing passed unanimously.

The Board of Selectmen will hold a public hearing on Monday, July 27, 2020, at 6:50 p.m., on line by GoToMeeting, to consider community projects seeking to qualify for State of Connecticut tax credits from the 2020 Neighborhood Assistance Act Program. Comments may be heard and written communications received. A copy of the NAA and proposals on file are available for examination in the Town Clerk's office.

Dated at Killingworth, Connecticut this 13th day of July, 2020. Catherine lino First Selectwoman

D. Public Assistance

Selectman Blewett had inquired about the scope of services of Helping Hands. Iino noted that this local food pantry, located in the town-owned ~~Centre-Center school~~ School at the traffic circle, is a private-volunteer organization for which donated funding flows through the town. Currently, the pantry provides emergency assistance and offers non-perishable grocery delivery three times each year. Year-round, clients can call the help line for an appointment. Residents who are seeking regular weekly assistance and - perishable/refrigerated- items like such as meat, milk and eggs, are referred to the Shoreline Food Pantry, which serves 11 towns in the region and has distribution centers -in Clinton and Westbrook, which offers an expanded level of assistance to residents of Killingworth and other shoreline towns.—Blewett questioned whether Killingworth clients' needs should be addressed more fully here in town. Current Helping Hands staff will be consulted regarding expanding services.

9. First Selectwoman's comments

A. Local business reopening has been largely successful, with the exception of one local establishment whose reopening will be affected by a lack of proper permitting of electrical work, a potential public safety issue.

B. Road projects are moving forward. Leftover stone from recent chip sealing will be swept up during coming weeks.

10. Selectmen's comments

A. Blewett asked about coordinating pavement sweeping projects between the town and RSD17 as a cost saving measure.

B. Iino asked Blewett to check with RSD17 to see if they plan to administer the state's summer youth work employment program. -Certain special needs and income-qualified youth can apply.

11. ~~Adjournment~~—A motion by Blewett, seconded by Iino, to adjourn at 8:09 p.m. passed unanimously.

Respectfully submitted by E. Doyle Disbrow on 7/20/2020.