

In attendance: C. Iino, L. Annino, Jr., E. Blewett, R. Regolo, E. Disbrow, W. Adametz,
Nathan L. Jacobsen Associates: Matt Carroll Unidentified visitors

1. The meeting was called to order at 7:00 p.m.

2. Board of Education report

Eileen Blewett delivered the attached May 2020 Board of Education update. Blewett fielded questions about completion of the field house project.

2. Open bids: Replacement of Culvert Carrying Bethke Road over Powder Meadow Brook

The town used Bid Express electronic bid service to manage the invitation to bid for this project. Town Engineer Matthew Carroll of Nathan Jacobsen and Associates electronically opened the following preliminary bid results:

• Mizzy Construction	\$694,800
• Winthrop Construction LLC	\$347,000
• B & W Paving and Landscaping	\$798,400
• TradeMark Contractors LLC	\$449,275
• B & L Construction	\$629,780
• Suchocki & Son, INc	\$394,973
• Black and Warner Construction Co., Inc.	\$369,825
• Machnik Brothers, Inc.	\$499,000
• Schumack Engineered Construction	\$412,848

Carroll emphasized that bids are preliminary and that NLJA will review, perform bid tabulation, check accuracy, and provide final results to the Selectmen upon completion. The results will be posted on the town website. NLJA will make final award recommendations to the BOS. Iino noted that the town is not obligated to award the project to the low bidder. Carroll confirmed.

3. Public comment: None

5. Approval of minutes

A motion by Blewett, seconded by Annino, to approve as written the minutes of June 8, 2020 passed unanimously.

6. Appointments: None

7. 2019/2020 Budget Review

A. Capital, Operating and B. COVID

End of year operating and capital budgets were briefly discussed. Regolo noted that the recent flooding of the basement as a result of the failed hot water heater will result in some unexpected year-end expenses. COVID-related expenses are approaching \$40,000, mostly reimbursable. In a two step process, the town is applying for FEMA funds to cover 75 percent those costs; the state is expected to pick up the remainder. However, reimbursements will not be received by fiscal year-end.

8. Old Business

B. Multi-Year Capital Improvement Plan

Revisions to the plan were discussed. Renovation plans (KVFC Station 1 and Town Hall) need to be reconsidered. BOS itself should undertake the initial needs assessment and scoping of town hall renovations; Annino estimated costs of no more than \$10,000 for a preliminary study.

lino mentioned \$133,000 in road projects will also be moved from FY22 to FY23. Road foreman Adametz provided detail, noting road work on Bar Gate Trail, Kelseytown Road, Stone Pasture Lane, and Wellsweep Lane. These shifts in years 2 and 3 will result in further shifting across the 10-year plan. The deferral of chip-sealing as a result of BOF cuts also changes the schedule of resealing down the road. The current plan is published on the town website. The town will need to approve the updated plan at town meeting.

9. New Business

A. Issue RFP for Reappraisal and Revaluation of Taxable and Tax-Exempt Real Property Located Within the Corporate Limits of the Town of Killingworth, CT

Elizabeth Disbrow reported that bid documents will be ready for launch on Friday June 26. lino noted that our assessors are hoping to get an early start in order to secure the best team, and to allow for enough time for a thorough job.

There will be two bid options, one accounting for adding a mailer as inspectors will not be able to do indoor inspections during COVID-19.

A motion by lino to Issue an RFP for Reappraisal and Revaluation of Taxable and Tax-Exempt Real Property Located Within the Corporate Limits of the Town of Killingworth, CT. The motion, seconded by Annino, passed unanimously.

B. Memorandum of Understanding with Killingworth Historical Society

The Killingworth Historical Society is asking the BOS for an MOU approving the construction of a barn on Parmelee property. The board will seek further detail about potential costs to the town, how this project fits into the Parmelee Farm Master Plan, and what the appropriate legal arrangement might be. The BOS asked the Parmelee Farm Committee to present the project to the BOS with a discussion of how it fits in the master plan and a recommendation for the appropriate structure of an agreement with the Historical Society. No action was taken.

10. First Selectwoman's comments

A. Chipsealing

lino addressed the townwide debate about chip sealing town roads, a process the town has employed for decades, noting that:

- The town chip seals to extend the life of the asphalt paving and to create a safer surface under icy conditions.
- Chip seal costs about \$2.50 per square yard; overlay costs \$12-\$15 per square yard; and milling and paving costs about \$20 per square yard. Without chip seal, the town would need to overlay the road with a new layer of asphalt in about 10 years. The road could be overlaid once; after that, it would have to be milled and paved,

because drainage structures, driveways, and curbs could not accommodate the height of an additional layer. Thus, the long-range savings are substantial.

- This year the contractor is applying a smaller, flatter, less-sharp stone, which she hopes residents will find less offensive. Iino inspected freshly sealed Hemlock Drive and was happy with the appearance.
- The town engineer performed an extensive road survey and continues to recommend the process as best practice for longevity and road safety.
- Roads are typically chip sealed after two years, but occasionally the efficiencies of grouping nearby roads means some may be sealed sooner or later.
- Scheduling in a particular year depends on vendor availability.

Blewett asked if the engineer's road report could be published on the town's website for public review. She noted resident complaints and expressed dissatisfaction with chip sealing of Clarkson Lane, on which loose stone remains a year later.

Annino reminded the board that it was decided that bids include post-paving cleanup, making vendors responsible for leftover loose stone. Annino feels that while chip sealing is currently indicated as a necessary cost-saving measure, milling/paving is preferable and suggested that if all town roads were brought to a certain standard, this might at some point become affordable. He added that if BOF continues to push projects ahead, the program will not be able to get to that point.

Iino cautioned that less chip sealing would mean more crack sealing, which is unattractive and unpopular. Adametz concurred. He explained that new low-VOC asphalt is more susceptible to sun damage and wear-and-tear, and so chip sealing is indicated now more than ever. Although the town has researched Novastone and micropaving, chip sealing remains the standard statewide. A rubberized chip sealing process will be used on Green Hill Road, because it is traveled at higher speeds. Adametz noted that the town engineer has found Killingworth's roads to be in far better condition than those of many neighboring towns.

- B. Blewett asked about a resident petition regarding chip sealing. It has not yet been submitted to the town.
- C. Iino noted new white striping of the edges of Green Hill road, which was done on the recommendation of the Connecticut Traffic Safety Circuit Rider as a traffic calming measure.
- D. The Board of Fire Commissioners has interviewed 3 candidates for fire marshal position and will interview 3 more this week.
- E. All three selectmen expressed appreciation to town resident and veteran Bob Muldoon for contributing grave flags for Memorial Day, and for donating a bench to be placed near the Town Hall veterans' monument garden.

11. Selectmen's comment

- A. Blewett asked about Town Hall reopening, and noted resident complaints. Iino responded that Town Hall remains open to the public by appointment and that all town functions are in full operation and all services are being delivered.
- B. Blewett asked if the final general fund summary will be published. Regolo indicated where on the town website it can be found.

12. Adjournment

A motion by Annino to adjourn at 8:24, seconded by Blewett, passed unanimously.

Respectfully submitted by Elizabeth Doyle Disbrow on 6/25/2020.