

In attendance: C. Iino, L. Annino Jr., E. Blewett, R. Regolo, M. Nuhn, T. Gannon, J. Liptak, R. Darin, T. Nelson, W. Adametz

1. The meeting was called to order at 7:01 p.m.

2. Public comment: None

3. Approval of minutes

**Motion by Annino to approve the minutes of the regular meetings held April 13, 2020 and April 20, 2020 amended as follows:**

**April 13, 2020: Top of page 1: Add Selectmen Blewett to the list of attendees**

**The motion, seconded by Blewett, passed unanimously.**

4. Refunds and abatements

**Motion by Iino, seconded by Annino, to approve a refund in the amount of \$2,466.12 for overpayment to Deere Credit and allow it to take its normal course. The motion passed unanimously.**

5. Appointments

**Iino moved to make the following appointments:**

- **William V. Padula (U) to the Inland Wetlands and Watercourses Commission for a term ending 12/31/2020**
- **Jamie Mowat Young (D) to the Representative Policy Board, South Central Connecticut Regional Water District for a term ending June 30, 2023. This is a provisional appointment to be confirmed at town meeting.**
- **Graig S. Judge (R) to Emergency Management for a term ending 12/31/2020**

**The motion, seconded by Annino, passed unanimously.**

6. Budget review

Iino asked Regolo to provide a forecast for this fiscal year's end. Regolo spoke first about budgeted capital funding sources, including the transfer-to-capital line in the operating budget and a potential shortfall created by unsold town-owned lots, and expected federal funding from 2018 storm damage. There was discussion.

lino asked Regolo for an accounting of the total fund balance and about the balance of projects left to be completed this year. Blewett asked for clarification about whether use of general funds to finance capital projects was the usual course of funding. It was noted that the Board of Finance ultimately decides funding sources.

The impact of capital closeouts approaching \$100,000 include KVFC conceptual drawings, town garage floor repair, reduced scale of repairs to town modular was discussed. There was further brief commentary about remaining capital projects, and about potential upcoming federal funding.

Regolo summarized the FY20 operating budget by saying that if it weren't for the missed revenue from the lot sales, we would be right on target. lino noted several minor saving opportunities in the current operating budget.

## 7. Old Business

### A. Electronic Bid service

BOS returned to discussion of using an electronic bid service, which would bypass the town bid requirements for the handling and opening of sealed bids. There was brief discussion about the handling of questions and answers and other ways to maintain transparency and fairness in bid procedures. Costs for the bid service are carried by the bidders. There was consensus that the Covid-19 crisis would be a good time to pilot the service.

### B. Fire Marshal search

lino reported on the BOF discussions regarding the new fire marshal position. The BOF recommends a \$20,000 stipend vs paying hourly. Commissioner Liptak inquired about operating expenses outside of salary: lino referred this budgetary question to BOF. lino noted that a probationary period is not an option by statute. She will follow up with Fire Commission and labor attorney, and then proceed with advertising the position on the fire academy website.

## 8. New Business

### A. Memorial Day Observance

Due to the likely cancellation of the town parade, there was consensus that the town should observe Memorial Day through other means, namely online. lino noted that the military flyover and the flags along Route 81 will proceed as planned. Annino emphasized the need to honor the fallen. Blewett will follow up with the schools regarding the annual poetry contest.

### B. Dog rules at Parmelee

Tim Gannon reported on complaints about unleashed dogs approaching visitor and asked the BOS to support the enforcement of the leash ordinance. lino agreed to pen a stern letter to any offenders as a first line of recourse. A complaint about horse droppings was also noted. Gannon then, in response to lino's inquiry, listed upcoming projects that would require the town crew's assistance.

C. Bids

Iino reported on upcoming bid solicitations for Bethke Road culvert replacement, over-the-guardrail mowing, and revaluation services.

9. First Selectwoman's comments

A. Iino was moved by the spirit of volunteerism and reported on the generous contributions to Helping Hands and Backpack program. She noted current economic statistics and the relatively limited calls for town funding for food assistance. This is not the case in other Connecticut towns.

B. Iino reported on subscriptions to online meeting platforms that will allow town boards and commissions to proceed with town business.

10. Selectmen's comments

There was brief discussion about RSD17s potential cooperation in providing custodial assistance in town.

11. The meeting adjourned at 8:04

Respectfully submitted by E. Disbrow on 5/2/20