

In attendance: C. Iino, L. Annino, Jr., E. Blewett (by phone)

Visitors: Fire Commission: J. Liptak, D. Offner, R. Darin KVFC: D. Venuti

Resident: D. Campbell

1. Call to Order/Pledge of Allegiance
The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public comment: none
3. KVFC 20/21 budget discussion
Darin described the budget preparation process of the Fire Company and the Commission. The resulting operating budget request represents a 4.5% increase over last year, primarily due to the move to ESO software, and to an increase in medical supplies directly proportional to the increase in call activity. Everything else represents standard expense and follows past discussions. It is the opinion of the BOFC that the budget, as presented, is conservative, representing fire company needs, not wants.

Darin invited Deputy Chief Venuti to address questions from the Board about the following items:

OPERATING BUDGET

- Door replacement and upgrading of the rear entry to the meeting rooms – a safety/liability issue
- Software upgrade: The current *Firehouse* software has become part of ESO Solutions, which now offers an upgraded, more comprehensive package. *Firehouse* software upgrades will no longer be available. ESO interfaces directly with Valley Shore and offers multiple additional efficiencies, including reporting capabilities, personnel management, and an inspection module, and it will bring the company up to date technologically. Company-wide training has begun.
- Continuing medical training is scheduled to maintain compliance for members

CAPITAL BUDGET

- Side overhead door replacement and rear bay retrofitting
- Upgrading access control system to secure both stations was described as urgent. Currently the visitors using the meeting room have access to the garage, which presents a serious safety issue
- Replacement of 19-year old Brush/Light Rescue Truck, the most used truck in the house. A new dual purpose vehicle originally in the 2019 /20 budget would serve as primary medical response vehicle and also as brush/woods fire apparatus. Relocation and repurposing of current trucks was described.
- Turnout gear replacement and rotation will continue to follow NFPA guidelines.
- Current Knox-box and Apparatus Key box hardware is obsolete replacement parts are unavailable.

Blewett asked about repairs to a building that might ultimately be renovated or replaced. This uncertainty was considered in the budgeting process. The current rear entry doors are a public safety/security issue and must be addressed. The access control system is expandable, and the software would continue to be used if the building is reconfigured.

Darin noted the absence of contingency budgeting, as unforeseen expenditures have traditionally been handled by emergency requests, rather than a separate line item. There was a consensus that this process was preferred. Venuti noted that the total request is less than the amount indicated in the multi-year plan. There was further discussion, including removed items; an all-terrain vehicle might qualify for grant funding. The BOS asked the KFVC to return items to the multi-year plan even though grant funding is likely.

Iino is happy that new software will help with operations and reporting. The increase in call volume briefly discussed. Iino noted the BOS appreciation for KVFC efforts in meeting this challenge. Total census count was briefly noted.

Darin expressed an interest to meet again with BOS outside of the budget process to discuss long-term capital needs. Venuti offered to be available for further budget questions from the board.

Iino asked for an update on the fire marshal search. Discussion followed, acknowledging the challenge of advertising for the position while the budget for the salary has not been finalized. The commission enlisted the help of the town in ad placement. The Fire Commissioners will provide the data on which they based their estimate of the number of hours needed for the position.

- 4. Approval of minutes
A motion by Annino to approve the minutes of the 6:00 p.m. meetings of February 10, February 13, and February 18, 2020 passed unanimously.

- 5. Refunds and abatements
Annino moved to approve the following refunds, both for overpayment, and allow them to follow their normal course for reimbursement. The motion, seconded by Iino, passed unanimously.

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|---------------------------------|----------------------|---------|------------|
| Balakrishnan or Barbara C. Nair | 276 N Parker Hill Rd | \$5.94 | |
| Nissan Infiniti | PO Box 650214 | \$46.45 | COC#09289S |

- 6. Appointments: see next item

- 7. Old Business

A. Alternative Housing Committee

Iino moved to establish the Committee on Alternative Housing, charged as follows:

- 1. Design and implement a housing needs assessment, including community desires, affordability, sustainability, and consistency with the Killingworth Plan of Conservation and Development.*
- 2. Analyze the data and describe the implications for Killingworth.*
- 3. Propose a program to attract and generate affordable and environmentally sustainable housing to accommodate residents of all ages, with consideration of maintenance as well as financial limits of the served population taken into account.*

The motion, seconded by Annino, passed unanimously.

Discussion: lino clarified for Annino that the committee's recommendations would be made to the BOS, who would, in turn, make recommendations to Planning and Zoning.

lino moved to appoint the following members to the Committee on Alternative Housing:

Beth M. Brewer (D)
Jeffrey H. Brewer (R)
Michael D . Drew (R)
Thomas W. Hogarty (D)
Denis J. Jakuk (R)
Michelle B. Knockwood (U)
Annie K. Stirna (D)

The motion, seconded by Annino, passed unanimously.

B. MIRA Nonbinding Statement of Interest

lino moved that the Board authorize her to sign the Materials Innovation and Recycling Authority (MIRA) Nonbinding Statement of Interest. The motion, seconded by Annino, passed unanimously. lino emphasized that the action is nonbinding and it will allow MIRA to proceed with planning for a much-needed facility.

C. Budget preparation. Road foreman's staffing request was distributed and reviewed. There was a general consensus that the board would like further clarification and justification. Regolo noted adjustments in her report on the resident state trooper, HKYFS, and health insurance lines.

8. New Business

A. Ridges of Deer Lake Property listing

lino moved to renew the Ridges of Deer Lake Property listing. The motion, seconded by Annino, passed unanimously.

B. Request for Proclamation

lino circulated a request for a proclamation promoting Apraxia Awareness Day, and indicated that while a proclamation might not be indicated, the town would be happy to promote the cause in other media.

9. First Selectwoman's comments

A. lino updated the selectmen on a rash of burglaries in town and will be encouraging townspeople to take inventories of equipment and maintain a record of serial numbers.

10. Selectmen's comments: none

11. Adjournment

Annino moved to adjourn at 8:23 p.m. The motion carried.