

In attendance: C. Iino, L. Annino, Jr., E. Blewett Visitors: K. Zandi (RSD17), R. Pleines, Regolo

1. The meeting was called to order at 7:03 p.m. The Pledge of Allegiance was recited.

**A motion by Iino, seconded by Annino, to add item 2A, RSD17 Board of Education report, to the agenda passed unanimously.**

2. Public comment: None

- 2A. Board of Education report

BOE member Kathy Zandi has replaced Eric Couture as BOS liaison and will report monthly to the BOS. Zandi reported on and took questions regarding the following:

- Remediation of the HKHS gym floor
- Replacement of underground fuel tanks
- New building committee
- Possible pre-K relocation
- John Mercier's summary report re: HKHS renovation
- New Subcommittee chairs
- New bus company contract
- List of upcoming meetings

3. Approval of minutes

**Annino moved to approve the minutes of December 9, 2019 as written. The motion, seconded by Blewett, passed unanimously.**

4. Refunds and abatements

**Annino moved to approve the following 7 refunds, and to allow them to follow their normal course for refunding. The motion, seconded by Blewett, passed unanimously.**

1. Ernest J. Laudano	659 Route 148	\$74.04	Overpayment COC#09250M
2. Ernest J. Laudano	659 Route 148	\$22.47	Overpayment COC#09251M
3. Toyota Lease Trust	20 Commerce Way	\$178.83	Overpayment COC#09249M
4. Stephanie/Frederick E. Harrison II	566 Route 81	\$696.10	Overpayment COC#09246R
5. Eric Zeidler	12 Fox Run Lane	\$5,632.04	Overpayment
6. Adam Bell	13 Pine Orchard Lane	\$97.99	Overpayment COC#09272M
7. Rick Debaradinis III	164 Roast Meat Hill Rd	\$58.79	Overpayment

5. Department reports

Health and Building Department reports were distributed for review.

6. Appointments

**Iino moved to make the following appointments of people who had failed to qualify when first appointed:**

Emergency Management:	Timothy C. Withington (D)	1/1/20 - 12/31/20
	Tage A. Carlson (R)	1/1/20 - 12/31/20
Middlesex Cty Revitalization Comm.	Catherine Iino (D)	1/1/20 - 12/31/20
Emergency Task Force:	Benjamin A. Charney (D)	1/1/20 - 12/31/20

Health and Safety Committee	Catherine lino (D)	1/1/20 - 12/31/20
Historic Review Committee	David D. Meixell (U)	1/1/20 – 12/31/22
Inland Wetlands and Watercourses Commission.	John E. Rexroad*	1/1/20 – 12/31/22
Open Space Committee	Heather Greenaway	1/1/20 - 12/31/20

\*pending Planning and Zoning endorsement

**The motion, seconded by Annino, passed unanimously.**

7. Old Business

A. Budget Review

Regolo gave a brief review of operating and capital budget activity to date. She noted potential overages in the Highway Other line, most notably tree removal, guardrail replacement, and spot paving. There was general agreement that scheduled projects should proceed, regardless of overages.

B. Charter Revision Commission

**Motion by lino to establish a 7-member Charter Revision Commission charged with drafting amendments to the Charter of the Town of Killingworth, according to the process laid forth by Connecticut state statutes. The commission will be asked to report back before August 31, 2020 and will terminate upon acceptance or rejection of its final report at town meeting. The motion was seconded by Annino.** Discussion followed regarding the appropriate deadline. **lino then moved to amend the previous motion to change the deadline to September 30, 2020. The amended motion, seconded by Annino, passed unanimously.**

**lino moved to appoint the following members:**

**Walter J. Adametz, Jr. (R)**  
**Joan Gay (D)**  
**Nancy M. Gorski (R)**  
**Mary Casey Jacob (D)**  
**Dawn Rees Mooney (D)**  
**Robert T. Rimmer (D)**

One further appointment will be made. **The motion, seconded by Annino, passed unanimously.**

C. Alternative Housing Committee

Due to a meeting cancellation, lino was unable to meet with the Planning and Zoning Commission to move this project forward. A draft charge was distributed for consideration, and brief discussion ensued. At Annino's suggestion, the final draft will include language requiring committee to work within the framework of the Killingworth Plan of Conservation and Development.

D. Criminal History Records Information Policy

**lino moved to approve the amended Criminal History Records Information Policy, KW-2019, version A and to authorize lino to make any immaterial changes.** The new version, which

incorporates state mandates, will be submitted to the Department of Emergency Services and Public Protection for final approval. **The motion, seconded by Blewett, passed unanimously.**

E. Annual Report

**A motion by Annino, seconded by lino, to approve the Annual Report of the Board of Selectmen for FY 2018-19 passed unanimously.**

8. New Business

A. Driveway permit bonds

**Motion by lino to approve an increase in the driveway apron bond amount to \$5,000 for homeowners who complete construction during winter months. The motion was seconded by Annino.** Discussion: lino relayed a request from Zoning Enforcement Officer Cathie Jefferson to reconsider the amount of the bond currently required when a house is ready for occupancy but a driveway apron cannot be completed until spring.

According to Jefferson, and to road foreman Adametz, the current bond amount is insufficient; because the actual cost of installing an apron is higher than the current bond amount. There was consensus that a \$5,000 bond would ensure compliance. **Motion passed unanimously.**

B. Interim Building Official Appointment: Richard Pleines

**lino moved to appoint Richard Pleines II as temporary building official, pending approval by the state building official.** Pleines will take the certification exam by February. **The motion, seconded by Blewett, passed unanimously.**

C. RPIP Resolution

**lino moved that the BOS authorize Sam Gold, the Executive Director of the Lower Connecticut River Valley Council of Governments to act on the following resolution. The motion passed unanimously.**

The Board of Selectmen of the Town of Killingworth convened on January 13, 2020 and adopted a resolution by the vote of 3 to 0 which endorsed the **Regional Performance Incentive Program** proposals listed below, referenced in Connecticut General Statutes Section 4-124s. Applications can be downloaded at: <http://www.rivercog.org/rpip.html>

1. Lower CT River Valley Council of Governments Regional Parcel Service and Update  
*Update of digital parcel maps in the 17-member municipalities of RiverCOG*
2. State of Connecticut Municipal Boundaries Survey  
*Statewide project being led by WestCOG to survey the state's municipal boundaries to create better digital maps statewide*
3. Emergency Radio System Enhancement Project for Valley Shore PSAP and the Lower River Valley Council of Governments  
*Upgrades to regional emergency communication system to benefit all RiverCOG municipalities and Colchester and Marlborough*
4. Chester, Deep River and Essex Radio System Upgrades  
*New radios for emergency responders in Chester, Deep River, and Essex which are compatible with the state emergency radio system*
5. Regional Building Department Feasibility Study and Building Department Record Digitization Project  
*Feasibility study for setting up a shared multi-town building department in the Lower Connecticut River Valley Region and digitalization of building department records in Chester and Killingworth*

In addition, the Legislative Body\* has authorized the Executive Director of the Lower Connecticut River Valley Council of Governments, to act on this endorsement by signing all necessary agreements and taking all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPIP grant program.

9. First Selectwoman's comments

1. The Killingworth Chamber of Commerce will be hosting a presentation by the HOPE partnership on Wednesday, January 22, 2020. The meeting, to discuss affordable housing, is scheduled from 5:30 to 7:30 p.m at The Congregational Church.

2. Fricks Pond Dam. lino updated the board on the status of the failing dam, the pond, and its surrounding properties. The pond has been lowered, as required by the state, but could not be completely drained because of the necessity to maintain a fire drafting basin. lino has asked the town attorney to draw up easements for the maintenance of and access to the drafting basin.

3. lino updated the BOS on the new legislation increasing the allowances for a first responder tax abatement.

4. The town engineer will attend the next BOS meeting to present the updated road survey and report on the relative value of chip sealing vs. milling and paving.

5. The Beaver Dam/Buell Hill lots remain on the market. Recent interest in one of the lots did not produce an offer.

10. Selectmen's comments

The selectmen welcomed lino back from a recent absence.

11. There being no further business, **Annino moved adjournment at 8:48 p.m. Motion passed unanimously.**

**Respectfully submitted by Elizabeth Doyle Disbrow on 1/15/20.**