

In attendance: C. Iino, L. Annino, Jr., E. Blewett, R. Regolo  
Visitors: R. Darin (Fire Comm.), T. Fenton (NLJA) W. Adametz, R. and M. Sassi

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public comment: none
3. Approval of minutes  
**A motion by Annino, seconded by Blewett, to approve the minutes of January 13, 2020 as submitted passed unanimously.**
4. Refunds and abatements: none
5. Department reports:  
**KVFC Quarterly Budget Report:** Fire Commissioner Darin reported that expenditures to date were on track. Iino questioned whether certain overruns were going to be covered by KVFC reserves.

**Fire Commissioners' report:** Darin updated the BOS on the status of the search for a replacement for outgoing Fire Marshal Jim McDonald. McDonald has been appointed Deputy Marshal and will serve until the new appointment, targeted for July 1.

After extensive research covering the number of inspectables, list of proposed duties, current work product and feedback from McDonald, the commission expects to propose a \$25,000 annual budget based on 15 hours per week. The BOS will consider this request as part of the budget process.

6. Appointments  
**Iino moved to appoint Karen Perry as Alternate to the Zoning Board of Appeals. The motion was seconded by Annino.**

Discussion: Ms. Perry, elected in November, was not sworn in within the required timeframe. Pursuant to Section 4-4 (e) of the Town Charter, the Republican Town Committee voted to reaffirm its support of Ms. Perry on January 14, 2020.

**The motion passed unanimously.**

7. Old Business
  - A. Operating Budget review: no update
  - B. Capital Budget: no update
8. New Business
  - A. Road Survey Update  
Town Engineer Tom Fenton (Nathan L. Jacobson and Associates) presented an update to the Killingworth Pavement Evaluation Study, completed in 2017. The 2-phased study included a complete inventory of paved roads, a field assessment of pavement condition, and general recommendations for maintenance and repair based on the Pavement Condition Index.

8. New Business A. Road Survey Update (cont'd.)

Fenton presented spreadsheets comparing the 2017 Road List with Maintenance and Repair Costs with an updated report for 2020. There was general agreement that much progress has been made; the 2020 report shows far fewer roads in need of full reclamation.

Fenton also responded to BOS requests for an in-depth comparison across the various pavement maintenance and repair alternatives, specifically, chip sealing, spot paving and reclamation:

*We have reviewed the costs for the various pavement maintenance and repair alternatives.*

- *The unit cost for **chip sealing** has been relatively consistent at **\$2.50 per square yard**.*
- *The unit cost for **paving** has been escalated minimally to **\$11 per square yard**.*
- *We have developed a unit cost for **milling and paving** of **\$18 per square yard** based on current State Bid prices and **\$21 per square yard if curb replacement is included**.*
- *The unit cost for **pavement reclamation and paving** in the 2017 Study was projected at \$18.00 per square yard. This was based mostly on bids for projects of that nature for the Town at the time of the Study. Current unit costs, based on recently completed projects in the Town, are more in the range of \$20-\$21 per square yard, which reflects a reasonable escalation.*

*However, based on recent road projects completed in the Town, associated costs such as replacement of curbing, replacement of catch basin tops if necessary, backfilling, restoration of road shoulders and miscellaneous paving such as driveway aprons have been incurred when completing these projects. Incorporating those costs and converting to a unit cost per square yard we have come up with a range of between \$24 and \$31 per square yard for the entire process: **\$24 for a rural road with no curbing and no formal drainage** and **\$31 for a subdivision road with curbing and drainage within the pavement**. [from NLJA letter dated 1/25/20]*

The town engineer continues to support the use of chip sealing as a good interim solution to more frequent reclamation. He reported that, done properly, it will increase the surface life of the road by 5-7 years. It also provides safety/skid resistance, a uniform surface/filling in surface imperfections and protection of the underlying bituminous pavement.

There was extensive discussion, with input from road foreman Walt Adametz, about the life cycle of the roads with respect to the varying treatments. There was also discussion of triple-chip sealing two scenic roads – North Chestnut Hill Road and Beckwith Road.

The BOS thanked Fenton for the report. The BOS, Adametz, and Fenton are very pleased with the remarkable progress, a result of an aggressive approach to bringing the inventory of roads up to high standards. Fenton will add the newest town roads to the report.

Adametz briefed the BOS about the upcoming Quarry Hill Road drainage project, which will precede a full reclamation and paving in the spring.

Iino reported on negotiations with FEMA regarding the upcoming Bethke Road culvert repair project. It is hoped that 80% of the costs to repair the culvert, damaged during a severe 2018 storm, will be covered by FEMA. The project will be added to the FY 20-21 Capital Budget and will optimally go out to bid before July 1.

9. First Selectwoman's comments
  - A. Grand List: Iino reported a likely increase of 1.07% in the October 1, 2019 Grand List, which will be filed by the end of the week.
  - B. Alternative Housing Committee: Thomas Hogarty has been recommended by the Planning and Zoning Commission. Iino asked the Selectmen to bring further appointment recommendations to the next meeting.
  - C. Affordable Housing: Iino reported on a recent presentation of the HOPE partnership, a non-profit organization dedicated to developing affordable housing opportunities in Southern Middlesex County.
  - D. Director of Health position: Health Director Pal Hutcheon has resigned. He will stay on until the town can find a replacement. Iino discussed job requirements and next steps.
  - E. Building Official position: Jerry Russ remains in place as Building Official until recently appointed temporary building inspector Richard Pleines passes the required state exam.
  - F. First Responder Tax Abatement: Iino met with assessor Mike Bekech regarding increasing the tax abatement for fire and ambulance volunteers to revised allowable levels, which could prove to be an effective recruiting tool for first responders. There was brief discussion, including the option of tiered abatement levels based on years of service/levels of participation.
10. Selectmen's comments
  - A. 2020-2021 Budget process: Blewett asked for clarification about the upcoming budget process and there was brief discussion about the challenges to long-term planning posed by creating a town budget without an approved school budget.
  - B. Bonds: Annino returned to the topic of maintaining oversight when the town receives bonds for subdivisions, driveway aprons and other Land Use projects. He recommends a spreadsheet for monthly tracking, and physical storage of the bonds in the Finance office or the Town Clerk's vault.
11. Adjournment

**Annino moved adjournment at 8:30 p.m. The motion passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on 1/29/2020.