

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**

Regular Monthly Meeting  
June 9, 2020

Chairman Gwenne Celmer called the June 9, 2020 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:01 P.M. on the internet website "Go to Meeting".

Members present: Chair Gwenne Celmer, Vice Chair Robert Rimmer, Clerk Marcel Couture, Andrew O'Neill and Annie Stirna

Member absent: Cheryl Fine

Also present: First Selectwoman Catherine Iino, Financial Director Regina Regolo and Town Treasurer Donna Dupuis.

**Visitors.** The visitors as noted above did not wish to speak at this time.

**Budget Workshop for Review of Proposed 2020-2021 Budget.** The operating and capital budgets were approved by the Board of Finance at their Special Meeting on June 8, 2020 and the mill rate set.

**Minutes**

1. April 30, 2020 Special Meeting
2. May 12, 2020 Special Meeting
3. May 13, 2020 Special Meeting
4. May 15, 2020 Special Meeting
5. June 8, 2020 Special Meeting

Couture **MOVED** to accept and approve as presented the Minutes of the

1. April 30, 2020 Special Meeting
2. May 12, 2020 Special Meeting
3. May 13, 2020 Special Meeting
4. May 15, 2020 Special Meeting
5. June 8, 2020 Special Meeting

Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

**Bills:**

1. Hynes, Clerical Hours - March 2020 - \$106.41
2. Hynes, Clerical Hours - April 2020 - \$143.24
3. Hynes, Clerical Hours - May 2020 - \$126.87

Couture **MOVED** to accept and approve for payment the following invoices:

BOF Minutes  
Regular Meeting  
June 9, 2020

1. Hynes, Clerical Hours - March 2020 - \$106.41
2. Hynes, Clerical Hours - April 2020 - \$143.24
3. Hynes, Clerical Hours - May 2020 - \$126.87

Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

### **Old/New Business**

1. Tax Collector's Report: March, April, May 2020. The reports were distributed prior to the meeting. There were no Board inquiries.
2. Report: April 15, 2020 Joint Meeting: BOE/BOS/BOF and
3. Report: May 20, 2020 Joint Meeting: BOE/BOS/BOF  
No Reports.

**Discussion of Budget: FY20/21.** See above.

**Annual Report Update.** Celmer advised the Report is being reviewed by Administrative Assistant Elizabeth Disbrow for one more change. It is anticipated that it will be going to the printer in the near future. By consensus the Board determined 15 hard copies of the Report should be ordered.

### **Additional Invoices:**

1. Couture **MOVED** to accept and approve the Shore Publishing Invoice of \$1,425 for the printing of the proposed budget. O'Neill seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
2. Couture **MOVED** to accept and approve for payment the invoice from the Graphic Designer in the amount of \$400 for the Annual Report. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, O'Neill and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

**Charter Revision Committee.** Rimmer asked members to look over the current charter and to let him know of any changes they think should be made to the charter. Celmer suggested that the preparation of the annual report be under the purview of the selectmen's office in the future because the financial report is a small part of the annual report and it takes a lot of time by multiple members and agencies to prepare the report. First Selectwoman lino concurred, noting that her office has a good portion of the materials that go into the report.

**July and August BOF Monthly Meetings.** By consensus, BOF members determined that there will be a meeting in July and the August meeting will be cancelled.

**Chairman's Comment.** Celmer thanked all for their hard work and long hours to prepare and adopt the FY20/21 Budget adopted. She has received favorable comments from residents.

BOF Minutes  
Regular Meeting  
June 9, 2020

There being no further business, Celmer **adjourned** the meeting at 7:21 P.M. to the July 14, 2020 Regular Monthly Meeting.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk  
Board of Selectmen  
Board of Finance  
Donna Dupuis, Town Treasurer  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary

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*Raymond M. Moore*  
TOWN CLERK