

Parmelee Farm Committee

Minutes of Meeting

Town Hall

January 3, 2019

Present: Christine Cronin, Bruce Dodson, Linda Dudek, Terry Doyle, Tim Gannon, Scott Hawkins and Guy Vecchitto

Absent: Peg Scofield

Tim called the meeting to order at 7:00 pm. .

The minutes for the meeting of December 6 was accepted with the following corrections. In the second to the last paragraph on page one "\$61,00" should read "\$61,000" and in the last paragraph on page 1 the second to the last line "Bruce stated that we" should read "Bruce stated that he".

Tim reported that the Shared Harvest Garden had been awarded a \$150.00 pop-up grant at the Christmas at the Farm event. This grant came from the Community Foundation of Middlesex County.

Tim announced that the grand opening of the Parmelee Farm Sugar House will be on Sunday January 20th 12-3 pm.

Tim said he has been unofficially notified that the Community Foundation of Middlesex County has awarded a grant of \$1500 toward the purchase of the evaporator equipment. Tim said that additional funds are needed to pay for the evaporator. There was lengthy discussion. Scott Hawkins made a motion to approve the amount of \$3500 to be transferred from the Parmelee Activities account to cover the additional cost of the evaporator, seconded by Terry Doyle. Unanimously passed.

Tim announced that he is ready to submit the RFP for the replacement of the Pavilion roof. He reviewed his draft and said that it would be submitted Friday. There was discussion.

Tim handed out a copy of the draft of the updated Addendum to the Master Plan. There was discussion. Christine will put together a new draft from the comments of the Committee members. It will be discussed at the next meeting of the Committee.

Linda Dudek reported that the fire extinguishers have been upgraded and replaced as necessary. Three of the fire extinguishers were replaced. There was discussion.

Linda Dudek stated that the east wall around the door at the Farmhouse has mold and is wet. She had Jeff Klaussen come out to look and he said that the back door casing and top casing are rotten. He originally said it would be \$1500, which was approved by the Town. When the work began more rot was discovered so it will now cost \$3000. The Town's general repair budget will cover the repairs. The work has started.

Linda also reported that there is a lot of vendor interest in the 2019 Artisan Fair to take place on September 7. Many vendors have already signed up. She will keep the Committee informed.

Linda Dudek nominated Tim Gannon as Chairman of the Parmelee Farm Committee and Peg Scofield as Vice chair for 2019, seconded by Terry Doyle. Unanimously elected. Linda Dudek nominated Christine Cronin as Secretary, seconded by Terry Doyle. Unanimously elected.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Christine Cronin
Secretary