

**Minutes of the
SPECIAL MEETING OF THE BOARD OF SELECTMEN
Tuesday, February 26, 2019 @6:30 p.m.
TOWN OFFICE BUILDING**

First Selectwoman Catherine Iino called the meeting of the Board of Selectmen to order at 6:00 p.m. In attendance were Selectman Lou Annino, Jr., Selectman Nancy Gorski, and Finance Director Regina Regolo. Visitors included Board of Finance member Annie Stirna, Robert & Marcella Sassi.

Regolo provided a punch list of items to be addressed in the operating and capital budgets.

OPERATING

- Salaries –The Board will defer to the reconstituted Joint Committee on Compensation to review and make recommendations for the Board of Finance to consider.
- New hire for public works – Iino moved, Gorski seconded (for the purpose of discussion) that an additional position be added to the road crew. After much discussion, the motion was rejected: Iino, aye; Annino and Gorski, nay.
- Regolo confirmed the board's recommendation to reduce the EOC budget by \$750, in line with actuals from preceding years.
- Overall, the BoS limited increases in operating budgets and compensation to 2 percent, the increased cost of living since last year. The recommended Fire Marshal stipend is increased by \$280; the Health Director's salary is increased by \$260; the Parmelee operating budget is increased by \$2,750.
- HK Youth & Family Services requested an 8.4 percent increase over the current budget. After much discussion of recent steps taken to strengthen the organization, the Board recommends an increase of 2.5 percent, or \$1,979, with Iino dissenting in favor of a higher increase.

CAPITAL

- KVFC – The board proposed pushing out the Station 1 Renovation Conceptual Drawings as they are still waiting for the results of the Needs Assessment to be conducted under the FY19 budget. The request for the Station 1 Bay Doors & Openers was reduced by \$7,000, because the rear door is in better condition than the front doors and the fire chief thought that they might be able to use parts from the old front doors to repair the rear should the need arise. Access Control for both stations would be pushed to a later year. The Chief's / Command vehicle was removed. (Stirna left at 6:50 p.m.)
- Highway Department – The proposed purchase of a used over-the-guardrail mower was removed.
- Transfer Station – The proposed replacement of the center compactor was pushed to later years in the MYCIP. The BoS recommends using the back-up MSW compactor for cardboard if the center compactor fails, since the back-up compactor is only occasionally needed.
- Parmelee – The expense for painting the exterior of the Farm House was moved from the capital budget to the operating budget. The request for additional funding for stonewall repair was moved to later years in the MYCIP, since reroofing the pavilion is more expensive than had been contemplated and will require additional capital funds in the FY2020 budget. The BoS also noted that the Parmelee Committee will not spend the \$11,000 for stone wall repairs in the FY19 budget.

- Regolo presented the proposed funding sources for the 19/20 capital projects. As in the past, funding sources included the Assigned Fund Balance of the Capital Reserve; estimated grants, annual transfers in from General Fund; and LoCIP funding. New funding sources include: Additional transfer from General Fund and the estimated revenue from the lot sales on Buell Hill.
- The board reviewed the current capital projects looking for possible close outs and agreed to close out the remaining approved funding for the barn stabilization.

MYCIP

- With regard to the MYCIP, Regolo reminded the board that we are still waiting for an update on the out years from the town engineer.

Regolo will finalize the operating budget, capital budget, and MYCIP for final approval. Iino will draft the accompanying narratives.

The Board will hold another Special Meeting on Monday, March 4th at 6:00 p.m.

Annino moved that the meeting be adjourned. The motion was seconded by Gorski and approved unanimously. The meeting adjourned at 7:36 p.m.

Respectfully submitted,

Regina Regolo
Acting Recording Secretary