

In attendance: L. Annino, N. Gorski, C. Iino (by phone), R. Regolo  
Visitors: M. Nuhn (Tax Collector), P. Jacobs (KVFC), R. and M. Sassi

1. The meeting called to order at 7:00 p.m. The Pledge of Allegiance was recited
2. Public comment  
Robert Sassi spoke for 5 minutes about past incidents at town hall and other town properties.

3. Approval of minutes  
**Motion by Gorski, seconded by Iino, to approve the minutes of January 14, 2019 amended as follows. The motion passed unanimously.**

Below Item 3, Department reports (agenda item 6)  
Last sentence: Create new paragraph and change sentence to read: "In response to Iino's question *about software*, Bauer ..."

4. Refunds and abatements  
**Motion by Annino, seconded by Gorski, to approve the following 7 refunds, and allow them to proceed along their normal course. The motion passed unanimously.**

• 1. Allyn Chase	108 River Road	\$44.83	Overpaid COC#08701M
• 2. Trudy Sokolowski-Holliday	1335 Fleming Ave	\$30.08	Overpaid
• 3. CAB East LLC	PO Box 67000	\$162.22	Overpaid COC#08647M
• 4. CAB East LLC	PO Box 67000	\$403.64	Overpaid COC#08646M
• 5. CAB East LLC	PO Box 67000	\$111.31	Overpaid COC#08648M
• 6. CAB East LLC	PO Box 67000	\$200.45	Overpaid COC#08645M
• 7. Maryanne/Christopher Little	499 Route 80	\$5.00	Overpaid

5. Department reports: None

6. Appointments  
**Motion by Iino, seconded by Annino, to appoint Eric Donovan Couture (D), Daniel E. O'Sullivan (R), Richard T. Otto (U) to the Energy Task Force for a term ending December 31, 2019.**

Iino was approached by Mr. Otto regarding the upcoming public hearing about a proposed solar farm in town. The Board agreed to recommit the Energy Task Force and reappoint the former members in order to monitor and weigh in on this proposal. **The motion passed unanimously.**

7. Old Business  
A. Budget discussion  
Annino asked for and was given an update on the status of budget requests to date. Iino stated that the BOS was in good shape to start budget deliberations next week, and that while she had not yet received the Grand List from the Assessor, they do not anticipate significant change.

There was brief discussion of the addition of two bridge projects to the capital plan, for which state funding is available. A small bridge on Roast Meat Hill Road and another on Emanuel Church road were identified by the state as in need of repair.

Regolo stated that she was still waiting on the FY19/20 multi-year updates. She alerted the board that they will continue to receive updated budget information, and

asked that the Board review it all before the next meeting (February 4). She also asked that they let her know which departments they would like to see in person so she can arrange meeting schedules

There was general consensus that, with the exception of Public Works, individual entities would be invited as needed upon review of their requests. Regolo recommended that work begin with the capital budget, so that funding sources could be adequately reviewed. Operating budget review will follow.

8. New Business

A. Tax Deferment Program re: shutdown

The state of Connecticut passed HB 5765 permitting municipalities to defer real estate, motor vehicle and personal property taxes of affected employees of the Federal Government impacted by the recent shutdown. Tax Collector Nuhn presented a resolution and application form (attached) derived from drafts submitted by CCM and the town attorney that will permit the town to administer the deferment program as described. Details of the program, which is specific to this shutdown, and to taxes due February 1, 2019, were briefly discussed.

**A motion by Annino, seconded by Gorski, to adopt the Resolution Establishing a Tax Deferment Program for Federal Employees Affected by the Shutdown passed unanimously.**

9. Selectmen's comments: none

10. Adjournment

**Motion by Gorski to adjourn at 7:21 p.m. passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on 1/30/2019.

RESOLUTION ESTABLISHING A TAX DEFERMENT PROGRAM  
FOR FEDERAL EMPLOYEES AFFECTED BY THE SHUTDOWN

WHEREAS, the current shutdown of the Federal Government has impacted certain Federal Employees (“affected employee”), including those that are taxpayers of the Town; and

WHEREAS, HB 5765, defines "Affected employee" as a Federal Employee who, during the shutdown, is (A) a resident of this state, and (B) required to work as a Federal Employee without pay or furloughed as a Federal Employee without pay;

WHEREAS, on January 22, 2019, the State of Connecticut passed HB 5765 permitting municipalities to defer real estate, motor vehicle and personal property taxes for affected employees of the Federal Government impacted by the shutdown; Now, therefore, be it

RESOLVED, that the Board of Selectman, pursuant to HB 5765, hereby establish a deferment program to defer the due date of taxes on real property, personal property or motor vehicles, owed by affected employees as defined by HB 5765; and be it further

RESOLVED, that the Board of Selectman directs the Tax Collector to administer the deferment program, so that the Town will not charge or collect interest on any tax, rate, charge or assessment or part thereof that is payable by an affected employee and which became due during the period when such individual was an affected employee.

RESOLVED, that those affected employees seeking to participate in the Town’s deferment program shall prove their eligibility by providing the tax collector with proof of Federal Employment and sign an affidavit stating that they are (a) a resident of this state, (b) the department of the Federal government they are employed by, (c) that they are required to work as a Federal Employee without pay or furloughed as a Federal Employee without pay, and (d) they will no longer be an affected employee when the branch of the Federal Government they are employed by is funded and its employees are called back to work. The Town may require individuals to recertify eligibility on a periodic basis of not less than thirty (30) days.

RESOLVED, that each tax, rate, charge or assessment deferred under a program established pursuant to this section shall be due and payable without interest or

penalty not later than sixty days after the date on which an individual is no longer an affected employee. Thereafter, any portion of the tax, rate, charge or assessment which remains unpaid shall include all interest and penalties otherwise provided by law calculated retroactively to the original due date of the tax or any portion that was deferred. All provisions of the general statutes relating to continuing, recording and releasing property tax liens and the priority in the collection and enforcement of taxes, rates, charges and assessments shall remain applicable to any deferred tax, or portion thereof.

RESOLVED, that nothing in this section shall affect interest or penalties on, or lien rights or collection of, any tax, rate, charge or assessment due before December 22, 2018, or after the date on which an individual is no longer an affected employee.

**APPLICATION OF FEDERAL EMPLOYEE AFFECTED BY FEDERAL GOVERNMENT SHUTDOWN  
TO DEFER MUNICIPAL TAX PAYMENTS**

Applicable to real estate, motor vehicle, and personal property taxes due on or after December 22, 2018

1. NAME LAST		FIRST	MIDDLE INITIAL	DATE OF BIRTH
2. MAILING ADDRESS		NUMBER AND STREET	CITY OR TOWN	STATE ZIP CODE
3. DAYTIME TELEPHONE WITH AREA CODE			ALTERNATE TELEPHONE OR EMAIL ADDRESS	
4. DEPT/DIVISION OF FEDERAL EMPLOYMENT			WORK ADDRESS/LOCATION AND TELEPHONE	
5. ADDRESS OR DESCRIPTION OF PROPERTY IN THIS TOWN SUBJECT TO TAXES AND/OR CHARGES TO BE DEFERRED				
<p>(A) I am a resident of the State of Connecticut. A copy of my driver's license, utility bill, or other proof of residency is attached.</p> <p>(B) I am currently an employee of the federal government of the United States and have been since December 22, 2018 or earlier. A copy of my employee ID, paystub, or other proof of employment is attached.</p> <p>(C) Since December 22, 2018, I have been either (1) required to work as a Federal Employee without pay, or (2) furloughed as a Federal Employee without pay. A copy of notice of furlough or nonpayment or other proof of effect on my pay is attached.</p> <p>(D) I request that any applicable real estate, motor vehicle, and personal property taxes which would otherwise be payable by me to the Town between December 22, 2018 and the date on which my pay is restored, to be deferred, without interest or penalty, until 60 days after the date on which my pay is restored.</p> <p>(E) I am aware of the amount and basis of the taxes, charges, and assessments that I am requesting to be deferred, and I hereby irrevocably waive all of my rights to appeal or dispute them on any basis. I understand that the Town's lien, priority, and enforcement rights will remain unaffected during and after the deferral period.</p> <p>(F) I understand that this request, if approved, will not defer any taxes, charges, or assessments, I may owe the Town which came due before December 22, 2018 or the interest and penalties applicable to them, or any other debt I may owe the Town.</p> <p>(G) I agree to recertify this deferral by giving the Town proof that the above statements remain true within thirty (30) days from today, and each additional thirty (30) days thereafter, until such date and in such manner as the Town may direct.</p> <p>(H) I authorize the Town and its agents to verify my statements above, and any recertification information I provide, from my Employer and other third parties. I consent to those third parties releasing relevant information to the Town and its agents for this purpose upon the town's request and that a copy of this application shall be adequate evidence of my consent.</p> <p>(I) I understand that I must pay all taxes, charges, and assessments to be deferred in full by the earliest of: (1) sixty (60) days after the date on which my pay is restored; (2) immediately upon my failure to recertify my eligibility; or (3) immediately upon the Town's determination that I am not or am no longer eligible for deferment. I understand that if I fail to do so for any reason, all interest and penalties will be applied to all unpaid portions retroactive to the original (undeferred) due date.</p>				
APPLICANT'S AFFIDAVIT	Under penalties of perjury, I hereby swear or affirm that I have read and understood all of the statements above, that they are all true and accurate, and that all attachments to this application and any additional information I give to support or recertify this application are genuine and unaltered.			
SIGNATURE OF APPLICANT X				Date signed ____/____/____
SIGNATURE OF NOTARY PUBLIC X				Date signed ____/____/____

**STOP ! DO NOT WRITE BELOW THIS LINE - FOR TAX COLLECTOR'S USE ONLY**

DEFERRAL FOR: <input type="checkbox"/> Real Estate Tax <input type="checkbox"/> Motor Vehicle Tax <input type="checkbox"/> Supp. Motor Vehicle Tax <input type="checkbox"/> Personal Property Tax	
TAX COLLECTOR'S AFFIDAVIT	<input type="checkbox"/> I am satisfied that the applicant meets all the necessary statutory requirements <input type="checkbox"/> This claim is disallowed because: _____
SIGNATURE OF TAX COLLECTOR OR TAX COLLECTOR CLERK	

