

REGULAR MEETING OF THE BOARD OF SELECTMEN

Monday, April 22, 2019 at 7:00 P.M. in the Town Office Building

In attendance: Catherine Iino, Lou Annino, Jr., Nancy Gorski, Regina Regolo, and Bettie Perreault as Acting Clerk.

Visitors: Corky Sassi, Marcella Sassi, John Samperi, Gary Ciempa and Angela Ciempa.

1. The meeting was called to order at 7:02 P.M. The Pledge of Allegiance was recited.
2. Public comment

Gary Ciempa (3 Stonewall Drive) referred the Board to correspondence dated April 11, 2019 from Angela Ciempa, which reported on a medical response that had occurred on March 9, 2019. The letter detailed what had occurred at that time. For these minutes, summarized briefly:

- 911 call; Valley Shore Communications contacted Clinton and Haddam responders, covering for Killingworth for mutual aid. Clinton personnel were nearby, providing quick response.
- Haddam ambulance was to transport to St. Francis Hospital, Hartford.
- Haddam responder took wrong route, causing significant delay, eventually ending up at wrong hospital and ER (Yale New Haven Hospital). Contact with paramedic provided redirection to New Haven to expedite call.

Mr. Ciempa sought information in connection with the Killingworth Ambulance services: how many calls does it respond to, how many require mutual aid assistance, who covers when Killingworth services are not available, etc. Ms. Iino advised that Killingworth personnel were, at that time, involved in another activity and not available; Clinton personnel responded as they were nearby; Haddam unit and personnel covered transport.

Mr. Ciempa stressed that he is looking for “facts,” not a “he-said/she-said” report, and feels that currently there is a “false sense of security” in connection with Killingworth service. Valley Shore Communications can provide most of that information; Ms. Iino will follow up to secure the requested details.

The referenced correspondence will be considered to be part of these minutes.

3. Board of Education report

There was nothing to consider at this time.

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4. Approval of minutes

- a. **Motion by Iino, seconded by Annino to approve the minutes of the Special Meeting of April 3, 2019. Motion approved with Gorski abstaining.**
- b. **Motion by Annino, seconded by Gorski to approve the minutes of the Regular Meeting of April 8, 2019. Motion approved unanimously.**

5. Refunds and abatements

There were none to consider at this time.

6. Department reports

There were none to consider at this time.

7. Appointments

There were none to consider at this time.

8. Old Business

a. Open bids (all in the order in which opened):

i. Roast Meat Hill Drainage improvements

1. American Industries	\$ 116,250.00	Total Base Bid
2. Suchocki & Son, Inc.	\$ 99,960.00	Total Base Bid
3. Schumack Engineered Construction	\$ 84,838.00	Total Base Bid
4. Xenelis Construction	\$ 141,996.00	Total Base Bid
5. Cariati Developers	\$76,720.77	Total Base Bid
6. Winthrop Construction, LLC	\$40,500.00	Total Base Bid

Contract for Roast Meat Hill Drainage improvements to be reviewed by Town Engineer for a recommendation.

ii. Crack Sealing

1. Northeast Crack Filling, Inc.	\$3,375	per pallet 2019
	\$3,600	per pallet 2020
2. CT Sealcoating LLC	\$3,210	per pallet 2019
	\$3,210	per pallet 2020

iii. Spot Paving

1. B & L Construction	\$6,435/day	\$350/hour
2. Winthrop Construction LLC	\$5,400/day	\$325/hour
3. CT Sealcoating LLC	\$4,210/day	\$220/hour

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iv. Street Sweeping

1. Janet's Sweeping \$573/mile 2019 and 2020

9. Multi-Year Capital Improvement Plan

Spreadsheets of Multi-Year Capital Improvement Plan for FY2019 through FY 2028 and another for FY 2020 through 2029 were reviewed. (The Plan for FY 2019 through 2028 was approved at Town Meeting on May 14, 2018.) Members discussed the 2020-2029 Plan in extensive detail with specific reference to items including but not limited to the following:

- The potential of utilizing bonding for individual "large" expenditure items, and the grouping of such larger expenditures to take advantage of better bonding rates and requirements;
- The realities of aging equipment, structures, etc.;
- Reorganizing the detail of Public Works expenditures relating to Town roads;
- The continuing issues associated with individual Town-owned structures including but not limited to the Town Hall, Fire Station, and Transfer Station;
- How to better identify and possibly re-name/re-classify some vehicles during the replacement process.

The Multi-Year Capital Improvement Plan should be put up for approval at the Town Meeting on May 20, 2019. Following modifications of the Plan for FY2020 through 2029, a call a Town Meeting to include the Plan will require approval by the Board of Selectmen and publication of the Legal Notice.

10. New Business

a. Road Foreman contract

Not available at this time.

b. Killingworth Road Race

Application for Use of State Highways (CT DOT) and town roads from Congregational Church in connection with the Killingworth Road Race, scheduled for Saturday, August 10, 2019, with accompanying Race route map, was received and reviewed. Note was made of the adjustment of the Race route for the 2019 event.

Motion by Iino, seconded by Gorski to approve the application for the August 10, 2019 Killingworth Road Race. Motion approved unanimously.

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c. Application for hot dog cart on Recycle Way

Correspondence dated April 9, 2019 from Marcella Sassi requesting to be on the agenda of this meeting in connection with a proposal to locate a hot dog cart on Recycle Way was noted. On behalf of Ms. Sassi, Mr. Sassi spoke of their plan to serve as a hot dog cart vendor on Recycle Way for hours between 8:00 A.M. and 2:00 P.M. on one or potentially more days per week during the coming summer months. It was pointed out that other non-profit organizations such as the Girl Scouts have sponsored similar activities at that location in the past. There was considerable discussion between Board members and Mr. Sassi relating to the following:

- The number of days per week the unit would be in use,
- Advertising,
- Lighting,
- Status of a vendor operation as a non-profit entity to allow donation of funds raised, and the fact that at present no 501(c) 3 status is in place,
- Public Health and other regulatory licensing and permitting which would be required (none are yet secured), and
- The potentially variable/unpredictable scheduling of operations if permitted.

Motion by Annino, seconded by Gorski to approve the application by Marcella Sassi for a hot dog stand to be located on Recycle Way one day per week from 8:00 A.M. to 2:00 P.M. subject to the following conditions:

- **There will be no advertising;**
- **There will be no lighting;**
- **The vendor will be fully licensed by the Board of Health and other regulatory authorities; and**
- **The vendor will be an approved 501(c) 3 non-profit vendor.**

Mr. Sassi indicated that he had no intention to seek 501(c) 3 status.

The motion was unanimously disapproved; application denied.

d. LED re-lamping of traffic signals

Ms. Iino advised that CT DOT has notified the town of plans to change the (only) traffic signal in Killingworth to LED fixture. The sense of the meeting was that no public hearing is needed with regard to the re-lamping.

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11. First Selectwoman's comments

Ms. Iino reviewed ongoing structural issues within the Town Hall, specifically in the Land Use/Building Department area. These include roof leaks, ceiling damage, and the potential need to move the A/C unit on the roof to access the area(s) requiring repair. Because of the size of the A/C unit, use of a crane will be required, a potential expenditure estimated at under \$2,000. Interior maintenance work by Lighthouse Construction has been accomplished in the past with favorable results; bids from Lighthouse and other vendors will be sought for any upcoming required work.

12. Selectmen's comments

Mr. Annino repeated that a loose stone at the Transfer Station needs to be fixed. Annino requested a report from the Town Foreman detailing the status of work completed through the month of April and monthly thereafter. When tasks cannot be accomplished within the anticipated time frame, the Board envisioned using outside services/contractors/vendors to keep on schedule. A monthly report, provided in four-week blocks, would better ensure that scheduled work is completed when expected. For multi-year planning, advice should be sought from the Town Engineer to establish a profile of costs to address municipal needs in a timely manner.

In addition, the Town should have the Town Engineer prepare a pro forma for a cyclical regrinding and resurfacing of town roads. This would allow the Town to compare costs with those of the current program and ensure that maintenance of the quality of Town roads is done as cost-effectively as possible.

Ms. Gorski did not have anything to report at this time.

13. Adjournment

Motion by Annino, seconded by Gorski to adjourn the meeting at 7:58 P.M. was unanimously approved.

Respectfully submitted,

Bettie Perreault

Acting Clerk