

In attendance: C. Iino, L. Annino Jr, N. Gorski , R.Regolo, D. Mooney
Visitors: KVFC R. Bauer, D. Venuti, C. Morgan, T. Hajek,
BOE E.Couture (arrived at 8:04)
Residents: R. Sassi, M. Sassi

1. The meeting was called to order at 7:03 p.m. The Pledge of Allegiance was recited.
2. Public comment: Resident Robert Sassi related an experience with two former employees in the Land Use office. After 5 minutes, Iino instructed Mr. Sassi to yield the floor, in accordance with BOS policy limiting public comment. Mr. Sassi was granted an extra minute to conclude his remarks.
3. Board of Education Reports (tabled until later in meeting)
Iino moved to advance agenda item 6 (Department reports). The motion, seconded by Annino, passed unanimously.

* Department reports (agenda item 6)
Killingworth Volunteer Fire Company’s Chief Bauer presented the quarterly review of year-to-date expenses from both operating and capital budgets. There was brief discussion. He noted that replacement turnout gear as required will now be included in the multi-year capital plan. Annino asked about the KVFC proposal for Station One renovation and Bauer replied that a statement of requirements was being prepared for the next meeting. In response to Iino’s inquiry, Bauer noted that the Firehouse software was being used by both the KVFC and for the Fire Marshal’s regular reporting.

Gorski asked for clarification about the capital line item for radios and was told Phase 1 (FY17/18) had to do with networks and replacing copper phone lines with more stable fiber optic lines. Phase 2 (FY18/19) will be broken into two separate initiatives, with the first being mobile / portable equipment (mobile radios in trucks, portable radios, and radio pagers) and the second being fixed equipment such as receivers, repeaters, antennas, etc. which will begin mid-2019 in coordination with Valley Shore Emergency Communications’ infrastructure upgrade project.

Bauer noted that the KVFC finished the year with a total of 435 calls, a 17% increase over the previous year:

	2017	2018	% change
Fire (including motor vehicle accidents)	154	195	27%
Rescue/Medical	219	240	10%
TOTAL	373	435	17%

Iino thanked the Chief for his report, and the Board recognized the importance of the KVFC’s service to the town. The Selectmen thanked the KVFC, and in return Chief Bauer thanked the board for its continued support. [KVFC representatives left at 7:27 p.m.]

The Building Department report was distributed but not discussed.

Iino moved to advance agenda item 7 (Appointments). The motion, seconded by Annino, passed unanimously.

* Appointments (agenda item 7)

lino moved that the Board of Selectmen appoint:

- **Brian James Blair to the Haddam Killingworth Recreation Authority for a term ending June 30, 2019**
- **Jamie Mowat Young to the Representative Policy Board, South Central Connecticut Regional Water District for a term ending June 30, 2020**

The motion passed unanimously. The appointments will be sent to town meeting for confirmation.

lino then moved that the Board make the following appointments. The motion, seconded by Gorski, passed unanimously.

- Rachel Schemmerling (D) to the Historic Review Committee for a term ending December 31, 2021
- Joseph Hutchins to the Historic Review Committee for a term ending December 31, 2021
- William Raymond Burley to the Park and Recreation Commission for a term ending December 31, 2019
- Scot R. Thomas to the Park and Recreation Commission for a term ending December 31, 2019
- Timothy C. Withington (D) to Emergency Management for a term ending December 31, 2019
- Toge Carlson to Emergency Management for a term ending December 31, 2019
[Dawn Mooney left meeting at this point]

4. Approval of minutes

A motion by Gorski, seconded by Annino, to approve the minutes of December 10, 2018 meeting, amended as follows, passed unanimously.

Item 7b. Town Barn Repairs

Line 1 Insert "in his opinion" after the words "noting that"

Line 3 Insert "in his opinion" after "manage the project efficiently"

Line 4 Insert "offering his services to do so" - after "clerk-of-the-works"

**Line 5 Replace "bring the costs closer to our budget: with "reduce the cost"
and add "regarding different methods of construction and benefits of each" after
"there was discussion"**

Item 9f

Strike "Big 3:" before the word lino

5. Refunds and abatements

Motion by Annino to approve the following 14 refunds, all for overpayment, and allow them to take their normal course for reimbursement. Motion passed unanimously.

1. Gelco Corporation	940 Ridgebrook Rd.	\$98.15	COC#08651M
2. Financial Ser Veh Trust	5550 Britton Pkwy	\$189.13	COC#08639M
3. Peterson D L Trust	940 Ridgebrook Rd	\$297.50	COC#08650M
4. VW Credit Leasing LTD	1401 Franklin Blvd	\$381.42	COC#08652M
5. Theresa A. Gagliardi	31 Schnoor Rd	\$40.96	COC#08649M
6. Kurt David	243 N Parker Hill Rd	\$44.09	COC#08668M

7. Kathleen/Charles Montagnon 3 rd	196 Reservoir Rd	\$11.64	COC#08666M
8. Porsche Leasing Ltd	PO Box 24329	\$372.52	COC#08660M
9. Toyota Lease Trust	20 Commerce Way	\$344.20	COC#08643M
10 VW Credit Leasing LTD	1401 Franklin Blvd	\$122.96	COC#08658M
11 JP Morgan Chase Bank	PO Box 901098	\$385.95	COC#08655M
12. JP Morgan Chase Bank	PO Box 901098	\$329.91	COC#08654M
13. Peter or Andrea VanJeune	24 Swan Lake Trail	\$29.72	COC#08672S
14. Christine Patterson	7 Patrick Drive	\$82.41	COC#08684M

6. Department reports see above

7. Appointments see above

8. Old Business

A. Budget Calendar

Regolo distributed the timetable for the annual budget process, again asking the selectmen to note highlighted dates and to mark calendars accordingly. There was very brief discussion about the timeline, followed by brief general budget discussion.

Regolo and lino reported that the projected rise in cost of petroleum-based products will impact the public works capital budget (major paving projects), and to a lesser degree the operating budget (e.g. Highway -Other, Spot Paving). Anticipated costs of 19/20 projects will be higher than those estimated in the Multi-Year Capital Improvement Plan. lino added that minor additions to the budget such as building security upgrades, tree budget, cell phones, a new hazard mitigation plan would have a small impact on the overall budget. It remains unknown how the RSD17 budget will impact the town's operating budget. The Grand List is expected to remain stable.

B. Charter Review Commission

Motion by lino, seconded by Annino, to establish a Charter Review Commission in alignment with state law, and move forward to appoint members.

Discussion: lino referred to the draft introductory memorandum to the future commission, which was briefly discussed at the December 10, 2018 meeting, and asked for further comments. After some discussion of specific questions included in the draft, the selectmen agreed to establish a commission without a list of questions from the board.

Motion by lino, seconded by Annino, to amend the motion above as follows:

To establish a Charter Review Commission, in alignment with state law governing that and move forward to appoint 7 members as soon as possible, with the directive to report back to the Board of Selectmen by January 31, 2020. The motion passed unanimously.

C. Barn Project

No action was taken. lino noted that she was waiting to hear back regarding quotes for repairs to the Town Hall modular addition.

[E. Couture arrived 8:04]

- * Board of Education Report (tabled agenda item 3)
Board of Education representative Eric Couture gave a detailed update of the High School Renovation project. The solar panels are scheduled to be installed mid-March, and will be energized in May. The auditorium is largely finished. The lighting project is moving forward. The 6-boiler project is behind schedule due a dispute regarding to errors in design/installation which require repositioning of installed boilers. Once work resumes, completion is estimated within 8 weeks. The BOS was assured that the building is currently sufficiently heated with 3 operational boilers, and that portable boilers are available if necessary. There was brief discussion about cost overruns and cash flow procedures while the district awaits state funding. 2019/20 budget discussions are underway, as are continued discussions about the school Reorganization Plan. [Eric Couture left meeting]

9. New Business

A. Parmelee Pavilion Roof

The Parmelee Farm Committee is seeking to repair and replace the roof on the pole barn with either a standing seam- or exposed fastener- metal roof.

Iino moved to issue the RFP to Repair and Replace the Parmelee Pavilion Metal Roof. The motion, seconded by Gorski, passed unanimously.

B. CTDOT Resurfacing Program center rumble strips on Route 80

After brief discussion, **Iino moved that the BOS authorize her to sign documents pertaining to the CTDOT Resurfacing Program regarding installing rumble strips on a portion of Route 80. The motion passed unanimously.**

10. First Selectwoman's comments:

A. Fire truck: Iino has been in communication with broker Chief Walsh, and several municipal auction sites regarding the sale of the old fire engine.

B. Roast Meat Hill Drainage: Project has begun. Engineer will supervise installation of concrete pipe for first phase.

C. UPSEU contract is up for renewal. Negotiations will begin soon.

D. Solar Farm: Public hearing for this proposed project will be held February 21, 2019 at the Firehouse.

E. Town meeting: Upcoming topics include confirmation of appointments, possible ordinances regarding signs, solicitation regulations and raffle permits.

F. Iino will be away at the end of the month, and will be absent from the Regular BOS meeting on January 28.

11. Selectmen's comments: none

12. Adjournment

A motion by Annino, seconded by Gorski, to adjourn at 8:50 p.m passed unanimously.