

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Regular Meeting
January 8, 2019

Vice Chairman Robert Rimmer called the January 8, 2019 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:05 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chairman Gwenne Celmer (arrived at 7:08 P.M.), Vice Chair Robert Rimmer, Clerk Marcel Couture, Annie Stirna and Matthew Young (left at 7:45 P.M.). Derek Phelps was absent. Also present were Residents Corky and Marcella Sassi (Neither wished to address the Board).

Visitors

1. Catherine Iino, First Selectwoman: not present.
2. Regina Regolo, Financial Director
 - a. December 2018 Financial Report. Regolo noted that there is now a line for emergency road work from storm damage in her Report.

Celmer arrived at 7:08 P.M., assumed her seat and her office.

- b. Adoption of Standard Mileage Rate of 58 cents per mile Effective: 1/1/19. Tabled to later in the Agenda.
- c. Adoption of Final Audit Report Ending June 30, 2018. Tabled to later in the agenda.
- d. December Financial 2018 Report (Continued). Regolo asked for time to get information to address several inquiries of Board members.
- e. Selectmen's 2018/19 Proposed Budget. Budget requests have been requested. Regolo will be organizing the budget book(s) as requests come in.

Adoption of Standard Mileage Rate of 58 cents per mile Effective: 1/1/19. Couture **MOVED** to adopt the Federal Standard Mileage Rate of 58 cents per mile effective January 1, 2019. Young seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Stirna and Young. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Minutes: December 11, 2018 Regular Monthly Meeting. Couture **MOVED** to approve the December 11, 2018 Regular Monthly Meeting Minutes with the following correction: Change "Derick" to "Derek" in the first paragraph on Page 1.

Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer and Couture. Opposed: none. Abstentions: Stirna and Young. The motion was **carried**, 3-0-2.

Bills/Correspondence

1. Hynes, December 2018 Clerical Hours. Young **MOVED** to accept and approve for payment the December 2018 Invoice of Hynes in the amount of \$96.30 for clerical services. Couture seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Stirna and Young. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
2. Seward and Monde: Installment for Audit Preparation. No invoice was submitted.

Old/New Business

3. Treasurer's Report: December 2018 and Tax Collector's Report: December 2018
These were distributed prior to the meeting. There were no concerns.
4. Update: Annual Report Request: Celmer.

Outstanding reports were assigned as follows for follow-up:

Stirna:

Assessor's Office
Board of Assessment Appeals
Board of Elections and
Building Department.

Young:

Community Renewal Team
CT River Coastal Conservation District
Estuary Council of Seniors and
Estuary Transit District.

Couture:

H-K Recreation
H-K Youth & Family Services
Killingworth Ambulance Association and
Park & Recreation.

Rimmer:

Probate Court
Public Works
Resident State Trooper
Tree Warden and
Valley Shore Communications.

Celmer:

Connecticut Conference of Municipalities (CCM)
Council of Small Towns (COST)
Region II Regional Mental Health Board, Inc.
Town Treasurer

VNN Community Healthcare and
WEO/ZEO.

Young left the meeting at 7:45 P.M. and did not return.

Return to Regolo:

1. December 2018 Report. Regolo addressed inquiries raised earlier by Board members.
2. Final Audit FY Ending June 30, 2018. Couture **MOVED** to adopt the Final Audit for FY Ending June 30, 2018 as presented. Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. Young was not present.

Return to Old/New Business

1. Discussion of Chairmanship. Celmer led a discussion on the chairmanship. No action was taken.
2. Annual Report Cover. Members were asked to bring photographs for the next regular meeting.

Additions to February 12, 2019 Regular Monthly Meeting.

1. Set special meetings for budget workshops and
2. Choose annual report cover photograph.

There being no further business, Celmer **adjourned** the meeting at 8:00 P.M. to the February 12, 2019 Regular Monthly Meeting.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance
Board of Selectmen
Sherry Lee Hynes, Secretary