

Public Health Agency
323 Route 81
Killingworth, CT 06419

January 17, 2018
MINUTES

Members Present: Chair Natalie Ortolì Drew, Betty Dennis, Robin Duffield, Cheryl Fine, Ernest Pizzuto, and Health Director Paul Hutcheon.

Members Absent: Cathy lino, Martha Hogan, Sue Nesci, and Mike Stehney

Chair Natalie Ortolì Drew called the meeting to order at 7:03pm.

Minutes- The committee reviewed the minutes from the December 13th minutes. Paul Hutcheon requested the following corrections (*italicized*) to the minutes:

- Lead grant-funding is not available *this year*;
- VNA Blood Pressure Clinics-the town supports *four* VNA blood pressure clinics and there were *55 attendees* at eight monthly clinics

MOTION: Betty Dennis moved and Ernest Pizzuto moved seconded acceptance of the December 13th minutes, as amended. Voting in favor: Betty Dennis, Natali Ortolì Drew, Robin Duffield, Cheryl Fine, and Ernest Pizzuto; Opposed: 0; Abstentions :0. The motion carried 5:0:0.

Paul Hutcheon reported that Martha Hogan will be submitting a letter of resignation. There will be two open spots on the Public Health Agency .

First Selectman Update - There was no report.

Health Director Update Paul Hutcheon provided the following updates:

Monitoring of Health Status- Flu-There have been no flu cases reported to date for the town.

Informing, Educating, and Empowering- Flu-Paul sent a news release on the flu, including symptoms and the importance of flu shots. His release was picked up on the state health department's daily news feed of public health issues in the media.

Uranium/Radon - Another release was sent out to remind residents that radon kits are still available.

Developing Policies & Plans- Part-time Health Departments- There has been no word from the state health department in response to a letter Cathy lino sent answering their request for a list staff and hours.

Enforcing Laws & Regulation- Farmers Market- The committee discussed the potential implications of moving the farmers market from a monthly to a weekly and relocating the site. Discussion will continue at next month's meeting and input will be sought from Cathy lino, First Selectwoman.

Evaluating Effectiveness, Accessibility, and Quality- FDA Food Code- Notices about FDA certification classes have gone out. Fee structure for food service establishments will remain the same but reclassification from the state to the FDA system (all of our facilities are class 2 or

Connecting Community to Health Services-VNA Blood Pressure Clinics- Paul followed up with the VNA to clarify how many individuals were served by the VNA blood pressure clinics. The 55 attendees listed in their report were 11 individual seniors, who blood pressures were taken during the eight clinics.

Annual Budget- Paul distributed a revision to the proposed FY 18/19 budget that the committee reviewed at the December meeting. Revisions included more detail on revenue and membership fees. The proposed budget has been submitted to the Finance Committee.

MOTION: Ernest Pizzuto moved and Betty Dennis seconded a motion to adjourn. Voting in favor: Betty Dennis, Natalie Ortolini Drew, Robin Duffield, Cheryl Fine, and Ernest Pizzuto; Opposed: 0; Abstentions :0. The motion carried 5:0:0.

There being no further business, the meeting adjourned at 7:52 pm. The next meeting will be February 14, 2018.

Respectfully submitted,



Robin Duffield, Member