

PARMELEE FARM COMMITTEE

Minutes

September 6, 2018

The regular meeting of the Parmelee Farm Committee was called to order at 7:00pm. in the Pond Room at the farm. The following members were present: Tim Gannon, Terry Doyle, Guy Vecchitto, Scott Hawkins, Peg Scofield, Bruce Dodson and Linda Dudek. Absent: Chris Cronin. Visitor: John Byrne.

Minutes from the August meeting were accepted as presented.

Tim noted that the Sugar House is basically completed. Tim reported that Joe Nuzzo of Shoreline Electric donated \$3,324 in labor for electrical work in the building and Matt Young donated and installed the metal roof at a value of \$8,480 . Tim will apply for a \$5,000 grant from the Middlesex Foundation for the evaporator.

Peg distributed a list of events for the farm. There was discussion on several events, including problems with the caterer from the recent wedding. The committee was in agreement to withhold \$200 from the security deposit to cover an extra fee of \$100 to Dawn Mooney for additional duties and \$100 to power wash areas of the pavilion from the caterers' negligence.

Tim noted that the final Car Cruise and concert will be held Sunday, September 9th.

Linda reported on the Artisan Market and thanked the committee and volunteers for their support. The Lion's Club will set up the tent tomorrow (Friday 7th) at 5pm and some vendors will be bringing tents, tables and chairs from 6-8pm. All vendors have been requested to be on the farm between 7-9am on Saturday (8th). Vehicular traffic will not be allowed past the front parking lot at that time to avoid problems. There was discussion about parking, signage and volunteer assistance.

The new lawn mower for the farm has been ordered from Construction Materials Inc. in North Haven. Peg moved to pay \$6,332 for the mower; seconded by Terry. Motion carried unanimously.

Peg will get quotes for installing a patio outside of the Pond Room and report back to the committee.

Linda presented an idea for construction of a carriage house near the current garage used by the Historical Society. The Society would like additional space for storage and display of their increasing collection of artifacts. Linda said the Historical Society had approved this idea and she was looking for permission from the Farm Committee before proceeding to get a plan and prices for the Society to consider. There was a brief discussion about location. The committee was in agreement that the Society could proceed with this idea and Linda will report back with details for approval.

Tim noted that the concert stage has been returned to Clinton. Due to lack of shade in the back field location, the concerts will be moved to the south side of the pavilion. Tim presented prices for two Sunsetter awnings for the pavilion in that location. There was discussion on the awnings and budget.

The committee discussed farm plans and budgeting. The committee will decide on goals at a future meeting.

Discussion on the RFP for the pavilion roof took place. The current galvanized roof on the pavilion needs replacing and the town approved \$26,000 for the project. It was suggested that bidders be required to inspect the current roof from the interior ceiling catwalk to check rafters and purlins. The RFP should include repairs under the roof, metal removal and disposition of debris.

The meeting adjourned at 8:59pm.

Respectfully submitted,

Linda M. Dudek, Acting Secretary