

Parmelee Farm Committee

Minutes of Meeting

Parmelee Farm

July 5, 2018

Present: Christine Cronin, Linda Dudek, Bruce Dodson, Tim Gannon, Scott Hawkens, Peg Scofield and Guy Vecchitto

Absent: Terry Doyle

Tim called the meeting to order at 7:03 p.m. The minutes from the meeting of June 7 were accepted as presented.

Tim reported that the Sugar Shack fund raising has thus far raised \$10,327. This includes a grant from the Killingworth Foundation and a Youth and Family grant. He will attend a meeting of the Community Fund on July 19. Another batch of maple leaves have been made. Trees, Inc just removed three trees from the site where the Sugar Shack will be built. Once the slab is done, construction will begin on the building. There was discussion.

Peg reported that there is just one more event on the calendar. The KWO will hold a fashion show in the Pavilion on September 30.

Linda reported that at a recent wedding Dawn worked 12 hours. There was lengthy discussion as to how to provide Dawn with assistance and documentation that will help her deal with the issues that arise at events. Tim suggested that there be some new forms generated. There was discussion. Peg will draft out some new forms 1) an information sheet with all persons involved with wedding – caterer, photographer, wedding planner, etc. 2) a new form to be included with the contract that lists all of the items that the group agrees to take care of before they leave the property, which will also include a person to be responsible for this. Peg will circulate the drafts when she gets them done.

Tim reported that the Community Garden fence has been repaired thanks to work by John Byrne and Kevin Gorman. There was discussion of replacing the fencing along the back of the garden, The funds for this will come out of the Community Garden funds.

He also reported the floor of the Schoolhouse has had 3 coats of polyurathane. Bruce said that he had found some nice stone steps for the Schoolhouse behind Town Hall and they have already been moved to the site. Tim said he would call Steve Schulz and get a quote for the installation of the steps.

Tim said that the security cameras are all set up and running again. He said he was testing a security camera at his house called Wyzecam. They are only \$25 per unit and so far he thinks they work really well. He said he was thinking that would be a good way to have eyes on the parking lot and pathway to the house. There was discussion.

Linda gave an update on the Artisan Market. So far there are about 50 vendors and a dozen more who have expressed interest, but not sent in the paperwork. She has collected \$1600 so far from the vendors. Peg will help Linda with the signs for the September event.

Tim reported that the Bolens mower has continued to have problems. There was discussion. He will get quotes for a new mower to replace it.

Tim reported that that Car Cruise and concert will be held this Sunday. Jazzie will be selling refreshments. Tim said that the replacement roof for the Pavillion will have to go out to bid. That will happen in the fall.

Meeting adjourned 8:45p.m.

Respectfully submitted,

Christine Cronin
Secretary