

HEALTH AND SAFETY COMMITTEE

MINUTES

June 19, 2018 @ 2:30 p.m., Town Office Building

The meeting was called to order at 2:34 by Acting Chair Elizabeth Disbrow.

Members in attendance: Elizabeth Disbrow, Michele O'Toole, Don McDougal, Walt Adametz and Wayne Linsley.

Visitors: Paul Hutcheon, Health Director.

The Pledge of Allegiance was recited.

Elizabeth moved to approve minutes of the March 27 Special Meeting, Seconded by Don. They were approved unanimously with no discussion.

Old Business:

Health:

At Sal's request, the Transfer station is receiving bottled water and is on a standing order to keep their supply replenished.

Herbicide (AquaNeat) has been sprayed and flagged around town guardrails.

Safety:

The front door to Town Hall has been replaced, however, the wrong door was installed. A new door is on order and will be re-installed. In the meantime, visitors are asked to use the back door.

The panic buttons have been tested and are all in working order.

A link to a Homeland Security video on Active shooters has been sent to all employees for training. Most employees have viewed the video. Elizabeth will re-send the link again.

In May, Don lead a very successful Stop the Bleed program for all Town Employees. Each participant received a Stop the Bleed kit for their personal use. These kits will also be placed with AED kits around town.

New Business:

Safety:

On Wednesday June 20, Hurricane Emergency Training will be held in the EOC.

Cathy Iino is in the process of setting up a Town Hall Safety Committee made up of Town Hall employees. More information to follow.

Walt noted that the timer on the outside lights needs to be adjusted for summer hours.

At 2:54 Elizabeth made the motion to adjourn, seconded by Walt.

Approved unanimously. Respectfully submitted, Michele O'Toole