

HEALTH AND SAFETY COMMITTEE

MEETING MINUTES

December 18, 2018 @ 2:30 p.m., Town Office Building

The meeting was called to order at 2:33 by Chair Cathy Iino.

Members in attendance: Elizabeth Disbrow, Jim McDonald, Walt Adametz, Wayne Linsley, Michele O'Toole and Don McDougal (arr. At 2:45).

Visitors: Paul Hutcheon, Health Director.

The Pledge of Allegiance was recited.

Walt moved to approve minutes of the September 25 Meeting, Seconded by Elizabeth. They were approved unanimously with no discussion.

Old Business:

Health:

Paul stated there are still flu shots available, check the Town's website for locations and requirements.

Cathy will get a bee sting poster for the town garage and transfer station.

Safety:

The front door to Town Hall is fixed and new locks installed. This door must be locked from the outside. The locks have all been re-keyed and keys issued to committee chairs.

Elizabeth is working on the outside cameras-one will be angled to cover the back parking lot. She is also looking into an additional camera for inside the building focused on the back door.

New Business:

Cathy made the motion to approve the following meeting dates for 2019: March 19, June 18, September 17, and December 17. Moved by Walter, Seconded by Jim. After no discussion, motion passed unanimously.

Walt made the motion to keep the current slate of officers for 2019. Jim seconded. After a motion to close the nominations, the motion passed unanimously.

Health:

Elizabeth reported that Poland Springs has offered to clean the water dispenser at a cost of approximately \$60 per cleaning. After a brief discussion, it was determined that we do not need to have the water dispenser cleaned. Cathy suggested we clean the Keurig machine in the kitchen.

Walt said a new tick species has emerged in Fairfield County-the Asian longhorned tick. As of now, there is no evidence of diseases transmitted to humans. It primarily preys on livestock and wildlife.

Air ducts in the modular section of town hall were cleaned on December 15.

Safety:

Jim brought up the dangers of tree mortality in CT. He asked if there are known dead trees in the parks and Parmelee Farm. He noted how the state has been marking dead trees with an orange dot so the public can be aware of their dangers. Cathy replied that the town is not marking trees and dangerous trees at Sheldon have been addressed.

Fire extinguishers will be inspected at the end of the month in the municipal buildings. Parmelee Farm will also be included in this inspection. A quote will be given for any updates that need to be done at Parmelee.

Elizabeth reported that new carbon monoxide detectors have been installed around Town Hall.

On January 3rd Don will be starting Community Emergency Response Team Training (CERT) for anyone interested as there are still spots available. The training is 20 hours and consists of First Aid, Search and Rescue and Fire Safety.

At 3:02 Jim made the motion to adjourn, seconded by Walt.

Approved unanimously. Respectfully submitted, Michele O'Toole