

REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, September 24, 2018 7:00 p.m. Town Office Building

In attendance: C. Iino, L. Annino, Jr., N. Gorski, R. Regolo, R. Nemergut (representing KLA)

1. The meeting was called to order at 7:01 p.m. The Pledge of Allegiance was recited.

Iino moved to add item C. Domestic Violence Awareness Month under New Business. The motion, seconded by Gorski, passed unanimously.
2. Public comment: none
3. Board of Education report
BOS will ask the BOE to prepare an update on the high school construction project for the next meeting.
4. Approval of minutes
A motion by Gorski, seconded by Annino, to approve the minutes of September 10, 2018 passed unanimously.
5. Refunds and abatements
Annino moved to approve the following refunds and allow them to take their normal course. The motion, seconded by Gorski, passed unanimously.

• Rembisz Bros Painting	9 Kelseytown Rd	\$5.91	Overpaid COC#08603M
• Vincent J. Bongiovanni	90 Laurel Ridge Trail	\$30.76	Overpaid COC#08427M
• Lewis W. Scranton	38 Firetower Rd.	\$11.23	Overpaid COC#08605M
• Paul K. Beacham	11 Forest Glen Rd	\$45.27	Overpaid COC#08610M
• Toyota Least Trust	20 Commerce Way	\$28.46	Overpaid COC#08593M
• Kyle Cummings	154 Pond Meadow Rd	\$81.23	Overpaid COC#08582M
• JP Morgan Chase Bank	111 Polaris Parkway	\$130.13	Overpaid COC#08407M
• Wade Rossomando	156 Chestnut Hill Rd	\$176.55	Overpaid COC#08615M
• John R. Raccio Jr.	44 Beech Tree Ridge	\$66.89	Overpaid COC#08625M
• John R. Raccio Jr.	44 Beech Tree Ridge	\$9.12	Overpaid COC#08626M
• Jessie J. Larson	13 Rebecca Lane	\$53.84	Overpaid COC#08623M
• Ford Credit			
Personal Property Tax	PO Box 67000	\$504.35	Overpaid COC#08607M
6. Department reports
Regolo noted that she proposed a schedule of dates for KVFC quarterly reporting, beginning in October, and the fire chief agreed.
7. Appointments
Committee vacancies were briefly discussed. There was brief discussion about the formation of the Charter Revision Commission and a committee to explore alternative housing opportunities.
8. Old Business
A. Library Furnace Replacement bid: this item was tabled until KLA representative's arrival.

8. B. Health District

Motion by lino, seconded by Gorski, to submit a letter of intent to the DPH indicating that the town intends to explore options regarding joining or creating a health district.

Discussion:DPH is offering a one time \$15,000 incentive for towns to use toward establishing or joining a regional health district. The town needs to submit a letter of intent by September 30 in order to participate. **Voting in favor: lino, Gorski Opposed: Annino Motion carried.**

9. New Business

A. Public Works bids

Crack sealing bid documents and the annual solicitation for snow plow contracting services were briefly reviewed. The bid documents for Screened Sand and Snow and Ice Removal were reviewed.

lino moved to issue the bid for Screened Sand for Snow and Ice Removal. The motion passed unanimously.

[Killingworth Library Association representative Roger Nemergut arrived at 7:20 p.m. Item 8B is returned to the agenda]

*8B Library Furnace Bid

Roger Nemergut, speaking for Killingworth Library Association, recommended that the town award the furnace contract to local contractor RLD Heating and Cooling, Inc., the low bidder. There was discussion.

Motion by Annino, seconded by Gorski, to award the contract for the Killingworth Library Furnace Replacement Project to RLD Heating and Cooling, Inc. for the bid price of \$15, 260. The motion passed unanimously. [Nemergut left the meeting at this point.]

B. Proposed Capital Closeouts for 2017 -18

Regolo presented a report illustrating recommended closeouts and overexpenditures from the previous fiscal year. After discussion, **Annino moved the following:**

To authorize the closeout of the following Capital Accounts as of June 30, 2018:

IT Upgrades	\$5,000
Parmelee Facilities Improvement	\$ 501
KVFC – Extrication Equipment	\$ 188
HW Dept – Small Mason Dump w/ plow	\$11,721
3 Pt Hitch Blower	\$ 6,000
2017 John Deere Tractor and Mower	\$ 5,685
P&R – Replace Sheldon Flashing Lights	\$3,000
P&R – Sheldon Park Playground	\$7,848
P&R – Baseball Field – KRP Phase II	\$250,000
Transfer Station – grading	\$ 8,956
Town Hall Campus – Repairs to Modular	\$300,000
County Road – Pave	\$ 1,538
Green Hill Rd – Pave	\$ 33
Little City, Jackson, Old Durham Rd – Pave	\$8,435

These balances revert to the Capital Assigned Fund Balance.

To authorize the overexpenditure of the following capital projects as on June 30, 2018:

School House Stabilization	\$ 501
Re-Roof Public Works Garage	\$ 640
P&R – KRP Playground	\$ 5,015
P&R – Extend ADA paths at Sheldon Park	\$ 1,109
Library Building Repairs	\$13
Dogwood Knoll – Repair, Binder, Paving	\$ 51,220
Sugar Hill – Pave	\$93

to be funded by the Capital Assigned Fund Balance

The motion, seconded by lino, passed unanimously.

C. Domestic Violence Awareness Month

A motion by lino, seconded by Gorski to designate October as Domestic Violence Awareness Month passed unanimously.

10. First Selectwoman's comments

A. There will be a ribbon cutting for the new Route 81 bus route on October 5, at 10 a.m., at the Killingworth Town Hall.

B. Roast Meat Hill drainage update

The town engineer has been instructed to proceed in producing bid documents for the Roast Meat Hill Drainage project.

C. Computer system security audit

lino and Regolo recently met with an outside computer consultant, and reviewed our current IT system. lino recommends the town continue to assess risk assessment, continuity plan and disaster recovery.

D. Six staff members underwent active shooter training through a DEHMS sponsored course.

D. A recent DOT report identifies 2 bridges – one on Roast Meat Hill Road, one on Emanuel Church, that while not an immediate danger, were found to be in POOR to FAIR condition. The town will need to address these in the capital plan.

11. Selectmen's comments

A. Annino reported that UNH staff intends to pick up a generator loaned to the town several years ago.

B. Annino tends to move forward shepherding the Barn Project through its planned renovation.

12. The meeting adjourned at 8:23 p.m.

Respectfully submitted by Elizabeth Doyle Disbrow on 9/28/18.