

In attendance: C. Iino, L. Annino, Jr., N. Gorski, R. Regolo Visitors: KVFC Chief A. Moore

1. The meeting was called to order at 6:00 p.m.
2. Public comment: None

A motion by Iino, seconded by Annino to add the following agenda items as New Business 3A passed unanimously:

- A. Refunds
 - B. Minutes 2/12
 - C. Minutes 2/13
 - D. Parmelee Farm fundraising: sugar shack
 - E. Farmers Market
 - F. Tri State Trek
3. Killingworth Volunteer Fire Department – 18/19 Operating, Capital, and Long Range Capital Plan
Regolo distributed 3 exhibits for discussion.
 - A. Operating budget
Chief Moore was asked to modify the current reporting format to help the BOS better understand the total actual operating costs. It is not clear what percentage of the total expenses are being funded by town funding, and how much is being covered by transfers from the KVFC fund. Chief Moore offered a quarterly report, redesigned to better line up with current town budget line items.
 - B. Capital
Radios & communications equipment: Chief Moore said that the \$300K replacement and upgrade of KVFC radios and communications equipment could not be delayed past next year without jeopardizing the ability of firefighters to communicate with each other during emergencies. Chief Moore said that the equipment would remain compatible with the dispatch center's evolving systems. Annino suggested that we obtain written assurance of compatibility.

Kitchen range: Chief Moore reiterated that the range is 50 years old and he considers it a safety hazard. He stressed that the range is used not only by the KVFC, for company meals and for fundraisers, but also for community events. Gorski said that the selectmen questioned the wisdom of purchasing a range and ventilation system now when a major renovation of the fire station is on the horizon and could entail relocating the kitchen. Chief Moore did not think it would be safe to continue operating the range until planning and renovation of the fire station is complete.

Station 1 renovation needs assessment: Chief Moore reported that KVFC is ready to proceed with a needs assessment. Annino and Moore agreed that a needs assessment would need to be performed by consultant familiar with overall fire house operation, prior to consultation with architect.
 - C. The long-range capital plan discussion centered on the purchase of Heavy Rescue 89, which appears in FY19/20. Chief Moore was asked to approach the Truck Committee to revisit the

(cont'd) request, and to again consider a rechassis-ing or other retrofit as an alternative to purchasing a new truck. Chief Moore left at 6:42 p.m.

This was followed by a broader discussion of the multiyear plan, with specific attention mitigating the spike in FY19/20. Iino raised the possibility of reassigning bonded funds from Town Office Building modular repairs to a road project.

3A New Business

A. Refunds

A motion by Gorski, seconded by Annino, to approve a refund for overpayment in the amount of \$109.31 to Susan S. Oppenheimer of 41 Laurel Ridge Trail, passed unanimously.

B. Minutes 2/12/18

A motion by Iino to approve the minutes as written of February 12, 2018, seconded by Gorski, passed unanimously.

C. Minutes 2/13/18

A motion by Iino to approve the minutes of February 13, 2018 as written passed unanimously.

D. Parmelee Farm fundraising: sugar shack

The Parmelee Farm Committee as part of its charge to offer educational and agricultural opportunities for residents has proposed a maple sugar shack at the Farm, with construction and equipment funded by dual donations.

In response to concerns about bookkeeping headaches, Iino offered to take advantage of an unendowed project fund agreement program offered by the Community Foundation of Middlesex County which would accept contributions and disburse funds for a minimal 1% fee.

Iino moved for discussion that the town enter into an agreement with the Community Foundation of Middlesex County to establish a fund (with no initial investment) for the purposes of building a sugar shack at Parmelee Farm. The motion was seconded by Gorski.

Discussion: Annino was not supportive of the idea and asked that the Finance Director consider an alternative which would keep fund management in-house. After brief discussion, the Regolo agreed that this could be achieved by utilizing the current Parmelee Farm Activities Fund.

Iino withdrew the motion (above) and moved that the BOS endorse fundraising efforts to build and operate a sugar shack, authorizing the Parmelee Farm Committee to raise funds to cover costs. The motion was seconded by Annino. There was no further discussion. Motion passed unanimously.

E. Farmers Market

Iino recalled the January 8 BOS meeting at which Mitchell Bankston of Chatfield Hollow Farm and Bonnie Hall of Maple Breeze Farm approached the board with a proposal for a

(cont'd) new weekly farmers market at Recycle Way, citing increased traffic and visibility. The BOS endorsed the idea, with several concerns noted, and asked lino to prepare to present the idea to P& Z. A draft memo was distributed for discussion, which followed.

Annino moved to authorize lino to present the proposal for a new Farmers Market to Planning and Zoning subject to the following:

- 1. A written agreement with Killingworth Youth League be obtained, containing assurance that the Rocco Field would not be used during the hours the market is open..**
- 2. An electrical service plan be approved by the building official**
- 3. Appropriate permitting by the Public Health Director**

The motion, seconded by Gorski, passed unanimously.

F. Tri State Trek

A motion by Annino, seconded by Gorski, to allow the annual Tri State Trek bike ride to travel through town between June 22 -24, 2018 Passed unanimously.

A discussion of items for next meetings followed, including plans for an upcoming town meeting. The regular meeting scheduled for February 22nd was cancelled, as budget items slated for discussion required input from the Joint Committee on Compensation .

12. Adjournment

Motion by Gorski, seconded by Annino, to adjourn at 8:08 pm passed unanimously.

Respectfully submitted by Elizabeth Doyle Disbrow on 2/21/2018.