

In attendance: C. Iino, L. Annino, Jr., N. Gorski, R. Regolo

Visitors: R. Bauer, D. Venuti, C. Morgan, P. Jacobs KVFC
R. Darin, J. Liptak, Fire Commissioners
E. Couture, S. Sack, E. Blewett, RSD17 Board of Education
T. Hogarty, RSD17 Building Committee

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public comment: None
3. KVFC Quarterly Budget Review

Commissioner Darin welcomed newly-appointed commissioner Jennifer Liptak, and expressed the Board's appreciation for the years of service of Commissioner Bryan Mahoney. As an introduction to what will now be quarterly budget review meetings, Darin spoke briefly about the responsibilities of the Board of Fire Commissioners and its efforts to work with and support the KVFC moving forward.

Chief Bauer introduced the deputy chiefs and noted the KVFC's efforts to provide improved information to the BOS about its operations. He then gave a thorough update on the operating budget, with actual expenditures year to date on target for the quarter. He noted concerns, including unanticipated expenses due to mechanical failure of Engine 3 and an issue with a change in expiration dates for turnout gear (discussed later).

Discussion of capital budget followed. Chief Bauer reported that the new engine is due to arrive next week, and a period of acceptance testing and training will begin. Upon acceptance, the budgeted \$220,000 balance will be paid to Gowans-Knight. The committee is very satisfied with the product and the process. Further discussion covered breathing apparatus, hose replacement, radios, the new stove, and the Station 1 needs assessment. KVFC is aware that no upgrades to Station 1 will be budgeted until the assessment is complete.

Finally, Chief Bauer reported an unexpected expense due to a change in National Fire Protection Association (NFPA) criteria requiring that turnout gear be retired after 10 years, and a new level of monitoring by the KVFC.

Until the KVFC has new gear that meets the standards of the NFPA, Chief Bauer will pull 13 of the qualified firefighters "off the line," which means the town will have to rely more heavily on remaining firefighters and mutual aid. He requested an immediate appropriation of \$27,500 to replace expired and expiring gear.

Iino expressed gratitude to the KVFC and the Board of Fire Commissioners for their extraordinary service to the town and assured the KVFC that the BOS would work quickly to ensure that our firefighters are properly equipped.

Iino moved to add an item, KVFC turnout gear, to the agenda as New Business Item B. The motion, seconded by Annino, passed unanimously.

4. Board of Education Report
BOE liaison Eric Couture gave an extensive update on the renovation project at the high school.

4. Board of Education Report (cont'd)

The auditorium is essentially complete, with just a bridge from the mezzanine to stage and an ADA-compliant lift remaining to be installed by mid-December. The committee is pleased with the results, and the project is well under budget.

The roof project is nearly \$1 million under budget due to a decision to switch to an EPDM membrane roof. The lighting project is nearing completion, with a few issues being resolved.

The boiler project remains problematic and behind schedule, primarily because it appears the boiler room is too small to accommodate the specified 6-boiler system. The contractor has set up a temporary system utilizing 3 boilers to heat the school until the situation is resolved. CREC has been enlisted to ensure that contracts are being fulfilled, contractors and engineers are held accountable, documentation for errors and omissions is completed as required for reimbursements.

The solar project has also been problematic and delayed, primarily because revised state reimbursement criteria require that the ballasted photovoltaic system be replaced with an anchored one, and also because the specified panels are not currently available.

Suzanne Sack discussed financing options, the short-term debt obligations, and the current status of the capital account. She noted that the delays may result in the forfeiture of ZRECS. She summarized the project by saying the roof project went smoothly, the auditorium is beautiful, and the lighting retrofit is nearing completion. The boiler replacement and the solar project remain challenging but the BOE is ensuring that appropriate players are held accountable.

Eileen Blewett detailed expenditures to date. The overall project is tracking under budget and well under the total bond amount of 9.4 million.

Iino expressed appreciation for the level of detail provided and offered many thanks to Couture, Sack, Blewett, and Hogarty for their hard work on this project. She and the board also congratulated the BOE on HKHS being the only high school in Connecticut to be designated a Blue Ribbon school.

5. Approval of Minutes

A motion by Gorski, seconded by Annino, to approve the minutes of October 9, 2018 with one amendment passed unanimously. Remove the word "hawkers" from item 10A.

A motion by Gorski, seconded by Annino, to approve the minutes of October 11, 2018 passed unanimously.

Note: An omission from the minutes of September 24, 2018 was noted (Item 9B). The following should have been included in the text of the motion:

To fund, from the underexpended lines, overexpenditures in FY 2017-18 in excess of \$20,000 for the following line items:

<i>Town Counsel</i>	<i>\$36,635</i>
<i>Snow Removal</i>	<i>\$75,616</i>
<i>Tax Refunds & Abatements</i>	<i>\$86,438</i>
<i>Miscellaneous Grants</i>	<i>\$29,905</i>

6. Refunds and Abatements: none

7. Appointments

lino moved to send to town meeting for appointment to HK Recreation Authority for a one year term ending June 30, 2019:

William Raymond Burley (U)

James Joseph Duffield (U)

Brian James Blair (R)

The motion, seconded by Annino, passed unanimously.

A motion by lino, seconded by Annino to make the following appointments to the Historic Review Committee passed unanimously:

Lucinda H. Hogarty (D) for term ending December 31, 2019

Rachel Schemmerling (D) (Alternate) for a term ending December 31, 2018

8. Old Business

A. Open Bids: Screened Sand for Snow and Ice Removal

Sealed bids were opened and were referred to the road foreman for consideration. Samples of sand were delivered to the garage for evaluation.

Price per Cubic Yard:

THE SEASHORE CONSTRUCTION CO.	\$16.10	18/19
	\$16.90	19/20

HERB HOLDEN TRUCKING, INC	\$19.95
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B. Call to Town Meeting: Overs and Unders

A motion by lino, seconded by Annino, to issue the attached call to town meeting passed unanimously.

9. New Business

A. Issue Invitation to Bid for KVFC Kitchen Range Replacement

A motion by Annino, seconded by Gorski, to issue the Invitation to Bid for KVFC Kitchen Range Replacement passed unanimously. There was very brief discussion.

B. KVFC Turnout Gear (added to agenda)

The Board discussed financing the unanticipated expense of new firefighter turnout gear noted above. While Chief Bauer had assured the BOS that mutual aid and other firefighters could compensate for the removal of 13 firefighters from the line, the BOS was uncomfortable with this level of risk to the safety of the firefighters and the town.

lino declared a State of Emergency to authorize an appropriation of \$27,500 to purchase turnout gear for the KVFC.

B. KVFC Turnout Gear (cont'd)

After brief discussion, lino moved to amend the declaration as follows:

... to declare a State of Emergency to authorize an appropriation of \$27,500 to replace expired emergency gear to quickly restore the KVFC to full strength and allow them to respond safely to any emergency.

The amended motion, seconded by Annino, passed unanimously.

10. First Selectwoman's comments

lino noted that due to illnesses, the Tax Office and the Assessor's office will be understaffed over the next few weeks. lino will evaluate the need for temporary help in these offices.

11. Selectmen's comments

Annino asked for and was given an update on emergency road repairs. Green Hill Road closures will begin October 29. Work on River Road will follow. Gorski noted that neighborhood vandals have repeatedly removed the safety cones from a section Roast Meat Hill Road also damaged by the recent storm. State Police have been notified.

12. **lino moved that meeting be adjourned at 9:10 p.m. The motion, seconded by Gorski, passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on 10/25/18

Attachment: call to November 8, 2018 town meeting.

ATTACHMENT

LEGAL NOTICE
TOWN OF KILLINGWORTH

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the Emergency Operations Center, 323 Route 81, Killingworth, CT on Thursday, November 8, 2018 at 7 p.m. to consider and act upon the following items of business:

1. To fund, from the underexpended lines, overexpenditures in FY 2017-18 in excess of \$20,000 for the following line items:

Town Counsel	\$36,635
Snow Removal	\$75,616
Tax Refunds & Abatements	\$86,438
Miscellaneous Grants	\$29,905

2. To authorize the closeout of the following Capital Accounts as of June 30, 2018

IT Upgrades	\$5,000
Parmelee Facilities Improvement	\$ 501
KVFC – Extrication Equipment	\$ 188
HW Dept – Small Mason Dump w/ plow	\$11,721
3 Pt Hitch Blower	\$ 6,000
2017 John Deere Tractor and Mower	\$ 5,685
P&R – Replace Sheldon Flashing Lights	\$3,000
P&R – Sheldon Park Playground	\$7,848
P&R – Baseball Field – KRP Phase II	\$250,000
Transfer Station – grading	\$ 8,956
Town Hall Campus – Repairs to Modular	\$300,000
County Road – Pave	\$ 1,538
Green Hill Rd – Pave	\$ 33
Little City, Jackson, Old Durham Rd – Pave	\$8,435

These balances revert to the Capital Assigned Fund Balance.

3. To authorize the overexpenditure of the following capital projects as of June 30, 2018:

School House Stabilization	\$ 501
Re-Roof Public Works Garage	\$ 640
P&R – KRP Playground	\$ 5,015
P&R – Extend ADA paths at Sheldon Park	\$ 1,109
Library Building Repairs	\$13
Dogwood Knoll – Repair, Binder, Paving	\$ 51,220
Sugar Hill – Pave	\$93

to be funded by the Capital Assigned Fund Balance

4. To confirm the Selectmen's appointment of William Raymond Burley, Brian James Blair, and James Joseph Duffield as Killingworth representatives to the Haddam-Killingworth Recreation Authority, for a term to commence upon confirmation and to continue until June 30, 2019.

Dated at Killingworth, Connecticut this 22th day of October, 2018.

Catherine Iino
First Selectwoman

Louis C. Annino, Jr.
Selectman

Nancy Gorski
Selectwoman