

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Special Meeting
September 18, 2018

Chairman Gwenne Celmer called the September 18, 2018 Special Meeting to order at 7:03 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Gwenne Celmer, Derek Phelps, Robert Rimmer and Annie Stirna

Members absent: Clerk Marcel Couture and Matthew Young

Also present: Regina Regolo, Financial Director

Visitors:

1. Seward and Monde. Not present. Financial Director Regina Regolo advised the preliminary audit was not ready for presentation.
2. Catherine Iino, First Selectwoman. Not present. Regolo advised there were no funding requests nor was there a capital project update.
3. Regina Regolo, Financial Director
 - a. August 2018 Report. Distributed prior to the meeting. There were no concerns.
 - b. Accounting for Organizations such as Parmelee and
 - c. Explanation of Monthly Reports
Regolo explained the setup of the reports and their relationship

Phelps left the meeting at 7:32 P.M.

to the audit. She then went on to discuss how the accounting

Phelps returned at 7:33 P.M.

was set up for organizations such as Parmelee, using Parmelee as an example.

Minutes

1. August 14, 2018 Regular Monthly Meeting
 - a. Rimmer **MOVED** to make the following corrections to the Minutes of the August 14, 2018 Regular Monthly Meeting:
 - i. On Page 1, First Paragraph, change "Derick" to "Dereck" and

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- ii. On Page 2, vote on the Proposed Purchase of the Venuti Property, change 4-0-2 to 4-2-0.

Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Phelps, Rimmer and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

Rimmer **MOVED** to approve the Minutes of the August 14, 2018 Regular Monthly Meeting as corrected. Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Phelps, Rimmer and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

2. September 11, 2018 Regular Monthly Meeting The meeting was cancelled.
3. Discussion of Venuti documents appended to Minutes. Following discussion, no action was taken.

Proposed Town Purchase of Venuti Property. There was a general discussion about the September 11, 2018 Public Meeting.

Bills/Correspondence

1. Hynes, August 2018 Clerical Hours. Phelps **MOVED** to accept and approve for payment the invoice of Hynes for her August 2018 Clerical Hours in the amount of \$144.66. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Phelps, Rimmer and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
2. Seward and Monde: September Installment for Audit Preparation. None submitted.

Old/New Business

1. Treasurer's Report: August 2018. The Report was distributed prior to the meeting. There were no inquiries.
2. Tax Collector's Report: August 2018. There was a general discussion of the report.
3. Annual Report Request. Update by Celmer. Reminders will be sent a month from now.

Additions to October 9, 2018 Regular Monthly Meeting. None at this time.

There being no further business, Rimmer **MOVED** to adjourn the meeting. Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Phelps, Rimmer and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. The meeting was **adjourned** at 8:03 P.M. to the October 9, 2018 Regular Monthly Meeting.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

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Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance
Board of Selectmen
Sherry Lee Hynes, Secretary