

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES

Regular Monthly Meeting
August 14, 2018

Chairman Gwenne Celmer called the August 14, 2018 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:02 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81 Killingworth, Connecticut.

Members Present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer (by telephone), Secretary Marcel Couture, Dereck Phelps
(by telephone until 7:45 P.M.) Annie Stirna and Matthew Young
Members absent: None
Others Present: None

Visitors: There were no visitors.

Minutes

1. July 2, 2018 Special Meeting
Following a discussion on procedures, Couture **MOVED** to accept and approve as presented the Minutes of the July 2, 2018 Special Meeting. Young seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Phelps, Stirna, and, Young. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
2. July 10, 2018 Regular Monthly Meeting
Following a discussion on procedures, Marcel **MOVED** to **AMEND** on Page 2, the vote for the final motion for "...fair market-value appraisal...", to "Opposed: Rimmer, Stirna and Young". Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Phelps, Stirna, and, Young. Opposed: none. Abstentions: none. The motion to **amend** the Minutes was **carried**, 6-0-0.

Couture **MOVED** to Approve **AS AMENDED** the Minutes of the July 10, 2018 Regular Monthly Meeting. Young seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Phelps, Stirna, and, Young. Opposed: none. Abstentions: none. The motion **as amended** was **carried**, 6-0-0.

Proposed Town Purchase of Venuti Property

Members initiated a discussion on public availability of the Town's property appraisals done in the past for the site. The discussion was tabled when Couture left the meeting at 7:25 P.M. to make an inquiry of the town clerk [The Town Clerk's Office was open due to the Primary Elections.]

Celmer went on to the next agenda item while he was gone.

Bills/Correspondence

Couture returned at 7:27 P.M.

Couture **MOVED** to accept and approve for payment the invoice of Hynes for her July Clerical Hours in the amount of \$82.64. Young seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Phelps, Stirna, and, Young. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Couture **MOVED** to accept and approve for payment Invoice No. 5987 dated July 17, 2018, of Seward and Monde in the amount of \$7,000.00 for the initial billing on auditing services for the year ending 6/30/18. Young seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Phelps, Stirna, and, Young. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Return to Proposed Town Purchase of Venuti Property

Following further discussion on the availability of the Town's appraisals of the property, Phelps **MOVED** to request the first selectman to provide all appraisals of the Venuti property to the town clerk in order that the town clerk may make those appraisal documents available for public inspection. Young seconded the motion. Following discussion, voting in favor: Celmer, Young, Phelps and Couture. Opposed: Stirna and Rimmer. Abstentions: none. The motion was **carried**, 4-0-2.

Phelps ended his telephone connection at 7:45 P.M. and did not return.

Old/New Business

1. Treasurer's Report: July 2018;
2. Tax Collector's Report: July 2018; and
3. Financial Report: July 2018

All were distributed prior to the meeting. There were no inquiries on the reports. It was noted that the un-audited final report from Regolo for FY

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- 17/18 was attached to her July 2018 Financial Report. Regolo will be asked to explain the format of her reports at the next meeting.
4. Annual Report Request. Celmer is preparing the request and will distribute it to members for review before issuing it.

Additions to September 11, 2018 Regular Monthly Meeting

Young **MOVED** to **cancel** the September 11, 2018 Regular Monthly Meeting due to the conflict with the Venuti Property Public Information Meeting and to hold a **special meeting** in its place on Tuesday, September 18, 2018 at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Couture seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture, Stirna, and, Young. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. Phelps was not present by telephone.

Additional items to be added to the special meeting agenda in addition to customary items and those noted above are:

1. Audit Report Ending June 30, 2018 – Seward and Monde; and,
2. Accounting for Organizations Such as Parmelee.

There being no further business, Celmer **ADJOURNED** the meeting at 8:05 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance
Board of Selectmen
Sherry Lee Hynes, Secretary
Seward and Monde