

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**

Regular Monthly Meeting  
and  
Administrative Session  
May 8, 2018

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Minutes  
Regular Monthly Meeting

Chairman Gwenne Celmer called the May 8, 2018 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:04 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer, Clerk Marcel Couture and Annie Stirna (by telephone). Members Derek Phelps and Matthew Young were absent. Also present was Director of Finance Regina Regolo.

**Award Bid for Auditor.** Couture **MOVED** to appoint Seward and Monde as Auditors for FY17/18. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture and Stirna. Opposed: none. Abstentions: none. The motion was **carried** 5-0-0.

**Bills.** Couture **MOVED** to accept and approve for payment the invoice for Hynes for her April 2018 Clerical Hours in the amount of \$165.27. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer, Rimmer, Couture and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Stirna left the meeting at 7:06 P.M.

The following agenda items were tabled:

1. Visitors
  - a. Catherine Iino, First Selectwoman
    - i. Funding Requests
    - ii. Anticipated Funding Requests
    - iii. Status of LOCIP and Capital Projects
    - iv. State Funding Update
  - b. Regina Regolo, Financial Director
    - i. April 2018 Report
2. Minutes

BOF Agenda  
Regular Meeting & Administrative Session  
May 8, 2018

- a. April 10, 2018 Regular Meeting
- b. April 17, 2018 Special Meeting
- c. April 23, 2018 Special Meeting
3. Old/New Business
  - a. Treasurer's Report: April 2018
  - b. Tax Collector's Report: April 2018
  - c. Draft Town of Conservation and Development: 2018
  - d. Additional Items of Business
4. Additions to Agendas for May Meetings:
  - a. May 14, 2018 Special Meeting (8:15 P.M. at TOB)
    - i. Revisions to Proposed Budgets FY18/19
    - ii. Adoption of Revisions to Proposed Budgets for FY18/19
    - iii. Presentation of Revisions to Proposed Budgets for FY 18/19 to Board of Selectmen
    - iv. Set Mill Rate if Proposed Selectmen's Budgets FY 18/19 was Adopted and
  - b. Additions to June 12, 2018 Regular Monthly Meeting
    - i. Michele B. Nuhn, Tax Collector – Presentation of Suspense List

There being no quorum, the Regular Meeting was adjourned by Celmer at 7:07 P.M.

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Minutes  
Administrative Session

Chairman Gwenne Celmer called the Administrative Session to order at 7:08 P.M. Members present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer and Clerk Marcel Couture. Also present was Director of Finance Regina Regolo.

**Selectmen's Proposed Budget: FY18/19.** Regolo explained the process for the Town Meeting for the vote on the proposed budget and options for the Board of Finance as to the setting of the mill rate.

**Additions to Agendas for May & June Meetings:**

- a) May 14, 2018 Special Meeting (8:15 P.M. at TOB)
  - i) Revisions to Proposed Budgets FY18/19
  - ii) Adoption of Revisions to Proposed Budgets for FY18/19
  - iii) Presentation of Revisions to Proposed Budgets for FY 18/19 to Board of Selectmen
  - iv) Set Mill Rate if Proposed Selectmen's Budgets FY 18/19 was Adopted
- b) Additions to June 12, 2018 Regular Monthly Meeting
  - i) Michele B. Nuhn, Tax Collector – Presentation of Suspense List

**Proposed Revisions to Town Plan of Conservation and Development.**  
There was a general discussion led by Rimmer.

BOF Agenda  
Regular Meeting & Administrative Session  
May 8, 2018

There being no further business, Celmer adjourned the Administrative Session at 7:40 P.M.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer  
Dawn Moony, Town Clerk & Webmaster  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Board of Finance  
Board of Selectmen  
Sherry Lee Hynes, Secretary  
Michelle Nuhn, Tax Collector