

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES
Regular Meeting
December 11, 2018

Chairman Gwenne Celmer called the December 11, 2018 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:07 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chairman Gwenne Celmer, Vice Chairman Robert Rimmer (arrived at 7:14 P.M.), Clerk Marcel Couture, Derick Phelps and Annie Stirna. Matthew Young was absent.

Visitors – tabled until Rimmer arrived.

- a. Seward and Monde
 - i. Audit Report Ending June 30, 2018
- b. Catherine Iino, First Selectwoman
 - i. Status: Emergency Declaration for Storm Damage
 - ii. Funding Requests
 - iii. Anticipated Funding Requests
 - iv. Status of LOCIP and Capital Projects
 - v. State Funding Update
 - vi. Town Insurance Premium Costs for Liability Insurance
- c. Regina Regolo, Financial Director
 - i. November 2018 Report

Minutes: November 13, 2018 Regular Monthly Meeting. Couture **MOVED** to accept and approve as presented the Minutes of the November 13, 2018, Regular Monthly Meeting. Phelps seconded the motion. Discussion: none. Voting in favor: Celmer, Couture and Phelps. Opposed: none. Abstention: Stirna. The motion was **carried**, 3-0-1. Rimmer was not present.

Bills/Correspondence

1. Hynes, November 2018 Clerical Hours. Couture **MOVED** to accept and approve for payment the Invoice of Hynes for her November 2018 Clerical Hours in the amount of \$63.75. Stirna seconded the motion. Discussion: none. Voting in favor: Celmer, Couture, Phelps and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. Rimmer was not present.
2. Seward and Monde: Installment for Audit Preparation. None presented.

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Old/New Business

1. Annual Report FY17/18. Update by Celmer.

Return to Visitors

1. Seward and Monde: Audit Ending June 30, 2017
Michele Loso, CPA and **Andrew Switaj, CPA** presented the Preliminary Audit with input from Financial Director Regina Regolo. They with input from Regolo then answered inquiries of Board Members. By consensus, members approved the preliminary audit and directed Loso to prepare the final document.
2. Catherine lino, First Selectwoman. lino was not present.
3. Regina Regolo, Director of Finance. Regolo's November 2018 Report was distributed for review prior to the meeting. She addressed an inquiry of a Board member.
4. Catherine lino, First Selectwoman
 - a. FEMA. lino advised that the Town will be getting FEMA Funding for the September 2018 flooding.
 - b. Town Insurance Premium Costs for Liability Insurance. She submitted a handout of costs. She will e-mail copies to Board members.

Return to Old/New Business

1. Treasurer's Report: November 2018 and Tax Collector's Report: November 2018
Both were distributed prior to the meeting. There were no inquiries.
2. Annual Report Request Update by Celmer. See above.
3. Adopt 2019 & January 2020 Meeting Calendar. Couture **MOVED** to adopt the 2019 & January 2020 Calendar as presented. Phelps seconded the motion. Discussion: none. Voting in favor: Celmer Rimmer, Couture, Phelps and Stirna. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Additions to January 8, 2019 Regular Monthly Meeting

1. Discussion of Chairmanship.

There being no further business Celmer **adjourned** the meeting at 8:22 P.M. to the January 8, 2019 Regular Monthly Meeting.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance

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