

Public Health Agency
323 Route 81
Killingworth, CT 06419

June 14, 2017
MINUTES

Members Present: Chair Natalie Ortolini Drew, Betty Dennis, Sue Nesci, Ernest Pizzuto, Mike Stehney, and Health Director Paul Hutcheon.

Members Absent: Robin Duffield, Cheryl Fine, Cathy Iino, and Martha Hogan

Chair Natalie Ortolini Drew called the meeting to order at 7:07pm.

Minutes

MOTION: Betty Dennis moved and Ernest Pizzuto seconded acceptance of the May 10th minutes. Voting in favor: Natalie Ortolini Drew, Betty Dennis, Sue Nesci, Ernest Pizzuto, and Mike Stehney; Opposed: 0; Abstentions: 0. The motion carried 5:0:0.

First Selectman Update -Paul Hutcheon reported that there was no update from Cathy Iino.

Health Director Update Paul Hutcheon provided the following updates:

Diagnose & Investigate Health Problems & Hazards-

Inform, Educate, and Empower- Lyme Disease- Three committee members, Natalie Drew, Cheryl Fine, and Sue Nesci, manned a "Get Ticked Off" display at the June Farmer's Market at Parmalee Farms. They provided brochures from CDC and other sources as well as a display for tick identification. Natalie provided a tick display, which was the hit of the exhibit.

The CT. Agricultural Experimental Station has been inundated with requests for tick testing. Test results may take several weeks. Mike Stehney, who is a physician, noted that most doctors provide prophylaxis if a tick bite is reported or suspected.

Enforce Laws & Regulation- Environmental- Paul reported spending a lot of time on an issue of requiring soil testing for a B-100 for an unlicensed apartment. The site has removed a kitchen but added a bedroom. There are no records on file for the property or as built for the proposed subdivision. The property owner claims the file has been mishandled. Soil testing has not been scheduled to date.

Food Establishments- Paul noted an increase in requests for temporary food events. He added that the food trucks at a recent middle school fund-raiser were all licensed itinerant food vendors in another health district. In response to questions from the committee, he explained that temporary food permits are required only for events open to the public where food is prepared and served.

Legislative Update - Paul noted that the proposal to adopt the FDA Food Code for the state passed the House and Senate but has not yet been signed by the Governor.

The state health department is examining part-time health departments for how well they fulfill essential health benefits. They are meeting with part-time health directors and first

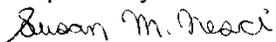
selectmen/mayors to go over local operations. A meeting with Cathy and Paul has been scheduled for June 21. They have requested a copy of every food inspection report from 2015-2017 to date. Committee members reviewed the history of the town health department, including evolving from a physician health director and unlicensed sanitarian to a MPH health director and licensed sanitarian model with an additional licensed restaurant sanitarian. They also recounted a failed effort in 2011 to join a health district.

Develop Public Health Policies & Plans-Budget-Paul distributed the July 2017-June 2018 budget adopted by the town for the Health Department. The budget total is \$58,018. He noted that the Public Health Agency line item, which supports special projects, was cut from \$600 to \$300. This will allow continued support for the VNA monthly blood pressure checks at the senior luncheon but will not allow support for any new projects. Testing fees for the water in town-owned wells are also included in the budget.

The budget also included an increase of one hour per week for the Health Director from 20 to 21 hours and a small increase in the hourly rate. The usual days of coverage on Tuesday, Wednesday, and Thursday will continue. Paul will be in the office to answer questions and help with applications on Tuesdays and Thursdays, 8:30-10:00am.

MOTION: Mike Stehney moved and Ernest Pizzuto seconded a motion to adjourn. Voting in favor: Natalie Ortolini Drew, Betty Dennis, Sue Nesci, Ernest Pizzuto, and Mike Stehney; Opposed: 0; Abstentions:0. The motion carried 5:0:0.

There being no further business, the meeting adjourned at 8:08 pm. The next meeting will be July 12, 2017.

Respectfully submitted,

Susan Nesci, Secretary