

## PARMELEE FARM COMMITTEE

### Minutes

October 5, 2017

The regular meeting of the Parmelee Farm Committee was called to order at 7:01 P.M. by Chairman Tim Gannon in the Pond Room at the farm.

The following members were present: Tim Gannon, Scott Hawkins, Guy Vecchitto, Bruce Dodson, Peg Scofield, Terry Doyle and Linda Dudek. Absent: Christine Cronin.

Terry moved to accept the minutes of the Special Meeting held September 20<sup>th</sup> and the regular meeting minutes of September 7<sup>th</sup> as presented; seconded by Bruce. Motion carried unanimously.

Peg presented the farm activity calendar and noted several upcoming events. She suggested the committee members "train the groups" using the farm so they become familiar with farm rules for future use. Peg noted that the Walk for Hunger group is concerned about dogs on the farm during their event. A brief discussion took place. Bruce will put up signage for October 15<sup>th</sup> requesting all dogs be leashed for that day. Peg also requested that the farm be checked on Monday, October 16<sup>th</sup> to be sure garbage has been properly disposed of.

Peg asked for a volunteer for the Owl O'ween program. Terry volunteered. Tim and Linda also plan to attend. It was noted that the KWO will host Trunk or Treat on the same evening at the Middle School.

Peg reported she had an updated usage form now available on the website.

Tim congratulated Peg for receiving the Women in Excellence Award. The presentation will be October 11<sup>th</sup> at Woodwinds. Congratulations Peg!

Tim gave an update on the schoolhouse project. The siding contractor is scheduled to remove and dispose of the siding. Plywood was painted black. John and Ernie have put up the plywood inside the schoolhouse. \$9,475 has been spent on the school. Tim gave a report on what needs to be done and anticipated expenditures. There was discussion on windows. Bruce moved to eliminate the three upper windows; seconded by Guy. Motion carried unanimously. Tim noted there is sufficient money to cover the cost of completing the exterior of the school. Tim gave a breakdown of the schoolhouse costs: \$53,375 will have come from the farm account and the Historical Society has contributed \$11,300.

Discussion on a patio outside the Pond Room took place. Peg will contact contractors for landscape suggestions for that area. Scott suggested building up the area for the handicap access on the north side of the pavilion. Tim noted the area erodes from rain, so drainage would need to be addressed.

Bruce reported that the cost of the dog stations has increased. He requested allocating up to \$500 for station parts, Terry moved to approve dog station expenditures not to exceed \$500; seconded by Guy. Motion carried unanimously.

Tim explained the golf cart required a service call. Gas was once again getting into the oil requiring a new carburetor. Hawkes did the repair which will be somewhere around \$500. Terry moved to approve up to \$600 for the repair with the money coming from the Activity Account; seconded by Guy. Motion carried unanimously.

John has made a bean bag game for the farm. Thank you, John.

Linda reported she will attend a volunteer presentation at HKHS on October 11<sup>th</sup>. She asked for suggestions of volunteer activities that students could sign up for that would benefit the farm and Historical Society. Members suggested help with event parking, fall grounds clean-up, general event assistance and the KHS Christmas Fair. Tim also plans to attend the program on the 11<sup>th</sup>.

Tim will be ordering new T-shirts with "volunteer" imprinted. Peg will send logo directly to the Shirt Shark.

Tim noted that his request for volunteers that appeared in The Krier resulted in three responses: Rick Henderson, Dennis Rich and Pearl Elliott.

Bruce asked if the old flag pole, originally at town hall, that has been at the farm could be donated to the Platt Nature Center which needs a new one. There was a brief discussion. Tim moved to donate the flag pole to the Nature Center; seconded by Scott. Motion carried unanimously.

Meeting adjourned at 8:22 P.M.

Respectfully submitted,

Linda M. Dudek, Acting Secretary