

REGULAR MEETING OF THE BOARD OF SELECTMEN
Monday, August 14, 2017 7:00 p.m. Town Office Building

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In attendance: C. Iino, L. Annino Jr, F. Dudek, R. Regolo
Visitors: M. Nuhn, Tax Collector

1. The meeting was called to order at 7:02 p.m. The Pledge of Allegiance was recited.
2. Public comment: None
3. Board of Education report: None. Iino noted that the HKHS roof project was on track to be completed in time for new school year.
4. Approval of minutes
A motion by Annino, seconded by Iino, to approve the minutes of July 10, 2017 meeting as written passed 2-0, with Dudek abstaining.
5. Refunds and abatements
Motion by Iino, seconded by Annino, to approve the following 26 refunds, all for overpayment. Motion passed unanimously.

1. Susan B. Johnson	20 Livemore Trail	\$11.98 C 07808M
2. Erik W. Ferguson	24 Chatfield Ridge Rd	\$107.96COC#07810M
3. Honda Lease Trust	600 Kelly Way	\$112.05 COC#07286M
4. Todd A. Hajek	23 Patrick Drive	\$94.50 COC#07844M
5. Charles H. Tuttle	72 Cow Hill Rd	\$123.61 COC#07855M
6. Evelyn R. Hogan	103 Matt Lane	\$46.75 COC#07811M
7. Enterprise F M Trust	600 Corporate Park	\$227.75 COC#07790M
8. VW Credit Leasing LTD	1401 Franklin Blvd	\$83.43 COC#07839M
9. Catherine Doerfler	727 Milo Rd	\$19.78 COC#07841M
10. Catherine Doerfler	727 Milo Rd	\$69.97 COC#07864M
11. Stella C. Smith	549 N Roast Meat Hill	\$14.12 COC#07858M
12. Sarah Brooks or Deborah Nowacki	58 Cow Hill Rd	\$176.91 COC#07807M
13. Steven G. Barasz	338 Roast Meat Hill Rd	\$5.74 COC#07816M
14. Mary Kay or John W. Fragola	26 Chestnut Hill Rd	\$6.97 COC#07876M
15. Mary Kay or John W. Fragola	26 Chestnut Hill Rd	\$20.96 COC#07877M
16. Kurt David	243 N Parker Hill Rd	\$8.36 COC#07842M
17. Drainscapes LLC	86 River Rd	\$124.44 COC#07847M
18. Drainscapes LLC	86 River Rd	\$259.59 COC#07848M
19. Drainscapes LLC	86 River Rd	\$70.42 COC#07851M
20. Drainscapes LLC	86 River Rd	\$193.66 COC#07849M
21. Drainscapes LLC	86 River Rd	\$183.22 COC#07850M
22. Elizabeth Yaglowski	133 Parker Hill Rd	\$42.06 COC#07882M
23. Susan M or Nicolas Hoynack Jr.	108 Route 148	\$161.25 COC#07875M
24. USB Leasing LT	1850 Osborn Ave	\$741.23 COC#07833M
25. Lillian J. Bousquet	125 Bar Gate Trail	\$18.84 COC#07924M
26. Honda Lease Trust	600 Kelly Way	\$155.78 COC#07874M

6. Appointments
A motion by lino, seconded by Annino, to reappoint Gregory J. Mattus, Certified Food Services Inspector for a term ending June 30, 2018 passed unanimously.

7. Capital Projects review
lino visited site of Alders Bridge Road project and reported that while she had to ask the engineer to push the contractor to make up for a late start, the project should be completed on schedule. Coordination with Eversource for tree removal work was involved.

Other paving and spot-paving projects are proceeding on schedule.

lino, along with Road Foreman, is meeting with DOT to discuss implementation of federally funded improvements that came out of the recent Horizontal Curve study.

8. Operating budget review
Nothing to report, as fiscal year has just begun.

9. Old business

A. Tax clerk position

The recently hired tax clerk has resigned. lino asked the board consider this as a budget line item, given the uncertainty resulting from the state budget crisis. Tax Collector Nuhn expressed urgency of filling the position immediately. There was general consensus that the position – which offers support to both the tax collector and the town hall -- should be posted and filled now. Nuhn left the meeting at 7:30.

B. Road Discontinuation

The Board of Selectmen is considering discontinuation of several roads:

- **Tara Drive and Ivy Cottage Road.** Portions of the former Old Deep River Turnpike. Tara currently serves one house, 8 Tara Drive. Connecticut Water Company owns the other frontage on the north side; 81 Route 80 is on the south side and does not use Tara Drive. Ivy Cottage Road was formerly part of the same loop as Tara Drive, but blocked from Tara many years ago. It also currently serves one house, 7 Ivy Cottage.
- **Chittenden, east of Route 81.** This portion of Chittenden has not been maintained by the town in many years; it does not show up on published maps; and it does not serve as frontage for any houses.
- **Titus Coan, between the portion coming off of Route 80 and the portion off of Iron Works Road.** This portion has been abandoned for many years but not officially discontinued.
- **Kelseytown, south of the Paulsen property to the Clinton town line.** Kelseytown is not passable into Clinton, and we have not maintained it.

There was general consensus that the town should proceed with notifying residents and take to town meeting.

9. C. State budget/supplemental tax bills

lino noted that while it is up to the Board of Selectmen to levy an additional tax if necessary to meet budget demands, town meeting approval would be required if the town wishes use a portion of the General Fund Balance to mitigate any levy. There was brief discussion. The Board agreed to vote at its next meeting , August 28, on a recommendation to the Board of Finance regarding use of the General Fund Balance.

10. New Business

A. Issue RFP for Public Works garage

After brief discussion, a **motion by lino, seconded by Dudek, to issue the RFP for a roof for Public works Garage passed unanimously.**

B. Bikes for Kids ride October 1

A motion by lino to allow the Bikes for Kids benefit ride to pass through town on October 1st passed unanimously.

C. PILOT Electric Consortium cooperative bid

A motion by Dudek, seconded by Lou, to authorize lino to enter into the PILOT Electric Consortium bid, coordinated by CCM, passed unanimously.

D. Settlement authority for assessor

lino reported that the town attorney recommends that the BOS give the Assessor explicit authority to settle assessment appeals, with case by case approval of the Board of Selectmen. Three initial cases were presented. The board agreed to take up the cases in Executive Session.

E. Purchasing regulations for used equipment

After researching policies among other towns and with CCM, lino recommended that the town acknowledge that there are times when the purchase of used equipment falls outside of the normal bidding procedures.

A motion by Annino to establish the following policy passed unanimously.

The Board of Selectmen will consider the purchase of used equipment without a bidding process under the following conditions:

1) The equipment is being purchased from the federal government, the state of Connecticut, or any other political subdivision, district, or public benefit corporation.

2) The department or agency considering the purchase makes a written recommendation for the purchase, including comparable prices and expenses for new and used equipment, to the Board of Selectmen.

This policy will be referred to the Board of Finance for approval.

11. First Selectwoman's comments:
 - A. Parade
lino noted that the 350th celebration parade and picnic will take place September 2 and offered places in the parade to Dudek and Annino. State and local politicians will march or ride in antique cars.
 - B. Horizontal Curve study
See item 7.
 - C. Citizen of the Year
The selectmen signed a proclamation recognizing this year's Killingworth Citizen of the Year. Presentation will be made at the town picnic on September 2.
 - D. Transfer station regulations
lino asked the Board to consider making updates to the town transfer station regulations. She also asked them to think about whether the town might consider ways to offer commercial paid use of the station as a way to support local contractors.
12. Selectmen's comments
 - A. Annino asked that the town formally acknowledge the garden club doing a great job beautifying the town, at the circle and at Town Hall.

A motion by Annino, seconded by lino, to issue a proclamation expressing admiration and gratitude for work done at circle and Town Hall passed unanimously.
 - B. Dudek inquired whether the progressive discipline model was followed during a recent employee action. lino offered assurance that procedures were followed properly.
 - C. Dudek noted that in January the Board postponed bringing the Venuti property purchase to town meeting and brought the topic up for further discussion. Annino said while he was personally in favor of the town purchase of open space, the current economic/budget climate is prohibitive. lino will convey this sentiment to the Venutis.
13. Executive Session

At 8:51, the Board went into Executive Session to discuss pending litigation and returned at 9:00.
14. Adjournment **A motion by Annino, seconded by Dudek, to adjourn at 9:01 p.m passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on 8/17/17.