

In attendance: C. Iino, F. Dudek., L. Annino Jr., R. Regolo, P. Stull

1. The meeting was called to order at 7:00 p.m.
2. **A motion by Dudek, seconded by Annino, to approve the following refunds passed unanimously.**

1.	Karen E. Burgess	4 Livemore Trail	\$15.54	MVS Error
2.	Patrick G. Cotter	790 Route 148	\$26.28	MVS Error
3.	Lauren Y. Marvin	93 Blueberry Hill Reserve	\$116.69	MVS Error
4.	Robert T. or Mary E. Murray	97 Schnoor Rd	\$73.40	MVS Error
5.	Jan P. OSullivan	546 N Roast Meat Hill Rd	\$40.75	MVS Error
6.	Catherine J. Stebinger	2 Tower Hill Road	\$76.12	MVS Error
7.	Carol Tyrrell or Barbara Corvello	22 Beechwood Road	\$46.11	MVS Error
8.	Brian A. Dougherty	5 Buell Hill Rd	\$61.18	MVS Error
9.	Sheridan R. Matthies	566 N Roast Meat Hill Rd	\$54.50	MVS Error
10.	Brian Parri	11 Lower Ledge Road	\$21.40	COC#06850S
11.	Sheriden E. Jansma	92-1041 Makakilo Drive #77	\$31.56	COC#07262M
12.	Alyssa K. Konstantino	1011 Rolandvue Rd	\$62.76	COC#07300S
13.	William A. or Regina D. McDonald	57 Laurel Ridge Trail	\$171.99	MVS Error
14.	John J. Kuzminski Jr.	428 Route 148	\$215.25	MVS Error
3. KVFC pumper truck: There was brief discussion. No action was taken.
4. Road acceptance: Old Coach Road  
Regarding Old Coach Road, Iino reported that P & Z approvals are in place, town attorney has the required easements, documents and final invoices for engineering and legal fees are now prepared.  
There was brief discussion about changes in state requirements for maintenance bonds.
5. Call to Town meeting  
**Iino moved to issue a call to town meeting to be held on January 30, 2017 at 7 p.m at the Emergency Operation Center, contingent upon two items being in place before said town meeting:**
  1. **Maintenance bond**
  2. **Developer payment of engineering and legal fees**

**LEGAL NOTICE TOWN OF KILLINGWORTH SPECIAL TOWN MEETING**

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the Killingworth Emergency Operations Center, 323 Route 81, Killingworth, CT on January 30, 2017 at 7:00 p.m. to consider and act upon the following item of business:

To accept as a Town Road the road known as Old Coach Road, as shown on a map entitled "Improvement Location Survey - Record, Road As Built Plan and Profile, Old Coach Road, Prepared for Karen & Michael J. Milano, Assessor's Maps 33 & 37, Lots 7 & 8, Old Coach Road and CT Route 81 ~ Killingworth, Connecticut, Vertical Scale: 1"=4', Scale:1"=40', Date:12-06-16 Rev. 01-16-17" by Thomas A. Stevens & Associates, Inc., Madison, CT, and as described in the legal description on file with the Killingworth Town Clerk.

Dated at Killingworth, Connecticut this 17<sup>th</sup> day of January, 2017.

**The motion, seconded by Annino, passed unanimously.**

6. Mechanic position opening

Town mechanic has resigned his position. Selectmen began discussion by questioning the need for an in-house mechanic. The job description for town mechanic currently includes the duties of operator/driver.

Dudek suggested that mechanic's work is undermined when the drivers neglect to perform basic maintenance checks before operating equipment, citing a recent issue where a tractor engine was rendered useless due to lack of oil. Annino questioned the cost-effectiveness of in-house building and rebuilding of trucks. There was brief discussion regarding whether other towns employ a staff mechanic.

There was general agreement that the town should not fill the position without reevaluating needs and alternatives. Iino noted that work on town-owned or managed facilities as well as highways has been part of the job description for operator/drivers.

7. Issue proclamation honoring Matthew Ward

A townwide farewell pancake breakfast to be held January 28 is being organized by the Lions and The KVFC.

**A motion by Iino, seconded by Annino, to issue a proclamation designating Jan. 28 "Matthew Ward Day" passed unanimously.**

8. Comments

Iino reported that Road Survey Phase 2 is in progress. Town engineer Tom Fenton [NLJA] will present findings at a February BOS meeting.

Dudek reiterated that he feels nighttime building inspections are not appropriate and should be limited. There was general agreement that the town should set guidelines for the use of backup inspectors when needed to accommodate daytime inspections and what types of inspections can be performed in the evenings.

Annino asked that the BOS revisit the Venuti proposal at the next meeting.

9. Executive Session: pending litigation

Iino, Dudek, Annino and Regolo entered Executive Session at 7:52 p.m. and came out at 8:24 p.m.

10. **A motion by Annino, seconded by Dudek, to adjourn at 8:24 p.m. passed unanimously.**

**Respectfully submitted by Elizabeth Doyle Disbrow on 1/19/17.**