

In attendance: C. Iino, F. Dudek, L. Annino Jr., R. Regolo Visitors: E. Couture

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public comment
3. Board of Education Report
BOE representative Eric Couture elaborated on 4 consolidation/reconfiguration scenarios considered by the RSD17 Strategic Facilities Planning Committee. The educational/program impact, as well as the financial impact (savings to costs for staffing and infrastructure) for each model was discussed. Eric left at 7:25 p.m.

Dudek moved to add an Executive Session (item 10A) to discuss litigation. The motion, seconded by Annino, passed unanimously.*

4. Approval of minutes
A motion by Iino, seconded by Annino, to approve the minutes of September 26, 2017 as corrected passed unanimously:

Item 2: date of approved minutes should be September 11

Item 10A: insert "through the Connecticut Green Bank" on line 3 after the word "covered".

Item 11, line 2: "Board" not "Boiard"

5. Refunds and abatements
A motion by Dudek to allow the following refunds, all for overpayment, to follow their normal course, passed unanimously.

Angelo Trunzo	11 Stonewall Drive	\$8.98	COC#07995M
Budget Dry Waterproofing Inc.	158 Route 81	\$171.14	COC#08005M
Budget Dry Waterproofing Inc.	158 Route 81	\$398.04	BAA#08006M
Michael D. Greenaway	446 Route 81	\$9.06	BAA#08003M
Jessie J. Larson	13 Rebecca Lane	\$82.41	BAA#07998M
John R. Raccio Jr.	44 Beech Tree Ridge	\$72.25	BAA#08004M
Arthur E. Stoner	PO Box 682	\$47.79	BAA#07999M
Arthur E. Stoner	PO Box 682	\$37.91	BAA#18000M
Frederick Bauer	105 Chittenden Rd	\$100.81	BAA#08001M

A motion by Dudek to allow the following refunds, all for overpayment, to follow their normal course, passed unanimously.

VCFS Auto Leasing Company	6150 Omni Park Dr	\$187.49	COC#08007
Frederick Bauer	105 Chittenden Rd	\$100.81	BAA#08001M
VCFS Auto Leasing Company	6150 Omni Park Dr	\$187.49	COC#08007M
Enterprise FM Trust	600 Corporate Park Dr	\$343.38	COC#08008M
Bailey A. Cornell	441 E 20 th St.	\$85.44	COC#07991M
Ally Bank	PO Box 9001951	\$350.57	COC#08011M
Madelena Howenstine	106 Parker Hill Rd	\$9.73	COC#08017M

6. Appointments

lino moved to recommend to send to town meeting for appointment to HK Recreation Authority for a one year term ending June 30, 2018:

William Raymond Burley (U)

James Joseph Duffield (U)

Brian James Blair (R)

The motion, seconded by Dudek, passed unanimously:

7. A. Building Department Operations –

Building Official Jerry Russ was present to address the following:

1. Dudek noted that the town website has been updated, and now lists scheduled times for inspections.

2. lino clarified the meaning of CSS Section 29-262. While the section states that a building official shall have the “right of entry” between the hours of 9 am and 5 pm, it does not limit building official inspections to those hours. She confirmed this with the state building inspector, who also said that it is common practice statewide to perform inspections before or after those hours.

3. In response to Dudek’s recent request, the Building Official page from the annual report was distributed and reviewed. This report lists an annual breakdown of the various types of permits issued each year, and the revenue generated from permit fees.

A sample report of recent inspections was also reviewed and discussed. There was extensive discussion about the building department office operations, the inspection and permitting process, and typical time spent on the various functions. While many towns use the full 30-day window to process permits, Russ reported that generally an inspection is completed in 3 -5 days.

4. A local contractor’s recent complaint was addressed and a discussion of whether or not the Land Use office was adequately staffed to handle daily calls and appointments followed. Russ believes his 18 hours per week are adequate, and lino plans to look into increased support staff hours.

5. Annino asked for a monthly inspection report similar to the sample provided, with cover letter, from the Building Official.

6. Annino received assurance that the building department was processing inspections and permits in a timely fashion.

B. Barn Rehabilitation

Stabilization and insulation techniques were reviewed. BOS will proceed with next steps. [Russ left the meeting at 8:10 p.m.]

C. Operating budget: No discussion

D. Capital budget

Completed projects include:

- Paving on Green Hill Road, County Road, Alders Bridge Road
- Transfer Station grading
- Library Drainage
- Small mason dump
- Garage roof
- KVFC pumper truck chassis delivered
- Sheldon Playground

E. Supplemental tax recommendation

This meeting would be the last chance for the BOS to vote to issue an on-time supplemental tax bill. Iino reported that Senator Kennedy informed her that a state budget vote looks imminent and that the total impact to the town will likely fall well below the level that would require a supplemental bill. Details of funding cuts, car tax, and teachers' pensions were discussed. Given current expectations, the Board decided not to levy a supplemental tax.

8. New Business

A. Property Tax Exemption for Gold Star Families

Iino commended a copy of Substitute Senate Bill No. 918, Public Act No 17-65 to the Board for consideration.

B. Electricity retrofit for town garage

Iino presented an opportunity to use incentive funds from Eversource to retrofit the Town garage with LEDs, which will reduce town electricity costs and improve the lighting in the garage. Selectmen asked for assurance that the vendor will guarantee improved lighting levels. There was consensus to move forward, using building maintenance funds to cover the cost after incentives.

Motion by Annino, seconded by Dudek to empower Iino to proceed with the contract passed unanimously.

9. First Selectwoman's comments

A. Good news: Work has begun to install on the EOC a free 5 KW solar array. The installation is owed to the town as a result of the Solarize project.

B. Iino signed a contract for electricity supply under a CCM Joint purchasing pilot program. The contract guarantees a rate of \$.083 per kwh for two years.

C. Re: Be Free Solar installations, Green Bank is working on a system to facilitate customer support.

D. Mowing: Iino produced a map showing Roads completed. Annino asked for a spread sheet.

E. The tree warden candidate has decided to remove himself from consideration for the position due to time constraints.

10. Selectmen's comments: none

*10A. Executive Session litigation

A motion by Iino, seconded by Dudek to enter into Executive Session at 8:41 p.m. passed unanimously.

The Board (Iino, Dudek, Annino) entered executive session at 8:41, and returned to the regular meeting at 9:10 p.m.

12. Adjournment

A motion by Dudek, seconded by Annino, to adjourn at 9:12 p.m. passed unanimously.

Respectfully submitted by Elizabeth Doyle Disbrow on 10/26/17.