

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES

Regular Meeting
September 12, 2017

Chair Nancy Gorski called the September 12, 2017 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:02 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chairman Nancy Gorski, Vice Chairman Gwenne Celmer, Marcel Couture, Shawn O'Connell (arrived at 7:26 P.M.) and Robert Rimmer. Guests are noted below. Gorski named Couture as Acting Clerk for this meeting.

Public Comment. No member of the public was present.

Consideration: Expenditure of General Fund Surplus Funds to Mitigate Supplemental Tax Burden – Michelle Nuhn, Tax Collector, Catherine Iino, First Selectwomen, Regina Regolo, Financial Director and Selectman Fred Dudek

Guests and members discussed the lack of a state budget and its implications to the Town. Following discussion, Celmer **MOVED** to authorize the Board of Selectmen to call a town meeting, requesting the use of an amount not to exceed One Million (\$1 Million) Dollars from the General Fund Balance to cover potential shortfalls in the Annual Operating Budget for FY 17/18. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Couture and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. O'Connell was not present.

Amendment to Purchasing Regulations. Couture **MOVED** to approve the purchasing policy for used equipment as presented by the Board of Selectmen. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Couture and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. O'Connell was not present.

BOE Joint Meeting – BOS & BOF Proposed Letter to BOE. Iino advised that a meeting has been called for September 19, 2017, at 6:00 P.M. at the Haddam-Killingworth Middle School, Route 81, Killingworth, Connecticut. No letter was needed.

Funding Requests. Iino had no funding requests.

Status: Status of LOCIP and Capital Projects. No update.

Regina Regolo, Financial Director:

- August 2017 Report. Regolo reviewed several line items that are over-expended, noting that reimbursements are forthcoming via grants, etc. to cover the over-expenditures.
- Audit. She is anticipating the audit to be started mid-September.

O'Connell arrived at 7:26 P.M.

Tax Collector's Report: August 2017. Nuhn advised collections are almost in line with last year's collections at this time.

Treasurer's Report: August 2017. This was distributed prior to the meeting. There were no inquiries.

Minutes: August 8, 2017 Regular Monthly Meeting. Couture **MOVED** to accept and approve as presented the Minutes of the August 8, 2017 Regular Monthly Meeting. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Couture and Rimmer. Opposed: none. Abstention: O'Connell. The motion was **carried**, 4-0-1.

Bills/Correspondence: Hynes August Clerical Hours. Celmer **MOVED** to accept and approve for payment the August Clerical Hours for Hynes in the amount of \$72.96. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Old/New Business

- a. Treasurer's Report: August 2017. See above.
- b. Tax Collector's Report: August 2017. See above.
- c. Consideration: Filling Charter Position of Director of Public Works. No discussion.
- d. Annual Report Request: the draft request was reviewed and approved by consensus.

Additions to Agenda: October 10, 2017 Regular Monthly Meeting. A representative from the Department of Public Works will be invited to discuss the state of its operating budget and capital program.

There being no further business, Celmer **MOVED** to adjourn the meeting to the October 10, 2017 Regular Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Couture, O'Connell and Rimmer. Opposed:

none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 8:03 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Michele Nuhn, Tax Collector
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance
Board of Selectmen
Sherry Lee Hynes, Secretary