

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

AGENDA
Regular Meeting
Tuesday, April 18, 2017

Chairman Nancy Gorski called the April 18, 2017 Regular Monthly Meeting of the Board of Finance for the Town of Killingworth at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.

Members present: Chairman Nancy Gorski, Vice Chairman Gwenne Celmer, Clerk Carolyn Anderson, Marcel Couture, Shawn O'Connell and Robert Rimmer. Also present: First Selectwoman Catherine lino and Finance Director Regina Regolo.

Public Comment: no members of the public were present.

Visitors:

1. Catherine lino, First Selectwoman

- a. **Anticipated Funding Requests:** discussion: proposed playground. Informational sheet distributed for review.
- b. **Status of LOCIP and Capital Projects:** no report
- c. **Anticipated LOCIP Funds:** unknown
- d. **Citizens Guide to the Killingworth Budget:** lino is updating the 2016/17 Budget Guide for the 2017/18 Proposed Budget. This will be ready for the April 24, 2017 public hearing.

2. Regina Regolo: Financial Director: March 2017 Report. Tabled to after Review of Proposed Budget.

Review & Finalize Selectmen's Proposed Budget FY 17/18. Member inquiries were addressed by lino and Regolo.

Return to Financial Director's Report. Regolo addressed Board inquiries.

Celmer **MOVED** to take up Reappointment of Auditor next on the agenda. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Reappointment of Town Auditor. The reappointment is for the third year of a three-year contract. Following a discussion with Regolo, Celmer **MOVED** to reappoint Michaud, Accavollo, Woodbridge & Cusano LLC to be the Town's Auditors for FY 17/18. Couture seconded the motion. Discussion: none. Voting

in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Review & Finalize Selectmen’s Proposed Budget FY 17/18. Tabled to later in the Agenda.

Minutes

1. **March 14, 2017 Regular Monthly Meeting.** Cancelled due to an impending storm.
2. **March 15, 2017 Special Meeting.** Rimmer **MOVED** to accept and approve as presented the Minutes of the March 15 2017 Special Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstention: Celmer. The motion was **carried**, 5-0-1.
3. **March 21, 2017 Special Meeting.** Couture **MOVED** to approve with the correction that it was a “Regular Meeting”. Celmer seconded the motion. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
4. **March 28, 2017 Special Meeting.** Couture **MOVED** to approve with the correction that it was a “Regular Meeting”. Celmer seconded the motion. Voting in favor: Gorski, Celmer, Couture and Rimmer. Opposed: none. Abstentions: Anderson and O’Connell. The motion was **carried**, 4-0-2.
5. **April 4, 2017 Special Meeting.** Couture **MOVED** to approve with the correction that it was a “Regular Meeting”. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Bills/Correspondence.

1. **Hynes: February 2017 Clerical Hours.** Celmer **MOVED** to accept and approve for payment the invoice of Hynes for her February 2017 Clerical Hours in the amount of \$88.32. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
2. **Hynes: March 2017 Clerical Hours.** Celmer **MOVED** to accept and approve for payment the invoice of Hynes for her March 2017 Clerical Hours in the amount of \$96.00. Anderson seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
3. **ABCO, The PaperMan, LLC Invoice No. 28582.** Couture **MOVED** to accept and approve for payment the Invoice No. 28582 dated March 30, 2017 in the amount of \$805.00 from ABCO, The PaperMan, LLC for the printing of the annual report. Celmer seconded the motion. Discussion:

none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Old/New Business

1. **Reappointment of Auditor.** See discussion above.
2. **Treasurer’s Reports: February & March 2017.** Distributed for review prior to the meeting. There were no inquiries.
3. **Tax Collector’s Reports: February & March 2017.** Distributed for review prior to the meeting. There were no inquiries.
4. **Consideration: Filling Charter Position of Director of Public Works.** Tabled.
5. **Preparation for April 24, 2017 Public Hearing.** Tabled to a special meeting. Motion follows. Celmer **MOVED** to hold a Special Meeting on Tuesday, April 18, 2017 at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut and to invite First Selectwoman Iino, Director of Finance Regina Regolo and Tax Collector Michele Nuhn to participate. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

Return to: Review & Finalize Selectmen’s Proposed Budget FY 17/18

1. **Board of Finance Operating Budget.** Couture **MOVED** to **SUBMIT** to the Director of Finance the Board of Finance Proposed Operating Budget for FY17/18 in the amount of \$25,000. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
2. **Killingworth Volunteer Fire Company.** Couture **MOVED** to **add** to the Board of Selectmen’s recommendation for the Killingworth Volunteer Fire Company \$6,750.00 for a total of \$125,750.00. O’Connell seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
3. **Paramedic Obligation.** Celmer **MOVED** to **reduce** the Board of Selectmen’s recommendation for the Paramedic Obligation by \$6,525.00 to a total of \$6,525.00. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
4. **Highway Foreman’s Salary.** Couture **MOVED** that the Board of Selectmen’s Recommendation for the Highway Foreman’s Salary be **reduced** by \$835.00 to a total of \$83,500.00. O’Connell seconded the motion. Following a discussion, voting in favor: O’Connell, Couture and

- Gorski. Opposed: Celmer, Rimmer and Anderson. Abstentions: none. The motion **failed to carry**: 3-3-0.
5. **Highway Mechanic Salary.** Celmer **MOVED** to **reduce** the Board of Selectmen's Recommendation for the Highway Mechanic Salary from \$64,334 to \$1.00 for a total of \$1.00. Rimmer seconded the motion. Following discussion, the vote was: in favor: Gorski, Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
 6. **Department of Public Works Overtime/Special.** Couture **MOVED** to **reduce** the Board of Selectmen's Recommendation for the Department of Public Works Overtime/Special by \$4,860 for a total of \$7,140.00. Celmer seconded the motion. Following discussion, the vote was in favor: Gorski, Celmer, Anderson, Couture and Rimmer. Opposed: O'Connell. Abstentions: none. The motion was **carried**, 5-1-0.

Review and Finalize Proposed Budget FY17/18 will be further addressed at the April 18, 2017 Special Meeting.

Additions to agendas:

1. **April 24, 2017 Regular Meeting: Public Hearing for Proposed Budget FY17/18.** None at this time
2. **May 9, 2019 Regular Monthly Meeting.** None at this time.

O'Connell stepped out of the meeting at 9:27 P.M.

There being no further business, Celmer **MOVED** to adjourn the meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture and Rimmer. Opposed: none. Abstention: none. The motion was **carried**, 5-0-0. O'Connell was not present.

O'Connell returned at 9:29 P.M.

The meeting was **adjourned** at 9:30 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance Members
Sherry Lee Hynes, Secretary

Dawn Mooney

From: sherry hynes <sherry.hynes@sbcglobal.net>
Sent: Wednesday, April 12, 2017 5:40 PM
To: Dawn Mooney
Cc: Elizabeth Disbrow; Gwenne Celmer; Regina Regolo; Carolyn Anderson; Sherry Lee Hynes; Robert Rimmer; Marcel Couture; Claudette Lagasse; Catherine Iino; Shawn O'Connell; Fred Dudek; Nancy Gorski; Louis Annino Jr.
Subject: BOF Minutes: April 11, 2017

Dawn:

To clarify, the Minutes I submitted on April 12, 2017 stated the meeting was on April 18, 2017. This was an error. The Minutes are for the April 11, 2017 Regular Monthly Meeting.

Sherry