

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

MINUTES

Regular Meeting
November 14, 2017

Chair Nancy Gorski called the November 14, 2017 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:03 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chairman Nancy Gorski, Vice Chairman Gwenne Celmer, Clerk Carolyn Anderson, Marcel Couture and Robert Rimmer. Shawn O'Connell was absent. Also present were members elect Matthew Young and Annie Stirna. Other visitors are noted below.

Audit Ending June 30, 2016. Sarah L. DePino, CPA and Darin Offerdahl of MAWC, LLC, were present.

1. Audit. DePino with input from Offerdahl and Financial Director Reginal Regolo presented the draft audit then addressed inquiries of Board members.
2. Overs and Unders. No discussion.

Catherine Iino, First Selectwoman:

1. Renters Rebate. Update on anticipated state funding. She then addressed inquiries of Board members.
2. Circuit Breaker Program. Update on anticipated funding. She then addressed inquiries of Board members.

Regina Regolo, Financial Director:

1. LOCIP Frozen Funds. The State has opened the funding up for FY17/18. Funding requests will be made.
2. October 2017 Report. She addressed inquiries from Board members.
3. RFP for Auditing Services. The draft will be ready for the December BOF meeting.

Minutes:

1. September 19, 2017 Special Meeting. No action at this time.
2. October 10, 2017 Regular Monthly Meeting. Rimmer **MOVED** to accept and approve as presented the Minute of the October 10, 2017 Regular Monthly Meeting. Anderson seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson and Rimmer. Opposed: none. Abstention: Couture. The motion was **carried**, 4-0-1.

Invoices

1. Celmer **MOVED** to accept and approve for payment the invoice of Hynes for her October Clerical Hours in the amount of \$69.12. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
2. Anderson **MOVED** to accept and approve for payment the November 14, 2017 Invoice from MAWC, LLC in the amount of \$5,500. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Old/New Business

1. Treasurer's Report: October 2017 and
2. Tax Collector's Report: October 2017
Both were distributed prior to the meeting. No concerns were voiced at this time.
3. Annual Report Request. Update by Celmer.
4. Set meeting date and time for 2018. The draft calendar submitted by Gorski was revised. The final draft will be presented at the December 2017 BOF Meeting.
5. Additions to Agenda: December 12, 2017 Regular Monthly Meeting
 - a. Adopt 2018 Calendar
 - b. Election of Officers for 2018/2019
6. Special Meeting. With the anticipated resignation of Gorski, and after review of the Town Charter, a special meeting was set for December 12, 2017 at 7:00 P.M. for the filling of the anticipated vacancy.
7. Membership
 - a. Gorski thanked Anderson for her service to the Town as a BOF member and officer and wished her well in her future endeavors.
 - b. Rimmer thanked Anderson for her service to the Town as a BOF member and officer and wished her well in her new position as a Selectman.
 - c. It was noted that O'Connell's term is coming to an end.

Resident Philip Stahul inquired if the State legislature passed legislation allowing boards of finance oversight over boards of education finances. BOF members will look into this.

There being no further business, Anderson **MOVED** to adjourn the meeting. Celmer seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer,

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Anderson, Couture and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 9:20 P.M. to the December 12, 2017 Special Meeting.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

Emailed: Claudette Lagasse, Town Treasurer
Dawn Moony, Town Clerk & Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Board of Finance
Board of Selectmen
Sherry Lee Hynes, Secretary
Darin Offerdahl
Sarah L. DePino, CPA
Member Elect Matthew Young
Member Elect Annie Stirna