

**Killingworth Park and Recreation Commission
Regular Meeting September 12, 2016**

The Killingworth Park and Recreation Commission held a Regular Meeting on Monday, September 12, 2016, 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
Donna Clark
Scot Thomas
Brian Blair
Jim Duffield
Absent: Bill Burley
Glenn Johnson

1. Chairman Dan Colonia called the meeting to order at 7:32 p.m.

2. Minutes of: Regular Meeting on Monday, August 8, 2016

Dan noted that while the Lions Club is committed to the idea of the Sheldon Park playground project, official approval of their expenditures/purchases has not yet occurred and requested that the minutes reflect that.

***A motion was made by Scot Thomas and seconded by Donna Clark to accept the minutes of the August 8, 2016 Regular Meeting as amended. Brian Blair and Jim Duffield abstained. Motion passed.**

3. Visitors present: Summer Berube, Kompan
Chris Buccaro and Jason Deshefy, Guilford AAU start-up coaches

Summer Berube explained that she represents Kompan, a playground equipment company on the state-approved vendor list, and became aware of Sheldon Park's playground plans via Facebook. Dan summarized the project noting equipment for the lower playground has been selected and will be installed Thursday by Trassig. In-depth discussion regarding the Lions Club and their upper playground involvement and targeted equipment followed. Specific pieces of equipment discussed were the saucer swing (less than \$10,000 installed) and basket swing. Dan also noted that if all goes as planned the commission may have approximately \$10-15,000 for other equipment, possibly adult fitness stations on the new walking paths. The group also discussed the need for a first time playground at KRP with approximately \$40,000 already budgeted. Discussion included location (near shed and picnic tables), target age groups of 2-5 and 5-12, equipment options and grant availability. Summer noted that the regulations for surfacing have changed and offered to compile a list of available grants as well as put together a preliminary design plan. She added that all Kompan equipment is installed by Kompan-trained professionals, and that equipment is manufactured in the Czech Republic and PA, with a new manufacturing plant now under construction in TX. The commission then outlined the selection process, bidding, and project timing. Dan summarized that the playground should be accessible and inclusive of

children of all ages and abilities, colorful and fun for younger children and challenging for older children. Summer noted that she will soon be on maternity leave but will update her temporary replacement and put him in touch with the commission.

Chris and Jason introduced themselves and explained that they are starting an AAU baseball team for Guilford 10-year olds with the hope of expanding the team to other towns next year, and are looking for a field to hold practices. Dan explained that Killingworth's fields were built with STEAP Grants and are open to players and teams from all towns noting that in-town organizations such as KYL and HK Rec schedule the actual field time. Chris noted that he had already been in contact with Dan Glynn of KYL and they were coordinating schedules. Chris and Jason offered to compensate Killingworth for field time and Dan explained that there is no charge to use the fields adding that users are encouraged to pitch in and help maintain and improve the fields. The commission commended KYL for donating extras such as protective netting and scoreboards noting they have done much for the fields and the town. Chris agreed that his organization would be will to help out with tasks such as painting the fence at Rocco. The group discussed Sheldon, Rocco and Bethke fields. Dan suggested they complete a Field Usage Request and submit it with proof of insurance before the February 2017 commission meeting.

4. Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

bill from Anthony Carri, Sheldon gatekeeper, for August in the amount of	310.00
bill from Peter Cumpstone, KRP gatekeeper, for August in the amount of	310.00
bill from Olson Sanitation for August in the amount of	615.00
bill from Drainscapes, KRP payment 2 of 8, in the amount of	1,693.63
bill from Scot Thomas, for chains and locks to secured storage locker at Sheldon tennis courts, in the amount of	109.43
bill from Langer Landscaping for Sheldon contract and Rocco infield weed control in the amount of	1,330.00
bill from Sweitzer in the amount of	178.54
bill from Eversource, in the amount of	263.83
second bill from Eversource, in the amount of	46.12
third bill from Eversource, in the amount of	45.90
fourth bill from Eversource, in the amount of	209.67
bill from Dan Colonia for Calvin the Caterpillar in the amount of	930.00

***A motion was made by Scot Thomas and seconded by Jim Duffield to approve payment of the above bills. Motion passed unanimously.**

c. No applications were received.

5. Treasurer's Report

Scot explained that \$7,294.00 (or 10.5%) of the annual budget has been expended.

6. Old Business

a. Parks and Field Maintenance –

- Sheldon, Rocco and Bethke Fields – Dan presented a quote from Langer Landscaping to fill the sinkhole at Bethke, spray infield at Rocco and Bethke fields, repair multiple sod areas at Sheldon park. The commission discussed the quote in detail and agreed to discuss the cost to repair Sheldon Park with KYL

***A motion was made by Brian Blair and seconded by Scot Thomas to authorize up to: \$1300 for half the cost of Sheldon repairs, \$300 for Bethke repairs and \$100 for Rocco repairs.**

Motion passed unanimously.

- KRP – Scot will follow up with Ethan Drain remove the rebounding wall. Discussion of removing or covering the footings followed.
- b. Sheldon Park Playground – Dan explained that Trassig is installing the lower playground equipment (except Calvin) on Thursday, September 15. Scot advised that caution tape should be used until the chip surface is put down the next day. The cost is as follows: \$3690 for equipment, \$2990 for installation cost (one day) and \$1198 for the mushroom which did not come from Trassig but which Trassig will install, for a total of \$7878.

***A motion was made by Scot Thomas and seconded by Brian Blair to authorize up to \$7878 to approve the above detailed project. Motion passed unanimously.**

Dan advised the group that he has researched and would like to order a millennium swing.

The group discussed comparing prices from both Trassig and Kompan

***A motion was made by Jim Duffield and seconded by Donna Clark to authorize up to \$9000 for the purchase of a millennium swing after comparing prices for the best price. Motion passed unanimously.**

Dan noted that he will attend the Lions Club meeting on the 21st to discuss the Sheldon playground equipment. The Lions hope to purchase approximately \$11,000 of equipment and install it themselves with professional supervision. At that point the only outstanding piece of equipment will likely come from KWO. Dan noted that Calvin the Caterpillar's installation will be separate. The group then discussed installation, insurance, permitting and certification.

- c. Sheldon Walking Trails – nothing was discussed due to Glenn's absence.

7. New Business

Scot agreed to get an official quote for the blinking lights at Sheldon Park.

8. Adjournment

***A motion was made by Scot Thomas and seconded by Donna Clark to adjourn the meeting at 8:40 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn Rees Mooney
Recording Secretary