

**Killingworth Park and Recreation Commission
Special Meeting March 14, 2016**

The Killingworth Park and Recreation Commission held a Special Meeting on Monday, March 14, 2016, 7:00 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

Present: Dan Colonia
 Bill Burley
 Jim Duffield
 Brian Blair
 Donna Clark
 Scot Thomas
 Glenn Johnson (arrived at 7:30 p.m.)

1. Chairman Dan Colonia called the meeting to order at 7:10 p.m.

2. Visitors present: Michael Walton, HK Soccer Club

3 Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

bill from Anthony Carri, Sheldon gatekeeper for December in the amount of	\$279.00
bill from Trassig Corp. for Sheldon Park play scape inspection in the amount of	580.00
bill from Langer Landscaping, Sheldon winterization, in the amount of	175.00
bill from Anthony Carri, Sheldon gatekeeper for January, in the amount of	207.00
bill from Recording Secretary Dawn Rees Mooney, for December and January, in the amount of	78.70
bill from Eversource, in the amount of	73.36
second bill from Eversource, in the amount of	44.25
third bill from Eversource, in the amount of	46.42
fourth bill from Eversource, in the amount of	44.25
fifth bill from Eversource, in the amount of	63.87
sixth bill from Eversource, in the amount of	46.11
seventh bill from Eversource, in the amount of	44.25
eighth bill from Eversource, in the amount of	44.25

***A motion was made by Scot Thomas and seconded by Brian Blair to approve payment of the above bills. Motion passed unanimously.**

bill from Nemergut Consulting for KRP Phase II drainage redesign in the amount of	\$1500.00
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Discussion followed regarding the source of the money to pay this bill since no money remains under development. Dan advised the group that he will discuss the issue with Cathy Iino.

***A motion was made by Jim Duffield and seconded by Scot Thomas to approve payment of the Nemergut Consulting bill. Motion passed unanimously.**

c. The following applications were received:

- Application from HK Youth Lacrosse for the use of KRP Fields #1 and #3 and practice area, weeknights 5:00 p.m. to dusk and all day on weekends, from 4/1 to 6/20/16 for practices and games.
- Application from HK Soccer Club for the use of KRP Field #1 and Field #3 from 4/1 to 7/16/16 weekdays 5:00 p.m. – dusk and weekends 9:00 a.m. - dusk.

In-depth discussion followed to best match the fields to each organization's needs.

***A motion was made by Scot Thomas and seconded by Donna Clark to approve the request from HK Lacrosse to use Fields 1 and 3 at KRP. Motion passed unanimously.**

- Application from HK Rec for the use of Sheldon Tennis Court #1 or #2 from 6/27 to 6/30/16 and 8/1 to 8/5/16, from 9:00 a.m. to 12:00 p.m. for tennis lessons.
- Application from HK Rec for the use of KRP practice area, weeknights 5:30 p.m. to 7:30 p.m. from 7/5 to 8/2/16, for soccer fan clinics.
- Application from HK Soccer Club for the use of KRP Field #1 or #2 7/1 to 8/29/16, for HKHS Summer League and skills camp.

***A motion was made by Scot Thomas and seconded by Bill Burley to approve all field usage forms submitted to date, with the commission retaining the right to close any field if field and/or weather conditions warrant. Glenn Johnson abstained (since he arrived after discussion). Motion passed.**

5. Treasurer's Report

Dan explained that approximately 47% of the annual budget has been expended as of March 1, 2016, or \$32,000 of \$69,000. Dan again asked for a commission member to assume the role of Treasurer.

6. Old Business

a. Parks and Field Maintenance – The commission discussed the annual field walk-through process and agreed to conduct the walk-throughs independently and report findings back to the commission, as follows: Sheldon Park – Donna, Bethke and Rocco fields – Glenn, KRP – Dan, Scot and remaining members as they are users.

- Sheldon Park– Dan informed the commission that Langer Landscaping is repairing the outfields at Sheldon and Rocco at no additional cost and added that the nets have been installed on the tennis courts. He also explained that the Sheldon playground repairs should be finished any day and agreed to follow up on that. He also spoke with Dan Glynn of KYL regarding the backstop nets. The group also discussed blinking street lights and possible funding options/grants. Dan agreed to discuss contacting DOT with Road Foreman Walter Adametz.
- Rocco Field –discussed above.
- Bethke Field – nothing discussed.
- KRP – Dan stated that he will contact Ethan Drain regarding KRP. Scot questioned if Ethan could spread the pile of material that's been in the parking area for years. Dan agreed to discuss it with Walter Adametz again. Additionally, Dan informed the group

that the water company has trees to donate to municipalities. He will share the plan with Cathy Iino to determine if these trees could be used to replace the missing trees, as well as to add shade trees near the handicapped paths, outer edges near benches and retention pond, being careful to avoid the irrigation system.

b. KRP Phase II - Glenn agreed to coordinate the project with Roger Nemergut, and the updates to the drainage plan were discussed. He further explained that IWWC has already granted the permit, but added that he will discuss Nemergut Consulting's changes at their next meeting.

7. New Business

a. Sheldon Park Playground – Dan noted that he ordered the boards/edging for the playground area, but hasn't completed the spreadsheet of equipment, costs, installation,... Discussion followed regarding organizations that could be counted on for volunteer hours, including KYL and the Killingworth Lions club. Dan also explained that Cathy Iino has 2 grant applications in process to extend/connect the existing walkways and the playground. Glenn suggested using processed stone rather than asphalt.

b. Sheldon Park Tennis Courts/Programs – Donna informed the commission that she will schedule the next play days but has not yet set the dates. She went on to explain that the participants seemed to enjoy the event and expressed interest in continuing to participate and she agree to coordinate with HK Rec to schedule more advanced programs. Donna requested that a visual block be placed at the ends of the courts and between them. The group discussed using the Killingworth Foundation's \$500 grant to pay for this and Glenn suggested contacting Charlie Rickert to discuss.

c. Fishing Derby – Dan discussed the annual Fishing Derby and noted he is preparing the flyers to be handed out at KES.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Scot Thomas to adjourn the meeting at 8:00 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachments