

**Killingworth Park and Recreation Commission
Regular Meeting January 11, 2016**

The Killingworth Park and Recreation Commission held its Regular Meeting on Monday, January 11, 2016, 7:30 p.m. at the Killingworth Town Office Building, 323 Route 81, Killingworth, Connecticut.

- Present: Dan Colonia
- Glenn Johnson
- Bill Burley
- Jim Duffield
- Brian Blair
- Donna Clark (arrived at 7:35 p.m.)
- Absent: Scot Thomas

1. Chairman Dan Colonia called the meeting to order at 7:31 p.m.

2. Minutes of: Regular Meeting on Monday, December 14, 2015

***A motion was made by Glenn Johnson and seconded by Brian Blair to accept the minutes of the December 14, 2015 Regular Meeting as written. Motion passed unanimously.**

3. No visitors were present.

4 Communications, Bills and Applications

a. Communications are emailed to group as received.

b. The following bills were received:

bill from The Giving Tree for irrigation system closing at Sheldon Park	175.00
The commission discussed procedures and agreed that Langer should pay the bill to close the irrigation system since he subcontracted it out and then it should be included in his bill.	
bill from Langer Landscaping for Rocco and Bethke soil testing and removal of the tennis court net at Sheldon Park	90.00
bill from Peter Cumpstone, KRP gatekeeper for 28 days in December, in the amount of	252.00
bill from Anthony Carri, Sheldon gatekeeper for 30 days in December, in the amount of	270.00
bill from Eversource, in the amount of	44.25
second bill from Eversource, in the amount of	44.25
third bill from Eversource, in the amount of	46.35
fourth bill from Eversource, in the amount of	84.50

***A motion was made by Glenn Johnson and seconded by Jim Duffield to approve payment of the above bills, with the exception of The Giving Tree’s bill for irrigation system closing at Sheldon Park. Motion passed unanimously.**

***A motion was made by Glenn Johnson and seconded by Jim Duffield to approve payment of The Giving Tree's bill for irrigation system closing at Sheldon Park only if necessary after further investigation. Motion passed unanimously.**

c. No applications were received.

5. Treasurer's Report

Dan explained that Treasurer Sallyanne Bonito has resigned from the commission and summarized that approximately \$31,000 of the \$69,000 budget has been expended. Dan again explained that a new Treasurer is needed.

Dan also discussed the commission's Operating Budget explaining that he met with Finance Director Gina Regolo to submit the operating and capital budgets, requesting \$60K for a playground at KRP, \$10K for extended walkways at Sheldon Park and \$3K for flashing lights at Sheldon Park, adding that Cathy Iino may have funds available for solar projects, and \$5K to refurbish the Wolf Hollow Trail with an extension to Sheldon Park. The members reviewed the budget Dan prepared. Dan noted that he consolidated some line items and increased the maintenance item to allow for irrigation repairs.

6. Old Business

a. Parks and Field Maintenance –

- Bethke Field – nothing discussed.
- KRP – nothing discussed.
- Sheldon Park– Dan noted that he responded to the letter from Killingworth Health Director and Sanitarian Paul Hutchins regarding the well at Sheldon Field, informing him that the water will not be turned off and the building will be heated this winter. Paul asked to test the water quarterly and Dan advised that he can enter the building for testing.
- Rocco Field – nothing discussed.

b. Sheldon Playground Revitalization – Dan discussed Trassig Corp.'s report noting the inspection showed dangerous entrapment issues that must be resolved quickly, as well as the need for additional safety chips to bring the playground surface level to a safe depth. The inspector also recommended adding plastic edging boards to contain the safety chips, and Dan advised the group that he has comparison shopped online and found significant cost savings with a vendor in Oklahoma. Dan also explained that he is asking the Lions Club and Killingworth Women's Organization for fundraising help and assistance with labor. The committee reviewed the proposal and in-depth discussion followed regarding swing sets, wood chips, mats, the need for ADA swings, the fire truck and digger (repair vs. replace) and panda ride-on and options to replace it.

***A motion was made by Glenn Johnson and seconded by Jim Duffield to approve up to \$4000 to repair the upper and lower play sets at Sheldon playground, excluding removal of the metal bar. Motion passed unanimously.**

Dan noted that Trassig Corp. will perform the work ASAP, weather permitting.

***A motion was made by Glenn Johnson and seconded by Jim Duffield to approve up to \$5500 for the purchase of boards to contain the wood chips at Sheldon Park playground from the Oklahoma vendor. Motion passed unanimously.**

***A motion was made by Glenn Johnson and seconded by Bill Burley to replace the spring panda at Sheldon playground with an Energy Bike, excluding removal of the metal bar. Motion passed unanimously.**

The commission then discussed new equipment to add to the playground, such as a millenium swing and ADA features like monkey bars and/or a musical fence, and discussion of installation costs followed. The group agreed that volunteers could be used for installation to save money. In-depth discussion of various playground pieces, placement of the equipment and timing followed.

7. New Business

Dan discussed KRP Phase II noting that Cathy Iino is completing a \$500K STEAP Grant application. Dan has asked all park user groups to write letters in support of the project. Dan discussed the project noting Cathy wants IWWC and Planning & Zoning approvals. Dan further noted that the plan was previously completed and submitted to these commissions several years ago but was tabled due to drainage issues on the road. Dan added that he will look into any approvals that were previously give. Glenn added that Roger Nemergut should review the plans to make any necessary changes to adjust to the new road conditions.

8. Adjournment

***A motion was made by Glenn Johnson and seconded by Jim Duffield to adjourn the meeting at 8:55 p.m. Motion passed unanimously.**

Respectfully submitted,

Dawn R. Mooney
Recording Secretary

attachments