

## TOWN OF KILLINGWORTH

Public Health Agency

323 Routes 81

Killingworth, CT 06419

### MINUTES

January 13, 2016

**Members Present:** Chair Natalie Ortoli Drew, Betty Dennis, Robin Duffield, Cheryl Fine, Michelle Kelvey-Albert, Sue Nesci, Ernest Pizzuto, and Health Director Paul Hutcheon. *(Note: Michele Kelvey-Albert was reappointed but not yet sworn in at the date of the meeting, so could not vote.)*

**Members Absent:** Martha Hogan, Cathy Iino, Barbara Klein,

Chair Natalie Ortoli Drew called the meeting to order at 7:03pm.

#### **Minutes**

**MOTION:** Ernest Pizzuto moved and Betty Dennis seconded acceptance of the December 9th minutes. Voting in favor: Natalie Ortoli Drew, Betty Dennis, Sue Nesci, and Ernest Pizzuto, Opposed: 0; Abstentions: Robin Duffield and Cheryl Fine. The motion carried 4:0:2.

**Health Director Update** Paul provided the following updates on some of the ten essential local health department services.

**Monitor health status-** Paul spoke with the Benefits Coordinator at Middlesex Hospital about their 2016 needs assessment. The hospital is required to do a needs assessment every three years by the IRS. The last needs assessment was part of a community transformation grant and contained data helpful to planning for Killingworth. The hospital no longer has the grant but plans to do the assessment in-house and partner with Data-Haven. The new assessment should provide a good source of data for the town.

**Inform & Educate about Public Health-** Paul sent out press releases on being smoke-free for the new year and on radon testing. He noted that the program for free radon kits and testing, which the health department offered in past years, is no longer available. Radon kits are available from the American Lung Association.

**Develop Public Health Policies and Plans-** Committee members asked for more information on news reports that Haddam was considering leaving its health district. Paul reported that Haddam voted to leave the Chatham Health District. He met with the First Selectman and Town Planner prior to the vote to discuss plans to opt out of the Chatham Health District. Paul indicated his willingness to assist Haddam with planning.

Paul offered to meet with Sue Nesci to work on obtaining additional information required to move forward on no smoking signs for town recreation fields. He noted that smoke-free campuses was one of the priority health needs identified in the last Middlesex Hospital needs assessment.

**Enforce Laws & Regulations-** Paul prepared the food service establishment license renewal packet. He contacted a food service establishment regarding the need for a 19-13-B100 review due to the installation of an exterior walk-in cooler. The cooler was installed too close to the septic tank. He advised the owner that a building permit would also be required.

The total coliform issue in the town well has resolved but the town was cited for failing to take five samples within the month. Paul noted that chlorine still in the system prevented the sampling.

### **Elections**

**MOTION:** Cheryl Fine moved and Betty Dennis seconded a recommendation that the current officers continue in their respective roles as Chair and Secretary. Voting in favor: Natalie Ortolini Drew, Betty Dennis, Robin Duffield, Cheryl Fine, Sue Nesci, Ernest Pizzuto; Opposed:0; Absentions:0. The motion carried 6:0:0.

### **Meeting Logistics**

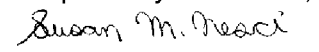
Natalie Drew polled the committee to see who would be available for the next scheduled meeting on February 10th. The committee then recommended moving the meeting to February 17th.

Michelle Kelvey-Albert asked if it was possible to attend meetings via conference call, since she travels for work. Paul will check with the Town Clerk to see if conference call participation in meetings is permissible and if the town has a speaker phone.

**MOTION-** Robin Duffield moved and Betty Dennis seconded a motion to adjourn. Voting in favor: Natalie Ortolini Drew, Betty Dennis, Robin Duffield, Cheryl Fine, Sue Nesci, and Ernest Pizzuto ; Opposed: 0; Abstentions: 0. The motion carried: 6:0:0.

There being no further business, the meeting adjourned at 8:00 pm. The next meeting will be February 17th.

Respectfully submitted,

  
Susan Nesci, Secretary