

## MINUTES

### Meeting of Parmelee Farm Committee

Thursday March 3, 2016 – The Pond Room at Parmelee Farm

The following committee members were in attendance: Robert Broach, Christine Cronin, Bruce Dodson, Terry Doyle, Linda Dudek, Tim Gannon, Scott Hawkins, Karen Milano, Peg Scofield, and Guy Vecchitto

Tim Gannon opened the meeting at 7:03 p.m. The minutes from the meeting of February 4 were accepted with one correction. In the last paragraph on page one – “gas powered” should read “gasoline powered”.

Tim then reviewed all of the improvements that have been made to the Pond Room in the Pavilion. The painting has been completed (including the middle room) and the donated mirrors have been mounted. The next item is the installation of the heating/cooling system, which will hopefully be installed shortly. Tim also reported that the signage acknowledging those who donated labor, donated materials and volunteered personal time for the rehabilitation of the pole barn and the building of the restroom have been posted on those buildings.

Peg Scofield reviewed the list of events that have been scheduled so far for this season. Among them are the four Farmers Markets, the Chamber of Commerce concert series, three weddings and a number of community group events as well as several private events. Peg stated that a utility sink would be good for many of the events. Linda Dudek said that she had one and would donate it. There was discussion.

Karen Milano reported that there are 24 vendors who have signed up for this season’s Farmers Market. There will also be food trucks. Linda Dudek is assisting Karen this year. There will be pony rides this year done by Sweetwater Farms. Karen said that there will be a yoga class at the first market and if there is enough interest, there will be one at each market this season. There was discussion.

Tim reported that the golf cart is ready for delivery and will be delivered around April 1.

Bruce said that he has made the signage re dog walkers and that he will get them posted shortly. There was discussion.

Tim reported that the security system equipment has been ordered.

Tim reported that the cost for tables and chairs for the pond room would be \$280. That would include 2 six foot tables and 2 eight foot tables and 12 chairs. There was discussion.

Terry Doyle moved to approve \$280 for the purchase of tables and chairs for the Pond Room. Seconded by Peg Scofield. Unanimously passed.

Tim said that it was suggested that there should be an update to the Master Plan showing how the Master Plan has evolved since it was first designed. There was lengthy discussion of preparing an addendum so show additional projects that have been added as the need for them has become apparent.

Tim said that Jim Byrne was looking for more projects and would be happy to construct a fence/screening type structure at the west end of the Pavilion to hide the electrical boxes and a handicapped port-a-potty when needed for events. There was lengthy discussion. Karen Milano will design and price out a portable solution that can be used for events and then stored when not in use. Scott Hawkins also mentioned another type of portable screening, and would check into it.

There was a brief discussion about the possible replacement of the Old English red barn. That discussion was tabled for another time.

Meeting adjourned at 9:03 p.m.

Respectfully submitted,

Christine Cronin

Secretary