

MINUTES

Meeting of Parmelee Farm Committee

Thursday October 6, 2016 – The Pond Room at Parmelee Farm

The following committee members were in attendance, Christine Cronin, Bruce Dodson, Terry Doyle, Tim Gannon, Scott Hawkins, Peg Scofield,

Absent: Robert Broach, Linda Dudek, Karen Milano and Guy Vecchitto

Tim opened the meeting at 7:05 p.m.

Peg distributed a new calendar and reviewed the events for the rest of the season. The HK Moms Backpack event will be held on October 8 with a rain date of the 9th. The HK rotary dinner has been cancelled. There was lengthy discussion of the event on October 29th. A Place Called Hope will again hold their fundraiser from 6 to 8 on October 29. There was lengthy discussion of the events calendar and staffing of events. Dawn Mooney has agreed to write up and event checklist. Tim suggested that it would be a good idea to form a subcommittee of people to help set up and breakdown events.

Karen Milano sent a report on the Farmers Market, which Tim read to the Committee. All of the vendors are pleased with the market, and Linda is looking for a fish seller for next year. Karen suggested that for next year there should also be another event going on concurrently with the market to attract more people. The suggestion for the June Market for next year is to have a car show. There was lengthy discussion. Terry Doyle said that the Lions are interested in pursuing this and that there will be more discussion on this.

Tim reported that the signs for the parking area are done. There was discussion. Bruce Dodson reported that the trail signs and the dog walker signage will be done soon.

Bruce Dodson reported that the Historical Society has entered into an agreement with the Town to move the corn crib to the Farm. The Historical Society will be responsible for the moving and maintenance of the building. There was discussion.

Peg Scofield moved to approve the moving of the corn crib to the Farm, seconded by Terry Doyle. Unanimously passed.

Tim stated that he has an estimate from Precisions Builders for the repair of the sills of the schoolhouse. There was discussion.

Bruce Dodson moved to approve an amount up to \$4,000 to repair the sills on the school house, seconded by Peg Scofield. Unanimously passed.

Tim said he had heard back from Priority Enterprises LLC on the options for the rough cement floor in the Pond room. There was lengthy discussion.

Peg Scofield moved to approve an amount up to \$4,000 to have Priority Enterprises LLC polish the floor in the Pond Room(these funds will come out of the Parmelee Activities Account), seconded by Terry Doyle. Unanimously passed.

Tim said that the Committee had received a request to move the beehive from the back field to a place more convenient for maintenance in the winter months. There was discussion. It was decided that it could be moved to an area inside the Community Garden behind the garage. It will be moved back to the back field before the garden gets going for the next season.

There was a discussion of handicap access to the Pavilion, possibly using the donated brick pavers for a walkway along the south side of the building. There was lengthy discussion and it was decided to look into putting a ramp in by the double doors for easier access. This will be researched further.

Tim reported that John Byrne had spoken to the people who were going to grind the stumps behind the Farm House. They will also remove a dead limb from a tree along the driveway while they are here.

Tim then presented a list of items to be approved by the committee as follows:

Set of replacement spring for the golf cart - \$205.00(from the Parmelee Activities Account)

Materials for cat walk in Pavilion attic - \$300.00(from Parmelee Operating Account)

Purchase of DR string trimmer - \$399.00(from Parmelee Operating Account)

Misc. tools and supplies for workshop - \$335.00(from Parmelee Operating Account) 2 inch paint brush(\$10), 4 electrical plugs(\$30), 1 oil drip pan(\$5), 1 oil filter pliers(\$20), 14 rolls roof sealant(\$65), 1 POE Ethernet switch(\$40), 1 digging bar(\$35), 3 cans spray paint(\$10), 1 small sledge hammer(\$20), 1 box tractor filters(\$40), 3 boxes Scorpion screws(\$60)

There was discussion.

Peg Scofield moved to approve the list of items not to exceed \$1600, seconded by Terry Doyle. Unanimously passed.

Tim announced that the Committee had received a donation from Jazzy Byrne for \$324 and a donation of \$1250 from the Lions in memory of John McMahon .

Meeting adjourned at 9:16 p.m.

Respectfully submitted,

Christine Cronin

Secretary