

## MINUTES

### TOK HEALTH and SAFETY COMMITTEE

Tuesday, September 20, 2016 @ 2:30 p.m., Town Office Building

In attendance: Iino, O'Toole, Wright, Adametz, McDougall, Benevento, Disbrow

Visitors: Paul Hutcheon, Public Health Agency/ Health Director

1. The meeting was called to order at 2:33. The Pledge of Allegiance was recited.
2. **Motion by Adametz second by O'Toole to approve minutes of meeting held June 21, 2016 as written. Motion passed unanimously.**
3. Visitors comments: none
4. Old Business
  - A. Health Issues: None
  - B. Safety Issues: OSHA update  
Public Works garage and Transfer Station had recently requested and undergone a voluntary OSHA inspection. Compliance work is now completed, Safety Data Sheets have been updated, and we await reinspection of those two sites. A courtesy inspection for Town Hall is next.
5. New Business
  - A. Health Issues: Upcoming flu clinics, to be held in 5 locations, were briefly discussed. McDougall followed up on a request by CERT members for an update on Zika virus prevention protocols. Threat levels and prevention methods regarding Zika and West Nile viruses were briefly discussed.
  - B. Safety Issues: McDougall reported that the American Red Cross will again be installing free smoke detectors to town residents.  
  
A recent incident at the Transfer Station that led to an injury prompted a reminder about wearing safety gear while on the job.
6. Chair comments  
Iino reported that she worked with Eversource to address an unsafe lighting condition at the Killingworth Library. The issue was resolved quickly. Other lighting issues: The transfer station lighting is being upgraded with LED fixtures. Exterior lighting at Town Hall Campus is working optimally, and timers are being frequently adjusted as fall sets in.  
  
A reminder that there is no smoking on town property (including building, grounds, and vehicles) was issued.
7. There being no further business **Adametz moved adjournment at 2:53. The motion was seconded by Wright. Motion passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on September 21, 2016