

In attendance: C. Iino, F. Dudek, L. Annino, Jr., R. Regolo  
Visitors: E. Couture, BOE T. Dinnean

1. The meeting was called to order at 7:03. Due to the absence of a flag, the Pledge of Allegiance was not recited.

**Motion by Iino to add 2 items to agenda, as New Business items 8B and 8C Motion passed unanimously.**

2. Public comment: None

3. Board of Education report:  
BOE liaison Eric Couture presented an update on plans to bring the revised school renovation bond to referendum in October. Closeouts from 2015/16 and refunding of capital surpluses were briefly discussed. The BOE's newly formed Strategic Planning Committee will be meeting to address long term capital needs, in response to town concerns about adequately budgeting for future needs. First Selectwomen Iino and Milardo will meet Tuesday with Superintendent to discuss how to best deal with increasing administrative costs amid declining school population. Closing one elementary school is not being seriously considered at this time.

4. Approval of minutes

**Motion by Dudek to approve the minutes of June 27, 2016 amended as follows:**

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Phase 1	FY 17/18:	\$50,000	( 80% reimbursable by Federal Grant)
Phase 2	FY 18/19:	\$266,000	(80% reimbursable by Federal Grant)
Phase 3	FY 19/20:	\$421,000	(80% reimbursable by Federal Grant)

**Motion passed unanimously.**

**Motion by Iino, second by Annino to approve the minutes of July 14, 2016 as written. Motion carried, with Dudek abstaining.**

5. Refunds and abatements

**Motion by Dudek, second by Annino, to approve the following refunds:**

Name	Address	Amount	Reason
1. Liuba Ulianova	182 Route 148	\$308.31	COC#06907M
2. Kurt M. Suprono/Lynn C. Eimutis	664 Route 148	\$23.77	COC#06951M
3. Joseph J. or Bonnie M. Yacobucci	20 Hunters Ridge Rd.	\$7.35	COC#06959M
4. Susan E. or Robert W. Cornell	31 Keith Circle	\$123.13	COC #06995M

**Motion passed unanimously.**

6. Appointments: None

7. Old Business

A. Open Bids: Dogwood Knoll Improvements

Sealed bids were opened, with the following results. Bids will be reviewed by Engineer.

Empire Paving, Inc.	\$111,128
Schumack Engineered Construction	\$84,488
Venuti Enterprises Inc.	\$69,000
Trademark Contractor LLC	\$187,500
B & W Paving and Landscaping, LLC	\$49,100
DeRita & Sons Construction Co., Inc.	\$87,000
Pazz & Construction LLC	\$108,700

B. Revaluation update: Assessor

Assessor Dinnean reported that the town-wide revaluation for the Grand List 2016 is on schedule. Preliminary findings show that residential property values are stable. Commercial property data is being analyzed. Field inspections will continue throughout July and August, ahead of schedule. Assessor plans to send out preliminary notices by 10/15/2016. Taxpayer input, physical inspections, and informal hearings will follow.

C. Capital Projects

Regolo presented capital exhibits for review. Closeouts were discussed. lino reported that she reached out to Fire Commissioners, and Dudek met with newly elected Chief Moore to discuss town budget procedures and policies. Status of specific capital projects including triple-chip sealing, barn renovation project, County Road Improvements and transfer station were discussed.

D. Operating budget

FY 2016/17 operating budget has just begun. There was no discussion.

E. Upcoming town meeting

August 15<sup>th</sup> was proposed for the rescheduled town meeting to address the following items of business.

1. Accept County Road Bridge Grant
2. Approve the amended 10-year Multi-Year Capital Improvement Plan
3. Appoint D. Colonia, B. Blair, and J. Duffield to HK Recreation Authority.

8. New Business

A. DEEP Trails Grant resolution

**Dudek moved, seconded by Annino, to adopt the following resolution:**

*Be it resolved that it is in the best interests of the Town of Killingworth to enter in to contracts with the Department of Energy and Environmental Protection.*

*In furtherance of this resolution, First Selectwoman Catherine lino is duly authorized to enter into and sign said contracts on behalf of the Town of Killingworth. Catherine lino currently holds the title of First Selectwoman and has held that office since January 17, 2009. The First Selectwoman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government in connection with said contracts and to execute any amendments, rescissions and revisions thereto.*

*The Town Clerk is authorized to impress the seal of the Town of Killingworth on any such document, amendment, rescission, or revision.*

**Motion passed unanimously.**

B. Cemetery Grant

**Motion by lino, second by Annino to submit a second Neglected Cemeteries grant application. Motion passed unanimously.**

C. ICE shared equipment

**Motion by Dudek, second by Annino, to authorize lino to enter into an Inter-town Agreement for the sharing of Equipment by and between the Towns of Deep River, Lyme, Chester, Old Lyme, Middlefield, Durham, Essex, Haddam, Killingworth, and Westbrook Under the State of Connecticut's Inter-town Capital Equipment Purchasing Incentive (ICE) Program. Motion passed unanimously**

9. First Selectwoman's comments

A. lino noted that the Central Region Tourism Bureau has been defunded as a result of state budget cuts.

B. CIRMA presented the town with a premium rebate. lino will be attending CIRMA board meeting and offered to relay any of the Selectmen's comments or concerns.

C. It was noted that the town's most recent hire, driver/operator Wayne Linsley, is working out very well.

D. First Selectwoman is obtaining quotes for supplementary heating and cooling equipment for the Assessor's office and main common area of Town Hall.

E. lino reviewed Heath Director Hutcheon's environmental/disease report with Selectmen.

10. Selectmen's comments

A. Annino was pleased with health director's thorough recommendations re HKMS septic and inquired about follow-up.

B. Dudek questioned why public works garage door opener bills were charged to building maintenance line instead of capital. He asked that we pay close attention to the building maintenance line during next year's budget preparation

C. Dudek noted that it was hoped that Parmelee Farm would begin to work towards becoming self-funding. Current revenue stream was briefly discussed.

D. Dudek emphasized the importance of more accurate forecasting of costs for capital items. Overexpenditure of capital lines need to be approved at town meeting prior to spending. BOS to work with Highway and KVFC in obtaining quotes prior to inserting line items. Regolo asked that the Highway Department budget process for 2017/18 begin this fall to ensure a more accurate product.

11. **Motion by Annino, second by Dudek to adjourn at 8:41 p.m.**

Respectfully submitted by Elizabeth Doyle Disbrow on 7/27/16.