

In attendance: C. Iino, L. Annino, Jr., F. Dudek, R. Regolo  
Visitors: Eric Couture, BOEd

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Approval of minutes: March 31, April 11

**Motion by Iino, second by Annino, to approve the minutes of March 31, 2016 as written. Motion passed, with Dudek abstaining.**

**Motion by Dudek, second by Iino, to approve the minutes of April 11, 2016 amended as follows: Page 1, item 7A, line 4, "DEP" should be DEEP. Motion passed, with Annino abstaining.**

3. Public comment: none
4. BOE report  
BOE liaison Eric Couture responded to Iino's list of questions regarding the district's history of capital funding and expenditures; trends in enrollment/balance of enrollment between the two towns; BOE modifications to the superintendent's budget; and the district's utilization of technology. Couture supplied an extensive analysis of the capital fund over the years and noted that the facilities and finance committees are working toward standardizing the capital program and making it more transparent. There was extensive discussion of the above topics, and the BOS continued to emphasize the importance of properly maintaining the town's major assets. Brief discussion of utilization of the old middle school followed, and Couture was asked to find out about operating/maintenance costs and any offsets from rental income.
5. Refunds and abatements  
**Motion by Dudek to allow a refund for overpayment in the amount of \$7.50 to Patricia M. Johannes of 19 Forest Glen Drive to take its normal course. Motion passed unanimously.**
6. Committee appointments: None
7. Old Business
  - A. Capital projects review  
Gina Regolo reviewed the status of scheduled capital projects; selectmen noted that funding for projects not being addressed will revert to the capital reserve fund. As BOF removed 2016-17 funding for new flashing lights at Sheldon Park, DOT has been dispatched to attempt to repair inoperable existing light. Station 2 overhead door funds will be closed out unless KVFC proposes a specific alternative use for the funds. Reallocation would require town meeting approval. BOS again requested a status report on Transfer station upgrades and grading. NLJA will be preparing bid documents for Dogwood Knoll chip sealing. Selectmen asked that foreman be reminded to include soft costs/engineering in budget estimates.
  - B. Approve charge for Town Campus Committee  
BOS decided not to approve charge as presented at the last meeting. Instead, they intend to appoint a committee to focus specifically on rehabilitation of the barn. Repair/ replacement of the failing modular addition to the Town Hall will be addressed separately. Iino will formally

7B (cont'd.)

request that remaining STEAP funds from EOC be moved to barn project. A new charge will be presented for approval at the next meeting.

8. New Business

A. Review temporary driver list

List of backup, temporary drivers who responded to advertisement was reviewed. BOS agreed that a system for rotation which would ensure equitable distribution of work will be implemented (< 20% variation). All drivers will be paid \$30/hour.

**Motion by lino, second by Annino, to approve the list of drivers as presented with above stipulations. Motion passed unanimously.**

B. Approve Premium Only Plan

**Motion by Annino, second by Dudek to to adopt the following resolution:**

**Motion passed unanimously.**

*ADOPTING RESOLUTION*

*The undersigned authorized representative of Town of Killingworth (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on Monday, April 25, 2016, and that such resolutions have not been modified or rescinded as of the date hereof:*

*RESOLVED, that the form of amended Cafeteria Plan effective July 1, 2015, presented to this meeting is hereby approved and adopted and that the First Selectwoman is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.*

*The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Town of Killingworth Premium Only Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions.*

C. Approve defined contribution plan for new hires

**Motion by Annino, second by Dudek to adopt the following resolution:**

**Motion passed unanimously.**

*ADOPTING RESOLUTION*

*The undersigned authorized representative of Town of Killingworth (the Employer) hereby certifies that the following resolution was duly adopted by the Employer on Monday, April 25, 2016, and that such resolution has not been modified or rescinded as of the date hereof:*

*RESOLVED, that the form of Plan and Trust effective July 1, 2015, presented to this meeting is hereby approved and adopted and that the First Selectwoman is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.*

*The undersigned further certifies that attached hereto are true copies of the Town of Killingworth 401(a) Plan, and the Summary of Plan Provisions, which are hereby approved and adopted. "*

D. Approve changes to multi-year capital plan

The BOF has removed funding for capital projects that the BOS had scheduled in the multi-year capital plan for the upcoming year. To avoid confusion, BOS decided not to present the plan for approval at the May 16<sup>th</sup> town meeting. The plan will be modified and brought to town at a later meeting.

9. First Selectwoman's comments

A. Town received many complaints about political signs placed on public properties. Complainants were informed that it has been town practice to allow political signs to be posted on town property, that the town may not regulate content, and that presence of signs does not indicate endorsement by the town.

B. Iino briefly discussed engineer feedback about plowing techniques for chip-sealed roads. Annino asked whether town would consider holding subcontractors accountable for damage caused to roads and private property. BOS will look to see whether other towns use this approach.

C. RE: catch basins, there was brief discussion about assigning an intern to catalog catch basins.

D. There will be a meeting with resident Milano, Zoning Enforcement Officer, and Building Official concerning Mr. Milano's concerns with the Building Official's performance.

E. Commercial Development Committee charge is being reworked, and Iino has candidates for consideration. Annino intends to attend initial meetings.

F. Reminder: Saturday, April 30, is Killingworth Clean up day.

10. Selectmen's comments

A. Annino noted backfilling was done on town campus parking areas and sought assurance that seeding and hay would be done promptly.

B. Dudek expressed extreme disappointment by the manner in which IWWC handled the drainage issue on Lower Roast Meat Hill Road. It is his understanding that the town identified a problem years ago and came up with an engineering solution they could not execute. Now he believes that the town is placing the burden on a resident to rectify all or part of the situation.

11. Adjournment

**Motion by Annino, second by Dudek, to adjourn at 9:03 p.m.**

Respectfully submitted by Elizabeth Doyle Disbrow on April 27, 2016.