

**Minutes of the  
SPECIAL MEETING OF THE BOARD OF SELECTMEN  
Thursday, February 4, 2016 @6:00 p.m.  
TOWN OFFICE BUILDING**

A Special Meeting of the Board of Selectmen was called to order at 6:00 p.m. by First Selectwoman Catherine Iino. In attendance were Selectman Lou Annino Jr, Fred Dudek and Finance Director Regina Regolo.

Scheduled visitors on the agenda: Joan Gay representing the Estuary Transit District; Alison Karam and Jan O'Sullivan representing the Killingworth Library Association; Walter Adametz, Highway Foreman and Tom Fenton, Town Engineer with Nathan Jacobson Associates to present draft of road conditions survey.

Also in attendance: Robert and Marcella Sassi

Joan Gay representing the Estuary Transit District presented their funding request for 16/17. She described the dramatic increase in services provided to Killingworth residents. Currently ETD provides over 1,000 rides annually to meet a wide variety of needs and serve a wide variety of age groups. Killingworth & ETD continue to lobby heavily for a bus route to run from Madison to Middletown along Route 81. Ms. Gay described the challenges that the organization has had trying to attract licensed drivers. They have modified the pay scale from a base rate of \$13 per hour to \$15. They are asking for a modest increase of \$411 over last year's request for a total of \$8,632. The board thanked Ms. Gay for her work and for the services that ETD provides Killingworth.

Alison Karam and Jan O'Sullivan representing the Killingworth Library Association presented their funding request for 16/17. Ms. Karam reported a 30% increase in card holders in the last year and described new benefits that the library provides. They continue to aggressively seek out grant opportunities to offset costs. Most recently, they applied for and received a grant from the Middlesex County Foundation for 8 new computers and work-station furniture. They now have an automated door, which allows easier access for handicapped patrons, parents pushing strollers and donors with armloads of books, paid for by a contribution under the Neighborhood Assistance Act. Book sales are held regularly. This year's golf tournament is scheduled for Saturday, June 18<sup>th</sup> at Quarry Ridge in Portland, CT. KLA is asking for an additional \$7,000 over last year's request or 2.9% for a total of \$247,000. The majority of the budget increases are in the areas of salaries and benefits. KLA is concerned that, with pay scales below those of other area libraries, they will have trouble retaining valuable employees. The board thanked them for their work and their continuing service to the town.

Tom Fenton, engineer with Nathan L. Jacobson, presented a draft of the “Pavement Evaluation Study – Phase I.” The town had hoped for a broader study which would have included an inventory of catch basins, culverts and guardrails. This proved to be too large a task for the current funding but might be captured in future phases. He explained the process by which the results were determined. They conducted field inspections of approximately 30 miles of paved town roads with the expectation that the remaining 30 miles would be evaluated in Phase II.

He went on to describe the process by which the data was collected on each road and how it was used to rate each road according to a Pavement Condition Index. NLJ then made recommendations for maintenance and/or repairs and provided estimated costs. Mr. Fenton noted that even where reclamation is indicated, on-going maintenance and monitoring could allow the full reclamation to be postponed. Selectman Annino expressed his surprise that some of the newer roads appeared on the list for repairs. Appendix D outlines the rough cost for proposed repairs. These figures do not include any expenses related to drainage, catch basin, guard rail, culvert, or driveway aprons that may require work.

The board thanked Mr. Adametz and Mr. Fenton for the analysis, the presentation and the recommendations for future capital road projects. Selectman Annino commented that this will become an integral part of the town’s long range planning. He reminded the board that the town needs to remain committed to the routine maintenance of the town’s infrastructure.

The next Special meeting is scheduled for Tuesday, Feb 9, 2016 at 6 p.m.

Motion by Selectman Lou Annino, seconded by Selectman Dudek to adjourn at 7:30 p.m.  
Motion carried unanimously.

Respectfully submitted,

Regina Regolo  
Acting Recording Secretary