

In attendance: C. Iino, L. Annino, Jr., F. Dudek

Visitors: BOE rep E. Couture, Town Clerk D. Mooney (left at 7:30), D. Adametz, R. and M. Sassi

1. Call to Order: The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited. Iino announced that the meeting was being recorded and that public comment would be limited to 5 minutes per visitor.

**Motion by Iino, second by Annino, to add two items to agenda: ICE resolution to Old Business as Item D.; authorization to apply for STEAP Grant to New Business as Item D. Motion passed unanimously.**

2. Approval of minutes

**Motion by Dudek, second by Annino, to approve the minutes of December 14, 2015, and to amend the attached memo as follows:**

**Attachment Page 2, line 1: change 2016 to 2019 (Gay)**

**Attachment page 3, line 4: change Blair term to 12/14/2015 to 12/31/2016 (Blair)**

**Motion by Dudek, second by Annino, to amend the minutes of September 15, 2015 as follows: Page 2, Item 7 A, last line: 2018 should be 2016**

**Both motions passed unanimously.**

3. Public comment: None

4. Board of Education report: Newly elected BOE member Eric Couture responded to BOS requests for information on several items. Regarding funding for district capital projects, Couture cited Connecticut General Statute 10-51 which confirmed that the BOE is allowed to place up to 1% of its annual budget in a reserve fund for capital improvements. The BOS has long supported saving for capital projects in this way, and Annino thanked Couture for clarification of the statutory limits. The BOS urges the BOE to save to the fullest extent permitted.

Couture reported on plans for a new referendum to fund current capital needs. The BOE is reviewing the scope of work and hopes to call a new referendum in the fall, which could allow work to be done in summer of 2017.

Thirdly, in response to Iino's inquiry, Couture briefly discussed the impact of the General Assembly Special Session budget cuts on district funding, noting that the majority of impact was felt in transportation. There was brief discussion about solar installations on the Middle School roof and power purchase agreements.

5. Refunds and abatements

**Motion by Dudek to refund \$5.50 to Bianca R. Loizzo of 23 Welsch Farms Road for overpayment. Motion passed unanimously.**

6. Appointments: see item 8 C.

**Monday, January 11, 2016 7:00 p.m. Town Office Building**

7. Old Business

A. Capital projects review

Dudek reported on EOC construction, noting that the Certificate of Occupancy is expected to be issued upon final alarm hookup, that there will be a generator test run, and that there will be a final meeting of the EOC building committee. Annino questioned why the town crew has yet to backfill the parking area.

lino reported that next meeting the town engineer will present the road survey, and discuss plans for upcoming RFP for County Road and Dogwood Knoll. These projects were originally going to be done in-house.

Annino asked whether planning was under way for projects slated for 2017. Plans for Alders Bridge drainage and paving are in the works. There was very brief discussion of scenic roads. Foreman is researching used vehicles, which may alter budget.

B. Operating budget review: Operating budget remains on target.

C. Town Meeting

Annual Town meeting to reconcile "overs and unders" was proposed for January 27, 2016. All-Purpose Room at KES is booked until 7:00 p.m., so meeting will be held at 7:30 p.m. Call was reviewed, and it was noted that the transactions need to be approved by the Board of Finance.

The Electors of the Town of Killingworth and all those qualified to vote in meetings of said Town are hereby notified and warned that a Special Town Meeting will be held in the All Purpose Room of the Killingworth Elementary School, 340 Route 81, Killingworth, CT on January 27, 2016 at 7:30 p.m. to consider and act upon the following items of business:

1. To fund, from the underexpended line items, overexpenditures in Fiscal Year 2014-2015 in excess of \$20,000 for the following line items: \$152,554 for Snow Removal; \$30,072 for Highway Other; \$20,525 for Miscellaneous Grants; and \$26,890 for debt-related expenses.

2. To authorize the closeout of the following Capital Accounts as of June 30, 2015: \$83,176 Energy Task Force Recommendations; \$6 Fire Company AEDs; \$5,133 Highway Department Salt Shed Repairs; \$1,237 Highway Dept. Pickup with Plow; \$19,634 Park & Rec Sheldon Park Improvements; \$1,800 Park & Rec Parking Barrier Planting at KRP; \$5,635 Park & Rec AEDs; \$1,300 Transfer Station 50 Yard Closed Top; \$13,190 Bar Gate Trail Repaving; \$16,478 Bond Issuance Debt Related Expense; and \$574 MIRMA Assessment. These balances revert to the Capital Assigned Fund Balance.

3. To authorize the overexpenditure of the following capital project as of June 30, 2015: Highway Department Fork Attachment for John Deere Backhoe \$543 to be funded by the Capital Assigned Fund Balance.

**Motion by lino, second by Dudek, to approve the call to town meeting on January 27, 2016 subject to BOF approval. Motion passed unanimously.**

D. ICE Resolution: BOS returned to a discussion of the Intertown Capital Equipment (ICE) Purchase Incentive Program, which was tabled last meeting. Valley Shore is coordinating a grant application for the creation of a multi-site UHF simulcast system to provide enhanced communications for our rural volunteer firefighters and medical technicians that would serve Chester, Deep River, Essex, Durham, Haddam, Killingworth, Lyme, Middlefield, Old Lyme and Westbrook. **Motion by Dudek, second by Annino, to endorse the Intertown Capital Equipment (ICE) Purchase Incentive Program Resolution. Motion passed unanimously**

8. New Business

A. New FOIA policy/procedure: lino introduced and briefly described a new policy for handling FOIA requests. Requests for documents will now be processed through the Town Clerk's office. No action was taken.

B. Budget meeting schedule: Regolo reviewed proposed meeting schedule for February budget meetings. Proposed meetings would be held at the Town Office Building at 6 p.m.

**Motion by Dudek, second by Annino, to approve the following schedule for budget meetings. Motion passed unanimously.**

- Thursday, February 4, 2016
- Tuesday, February 9, 2016
- Thursday, February 11, 2016
- Tuesday, February 16, 2016
- Thursday, February 18, 2016
- Tuesday, February 23, 2016

C. Appointment of Town Attorney

**lino moved to appoint David J. Tycz of Howard and McMillan Counselors at Law as town attorney for a one year term ending December 31, 2016. Motion passed unanimously.**

D. STEAP grant: authorization to apply

**Motion by lino, second by Annino, to authorize the first selectwoman to apply for a STEAP Grant for Killingworth Recreational Park, Phase 2.** There was brief discussion about the need for a regulation-sized baseball field, and the grant award process. **Motion passed unanimously.**

9. First Selectwoman's comments

lino noted that BOS will hold a special meeting Friday, January 15, 2016 to open bids from the RFP for Revaluation. There was very brief discussion of disbursement of STEAP grant for EOC, and letters of support for STEAP grant for KRP Phase 2.

10. Selectmen's comments: None

11. Executive Session: personnel matter **lino moved, seconded by Annino, for the Board of Selectment to go into Executive Session at 7:55 p.m. Motion passed unanimously.** They came out of the session at 8:40.

12. Adjournment: There being no further business, **Dudek moved to adjourn at 8:42 p.m. Motion passed unanimously.**

Respectfully submitted by Elizabeth Doyle Disbrow on 1/13/16.