

In attendance: C. Iino, F. Dudek, L. Annino, Jr., R. Regolo

Visitors: E. Couture (BOE), D. Colonia (Park and Rec.), T. Dinnean, P. Hutcheon, Mike Carri (KVFC), Town Engineer T. Fenton (NLJA), P. Stull (resident), M. Harkin, Harkin Engineering, C. Morgan (resident)

1. The meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.
2. Public comment

Mike Harkin of Harkin Engineering spoke about recent consulting work performed at the request of the IWWC. Harkin oversaw the repair of a pipe culvert at 116 Roast Meat Hill Road that may have been contributing to flooding issues on the road. According to Harkin, while an adequate repair was made and the violation was lifted, drainage problems remain and need to be addressed by the town. The town is aware of the problem and drainage work for that portion of Roast Meat Hill road is in the capital plan. Impact of roadside drainage work done on adjacent property will be reassessed. IWW will continue to address wetlands protection issues. [At 7:22, Harkin and Morgan left the meeting]

3. Board of Education report

Board of Education representative Eric Couture presented his monthly report, addressing an upcoming joint meeting KW/Haddam Boards of Selectmen/Boards of Finance (Dec. 19), the upcoming bond referendum (Dec. 13), the school superintendent's contract, and a brief discussion of capital plan. [Couture left after discussion]

4. Approval of minutes

**Motion by Dudek, second by Annino, to approve the minutes of October 24, 2016 as written. Motion passed unanimously.**

**Motion by Dudek to approve the minutes of November 9, 2016 as written. Motion carried with Annino abstaining.**

5. Refunds and abatements

**Motion by Dudek, seconded by Annino, to allow the following refunds, all for overpayment, to follow their normal course. Motion passed unanimously.**

1.	Brian M. Albert or Michelle Kelvey Albert	81 Route 81	\$62.53	COC #07259M
2.	James M or Denise L. Filosi	15 Cow Pen Hill Rd	\$23.23	COC#07257M
3.	George W. Roelofsen Jr.	56 Green Hill Rd	\$104.00	COC#07020M
4.	Mark D. or Paula M. Brackenbury	214 Jonathan Lane	\$42.98	COC#07258M
5.	Laurel N. Poletti	243 Route 80	\$16.41	COC#07189M
6.	Charles Rountree Jr. or Joyce L. Rountree	27 Sugar Hill Rd	\$5.44	
7.	Hyundai Lease Titling Trust	3161 Michelson Dr.	\$52.58	COC#07267M
8.	Hyundai Lease Titling Trust	3161 Michelson Dr.	\$82.88	COC#07266S

6. Annual appointments

A list of proposed appointees was distributed for consideration. Appointments will be made at the December 12 BOS meeting.

7. Old Business

A. Sheldon Park Accessible Trail RFP: Nine sealed bids were opened. Proposals will be reviewed by Park and Recreation commission. Results:

	Base Bid	Flex-Pave option
<b>B &amp; W Paving and Landscaping, LLC</b> 70 Foster Road, Waterford, CT 06385	83,400	67,000
<b>Diversity Construction Group, LLC</b> 531 Cortland Circle, Cheshire, CT 06410	54,600	
<b>Running Brook Farms</b> 219 Route 80, Killingworth, CT 06419	34,775	77,000
<b>Trade Mark Contractors</b> 72 Cold Springs Road, Bristol, CT 06010	74,970	
<b>Eleuthera Associates, LLC</b> 965 Trumbull Hwy. Lebanon, CT 06249	52,888	99,990
<b>LaRosa Earth Group, LLC</b> 163 Research Parkway, Meriden, CT 06450	57,150	10,000
<b>B &amp; L Construction, Inc</b> 756 Middlesex Tpk, Old Saybrook, CT 06475	48,450	
<b>Riccio Landscaping</b> 388 Main Street Unit 2F Monroe, CT 06468	56,000	
<b>Schumack Engineered Construction</b> 93A Glenwood Road, Clinton, Ct 06413	72,880	67,440

B. Capital Projects (including revaluation report) Regina Regolo distributed annotated capital projects status reports. Assessor T. Dinnean presented an update of townwide revaluation.

C. Operating budget: no discussion

8. New Business

A. HKMS septic audit report: Director of Health Paul Hutcheon discussed the permit compliance audit for the Haddam-Killingworth Middle School DEEP State Discharge Permit for wastewater collection, treatment, and disposal facilities. Selectmen asked Hutcheon to ensure that the school is properly maintaining the facilities.

B. Road survey Phase 2

Tom Fenton, representing Nathan L. Jacobsen Associates was on hand to discuss proposed Phase 2 of Road Survey. After brief discussion about the timing and scope of the project, BOS agreed to proceed. Resident Phil Stull reminded the board about traffic data compiled by the now defunct Traffic Safety Committee. Fenton noted that roads are classified based on usage, and projections are adjusted accordingly, so this data will be helpful.

**Motion by Annino, second by Dudek to authorize town engineers Nathan Jacobsen Associates to proceed with Pavement Evaluation Study, Phase 2 as outlined in proposal number NLJ 0055-0017 dated October 3, 2016. Motion passed unanimously.**

C. Fire equipment quote

KVFC's Mike Carri was present as BOS reviewed quote for budgeted extrication equipment.

**Motion by Dudek, second by Annino, to approve purchase of items #2, #4, #6, #7, and # 8 of extrication equipment as quoted from Firematic Supply company quote number QT52111, dated 10/27/16.**

D. Exempt employee compensation

Planned discussion of a compliance issue that would require the town to increase the salary of one town employee in order to maintain the positions exempt status was postponed due to court ruling blocking President Obama's national bid to expand overtime pay protections. Administrative assistant position will be addressed next budget season.

**A motion by lino, seconded by Fred, to address agenda items 10 and 11 before the Executive session passed unanimously.**

[10.] First Selectwoman's comments

A. lino expressed condolences on the passing of Transfer station employee Francis Harris' wife.

B. lino noted that the bus route up Route 81 is now expected to start operation in January..

C. Statewide drought watch continues. Paul Hutcheon has been designated town drought coordinator.

D. Barn Committee is on hiatus, having been unable to reach consensus about stabilization procedures. Building Official is reviewing condition of barn

[11.] Selectmen's comments: none

[9.] Executive Session: pending litigation, real estate

**A motion by lino, seconded by Annino to go into Executive Session at 8:38 p.m. passed unanimously.**

EXECUTIVE SESSION Time in 8:38 Time out 9:30

Attending: BOS with Terry Dinnean

12. Adjournment

**A motion to adjourn at 9:34 p.m. by Annino, seconded by Dudek, passed unanimously.**