

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**Minutes**

Regular Monthly Meeting  
July 12, 2016

Chair Nancy Gorski called the July 12, 2016 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:02 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair Nancy Gorski, Marcel Couture, Shawn O'Connell and Robert Rimmer. Vice Chair Nancy Gorski and Clerk Carolyn Anderson were absent. Gorski named Couture as the Acting Clerk.

**Public Comments.** No members of the public were present.

**Visitors:** no visitors were present. Agenda items were addressed as follows:

- **Catherine lino, First Selectwoman**
  - Funding Requests
  - Status of LOCIP and/or Capital ProjectsAll were tabled until lino is present.
- **Regina Regolo, Financial Director:**
  - **Update: Implementation of New and Revised Bookkeeping Procedures.** Tabled until Regolo is present.
  - **Update: Town Audit June 30, 2016.** Tabled until Regolo is present.
  - **June 2016 Report.** The report was distributed prior to the meeting. Inquiries should be directed to Regolo.
  - **Update: FY15/16 Operating Accounts.** Tabled until Regolo is present.
  - **FY16/17 Operating and Capital Budgets.** In order to facilitate planning,
    - **Killingworth Volunteer Fire Department.** O'Connell **MOVED** that one of the fire chiefs appear quarterly before the Board of Finance to report on the status of the Department's budget line items, commencing with the Board of Finance Regular Monthly Meeting on September 13, 2016. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
    - **Highway Department.** Couture **MOVED** that the Highway Department Supervisor appear quarterly before the Board of Finance to report on the status of the department's budget line items commencing with the Board of Finance Regular Meeting on October 11, 2016. Rimmer seconded the motion. Discussion:

none. Voting in favor: Gorski, Couture and Rimmer. Opposed: none. Abstentions: O'Connell. The motion was **carried**, 3-0-1.

**Minutes: June 14, 2016 Regular Monthly Meeting.** Rimmer **MOVED** to accept and approve as presented the Minutes of the June 14, 2016 Regular Monthly Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Couture and Rimmer. Opposed: none. Abstention: O'Connell. The motion was **carried**, 3-0-1.

**Invoice: Hynes: June 2016 Invoice.** Couture **MOVED** to accept and approve for payment as submitted the invoice of Hynes for her June 2016 Clerical Hours in the amount of \$62.31. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

### Old/New Business

- **Action on Funding Requests.** No requests.
- **Town Charter Review: Couture.** Couture noted that he found a provision which allows requests for changes to the Charter to be considered at any time. This was tabled for discussion when the full board is present. He is continuing his review of the current Town Charter.
- **Treasurer's Report: June 2016.** Lagasse's report was distributed prior to the meeting. There were no inquiries at this time.
- **Tax Collector's Report: June 2016.** The Report was distributed prior to the meeting. There were no inquiries.
- **9-Town Transit.** A representative has asked to make a presentation at a future Board of Finance Meeting. Gorski will arrange the date.
- **Annual Report – June 30, 2015.** Gorski advised the Report has been delivered to a local company for printing.
- **Request for Financial Information from Agencies.** Update by Gorski.
- **Status:** Operating & Capital Budgets: FY16/17. See above.
- **Town Auditor.** O'Connor led a general discussion on the process of choosing an auditor.
- **Finance Director.** Regolo will be asked to look into educational opportunities for future budget planning.

**Additions to August 9, 2016 Regular Monthly Meeting Agenda.** As noted above.

There being no further business, Couture **MOVED** to close the meeting. Rimmer seconded the motion. Discussion: none. Voting in favor: Gorski, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. The meeting was **closed** at 8:11 P.M.

Respectfully submitted,

*Sherry Lee Hynes*

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk

Board of Selectmen

Board of Finance

Claudette Lagasse, Town Treasurer

Dawn Moony, Webmaster

Elizabeth Disbrow, Administrative Assistant

Regina Regolo, Director of Finance

Sherry Lee Hynes, Secretary