

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**  
Regular Monthly Meeting  
Tuesday, April 12, 2016

Chair Nancy Gorski called the April 12, 2016 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:05 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair Nancy Gorski, Clerk Carolyn Anderson, Shawn O'Connell and Marcel Couture. Members absent: Vice Chair Gwenne Celmer and Robert Rimmer. Also present were Deborah Kelly, Executive Director of the Haddam-Killingworth Youth and Family Services (HKYFS), Directors Mark Torello and Joan Wilson of HKYFS, Director of Public Works Walter Adametz, First Selectwoman Catherine lino, Financial Director Regina Regolo and residents Robert and Marcella Sassi, John Samperi and Cindy Adametz.

**Public Comment.** There was no public comment.

**Claudette Lagasse, Town Treasurer** distributed her Revised February 2016 Report (reflecting a change in the categorization of a payment from AT&T) then distributed her March 2016 Report. She advised the income is in line with this time last year. With input from First Selectwoman lino and Financial Director Regina Regolo, she addressed inquiries of the Board.

**Catherine lino, First Selectwoman**

- **Funding Requests.** None.
- **Status of LOCIP and/or Capital Projects.** Her office is looking into projects that may qualify for LOCIP funding.

**Regina Regolo, Financial Director**

- **March 2016 Report** was distributed prior to the meeting. She addressed inquiries of the Board.
- **Budget Schedule.** She reminded the Board that the final proposed budget must be available no later than April 18.

Couture **MOVED** to recess the Regular Monthly Meeting to return to the Special Meeting. Anderson seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O'Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. The meeting was **recessed** at 7:16 P.M.

Chair Gorski called the Regular Meeting back to order at 8:46 P.M.

### **Executive Session**

- Labor Negotiations
- Land Acquisition

Not held.

### **Minutes:**

- **March 8, 2016 Regular Meeting.** Anderson **MOVED** to accept and approve as presented the Minutes of the March 8, 2016 Regular Monthly Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O’Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
- **March 22, 2016 Special Meeting.** O’Connell **MOVED** to accept and approve as presented the Minutes of the March 22, 2016 Special Meeting. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O’Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.
- **March 29, 2016 Special Meeting.** Because Anderson was not eligible to vote, these Minutes were tabled to the May Regular Monthly Meeting.
- **April 5, 2016 Special Meeting.** Anderson **MOVED** to accept and approve as presented the Minutes of the April 5, 2016 Special Meeting. O’Connell seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O’Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

**Bills/Correspondence.** O’Connell **MOVED** to accept and approve for payment the Invoice of Hynes for her March 2016 Clerical Hours in the amount of \$117.28. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O’Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0.

### **Old/New Business**

- **Action on Funding Requests.** No requests.
- **Follow-up: MAWC Billings.** Gorski confirmed that all invoices have been submitted for payment.
- **Appoint BOF Non-voting Representative to Highway Department Labor Negotiations.** Potential attendee: Marcel Couture.
- **Tax Collector’s Reports: February & March 2016.** These have not been received. Gorski will contact the Tax Collector.
- **Update: Annual Report – June 30, 2015.** Update by Gorski with input from Anderson.
- **Additional Special Meetings for budget workshops** to be held in the Front Meeting Room of the Town Office Building, all starting at 7:00 P.M.:

- Thursday, April 14, 2016
- Monday, April 18, 2016 and
- Tuesday, April 19, 2016
- **Report: Final Proposed Budget: FY16/17 – Presentation to Board of Selectmen on April 11, 2016.** This has been **rescheduled** to Tuesday, April 19, 2016 at 7:00 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut.
- **Preparation for Budget Hearing on April 25, 2016.** Hearing date has been **changed** to May 2, 2016. Members had a general discussion on the presentation.

**Scheduled Meetings: April/May 2016**

- **April 14, 2016 BOF Special Meeting:** Budget Workshop
- **April 18, 2016 BOF Special Meeting:** Budget Workshop
- **April 19, 2016 BOF Special Meeting:** Budget Workshop and Presentation of Budget to Board of Selectmen
- **May 2, 2016 BOF Special Meeting:** Budget Public Hearing
- May 3, 2016 last date for BOS special meeting to set call for town meeting for budget vote on May 16, 2016) – see budget timeline
- **May 10, 2016 BOF Regular Monthly Meeting**
- May 16, 2016 Town Meeting for Vote on Budget
- **May 16, 2016 BOF Special Meeting (8:15 PM at Town Office Building)**
  - Set Mil Rate for 2016-2017 or Revisions to Proposed Budget

**Additions to May 10, 2016 Regular Monthly Meeting**

- Minutes: March 15, 2016 Special Meeting
- Minutes: March 29, 2016 Special Meeting
- Minutes: April 12, 2016 Special Meeting
- Minutes: April 12, 2016 Regular Monthly Meeting
- Minutes: April 14, 2016 Special Meeting
- Minutes: April 18, 2016 Special Meeting
- Minutes: April 19, 2016 Special Meeting
- Minutes: May 2, 2016 Special Meeting

There being no further business, O'Connell **MOVED** to adjourn the Regular Monthly Meeting. Anderson seconded the motion. Discussion: none. Voting in favor: Gorski, Anderson, Couture and O'Connell. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. The meeting was **adjourned** at 8:26 P.M.

Respectfully submitted  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Secretary

E-mailed: Town Clerk  
Board of Selectmen  
Board of Finance  
Claudette Lagasse, Town Treasurer  
Dawn Mooney, Webmaster  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary