

BOARD OF FINANCE
TOWN OFFICE BUILDING
TOWN OF KILLINGWORTH
323 ROUTE 81
KILLINGWORTH, CONNECTICUT 06419

Minutes

Regular Monthly Meeting
February 9, 2016

In the absence of Chair Nancy Gorski, Vice Chair Gwenne Celmer called the February 9, 2016 Regular Monthly Meeting of the Town of Killingworth's Board of Finance to order at 7:04 P.M. in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Vice Chair Gwenne Celmer, Clerk Carolyn Anderson, Shawn O'Connell, Robert Rimmer and Marcel Couture. Also present were residents Robert and Marcella Sassi (joined the meeting at approximately 8:00 P.M. Also present was Town Treasurer Claudette Lagasse.

Public Comment. None at this time. Prior to the start of the meeting R. Sassi submitted his February 9, 2016 Letter requesting to be added to the agenda for every regular meeting for the next year plus 15 months for discussion of financial matters and to be on the March agenda for a clarification of "sinking funds".

Visitors:

Claudette Lagasse, Town Treasurer distributed her January 2016 Report and gave a synopsis of some one-time revenues. There were no inquiries at this time.

At 7:06 P.M. Board members joined the Board of Selectmen's Special Meeting for the Selectmen's presentation of their priorities for FY16/17 fiscal year. Board of Finance members resumed their meeting at 7:51 P.M.

Return to Public Comment: no comments

February 9, 2016 Letter Request of Sassi.

- **Request to be on the March agenda.** After discussion the secretary was directed to add R. Sassi to the March meeting for a clarification of "sinking funds".
- **Request to be on future regular meeting agendas.** After discussion, O'Connell **MOVED** to table until all Board members are present the request of R. Sassi to be on future agendas to discuss financial matters. Anderson seconded the motion. Discussion: none. Voting in favor: Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Return to Visitors:

- **Catherine Iino, First Selectwoman.** Iino was not present. There were no funding requests.
- **Regina Regolo, Financial Director was not present.**

Executive Session – not held.

- Labor Negotiations
- Land Acquisition

At approximately 8:00 P.M., Residents Robert and Marcella Sassi joined the meeting. Couture stepped out of the meeting at 8:09 P.M. and returned at 8:10 P.M.

Minutes: Anderson **MOVED** to accept and approve as presented the Minutes of the January 12, 2016 Regular Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Celmer, Anderson, Couture, O’Connell, and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Bills/Correspondence

- **Hynes.** Rimmer **MOVED** to accept and approve for payment the invoice in the amount of \$84.30 from Hynes for her January 2016 clerical hours. Couture seconded the motion. Discussion: none. Voting in favor: Celmer, Anderson, Couture, O’Connell, and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
- **MAWC January 2016 Invoice.** None presented.

Old/New Business

- **Action on Funding Requests.** No requests.
- **2016 Mileage Reimbursement Rate.** Anderson **MOVED** to adopt the Federal mileage reimbursement rates for Calendar Year 2016 as amended from time to time by the Federal government. Rimmer seconded the motion. Discussion: none. Voting in favor: Celmer Anderson, Couture, O’Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.
- **Tax Collector’s Report.** Not available at this time.
- **2015 Audit Report.** The final Audit was distributed to members.
- **2015 Annual Report.** Anderson reported that the 2015 Annual Report was submitted to the Town Clerk on January 31, 2016, the submission deadline set by Town Charter. It is currently being printed. On behalf of the Board, Celmer thanked Anderson for a job well done.
- **Additions to Agenda: March 8, 2016 Regular Meeting:**
 1. February 9, 2016 Request of R. Sassi for a clarification of “sinking funds”
 2. February 9, 2016 Request of R. Sassi to be on the every regular meeting agenda.

There being no further business, Couture **MOVED** to adjourn the meeting. Anderson seconded the motion. Discussion: none. Voting in favor: Celmer, Anderson,

Couture, O'Connell, and, Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 8:25 P.M.

Respectfully submitted,

Sherry Lee Hynes

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk
Board of Selectmen
Board of Finance
Claudette Lagasse, Town Treasurer
Dawn Moony, Webmaster
Elizabeth Disbrow, Administrative Assistant
Regina Regolo, Director of Finance
Sherry Lee Hynes, Secretary