

**BOARD OF FINANCE**  
TOWN OFFICE BUILDING  
TOWN OF KILLINGWORTH  
323 ROUTE 81  
KILLINGWORTH, CONNECTICUT 06419

**MINUTES**

Regular Monthly Meeting  
November 8, 2016

Chair Nancy Gorski called the November 8, 2016 Regular Monthly Meeting of the Board of Finance of the Town of Killingworth to order at 7:00 PM in the Front Meeting Room of the Town Office Building, 323 Route 81, Killingworth, Connecticut. Members present: Chair Nancy Gorski, Vice Chair Gwenne Celmer, Caroline Anderson, Marcel Couture, Shawn O'Connell and Robert Rimmer. Visitors are noted below.

**Public Comment:** no public was present.

**Visitors:**

- **Dan Colonia, Killingworth Park & Recreation**
  - Status: Capital Budget
  - Status: Operating Budget: FY16/17Tabled until Colonia was present.
- **MAWC LLC: Audit Ending June 30, 2016**

**Sarah DePino, CPA**, with input from Finance Director Regina Regolo, presented and reviewed in part the draft audit. She expected to have final numbers soon. Regolo advised that the capital plan adjustments were approved at town meeting. DePino noted that action by the BOF is required on the Overs and Unders. They are below the threshold requiring action at a town meeting. She then addressed inquiries of the Board. DePino praised Regolo for her co-operation and responsiveness to their recommended changes in the Town's bookkeeping procedures.
- **Catherine lino, First Selectwoman**
  - Status of LOCIP and Capital Projects
  - Anticipated LOCIP Fundslino was not present.
- **Regina Regolo, Financial Director**
  - Bonding. Regolo, in conjunction with Bond Counsel Marie Phelan, successfully refinanced two existing Town bonds into one at a reduced rate.
  - LOCIP Funds. Regolo submitted and received reimbursement for several road projects.
  - Selectmen's Annual Report. Approval is anticipated at the BOS November 9, 2016 Meeting.
  - DPW Road Projects in the Capital Plan. Update by Regolo.

- Funding Requests. None
- Town Audit Ending June 30, 2016. See MAWC above.  
By consensus, the BOF set a special meeting on November 22, 2016 at 6:30 P.M. in the Front Meeting Room for action on the Operating Budget's Overs and Unders for FY Ending June 30 2016.
- October 2016 Report. Regolo addressed several inquiries of the BOF.

Celmer stepped out of the meeting at 7:41 P.M.

- October 2016 Report Continued. Regolo continued to address several inquiries of the BOF.

Celmer returned at 7:44 P.M.

### **Return to Visitors: Dan Colonia, Killingworth Park and Recreation**

Colonia updated the Board on his operating budget and current and anticipated capital projects.

**Amended Minutes: October 11, 2016 Regular Monthly Meeting.** Celmer **MOVED** to accept and approve as presented the Amended Minutes of the October 11, 2016, Regular Monthly Meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.

### **Bills/Correspondence**

- **Hynes – October 2016 Clerical Hours.** O'Connell **MOVED** to accept and approve for payment in the invoice of Hynes for her October 2016 Clerical Hours in the amount of \$109.95. Couture seconded the motion. Voting in favor: Gorski, Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0.
- **MAWC LLC – Town Audit.** Not received.

### **Old/New Business**

- **Action on Funding Requests.** No requests.
- **Treasurer's Report: October 2016.** Distributed for review prior to the meeting. No inquiries at this time.
- **Tax Collector's Report: October 2016.** Distributed for review prior to the meeting. No inquiries at this time.
- **Annual Report Ending June 30, 2016.** Gorski advised a reminder has gone out to delinquent agencies with reports due November 30, 2016.
- **Consideration: Filling Charter Position of Director of Public Works.** General discussion.

- **Determine Meeting Date & Time for 2017.** By consensus, 2<sup>nd</sup> Tuesday at 7:00 P.M.

**Additions to Agenda:**

- **December 13, 2016 Regular Monthly Meeting**
  - Adopt 2017 Meeting Calendar
- **January 10, 2017 Regular Monthly Meeting**
  - Killingworth Volunteer Fire Company
  - Killingworth Ambulance Association

There being further business, Celmer **MOVED** to adjourn the meeting. Couture seconded the motion. Discussion: none. Voting in favor: Gorski, Celmer, Anderson, Couture, O'Connell and Rimmer. Opposed: none. Abstentions: none. The motion was **carried**, 6-0-0. The meeting was **adjourned** at 8:43 P.M.

Respectfully submitted,

*Sherry Lee Hynes*

Sherry Lee Hynes, Secretary

E-mailed: Town Clerk  
Board of Selectmen  
Board of Finance  
Claudette Lagasse, Town Treasurer  
Dawn Moony, Webmaster  
Elizabeth Disbrow, Administrative Assistant  
Regina Regolo, Director of Finance  
Sherry Lee Hynes, Secretary  
Dan Colonia, Director, Killingworth Park & Recreation  
Sarah L. DePino, CPA, Manager  
Darin Offerdahl